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School of Tourism & Hospitality Management

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Infographic: Site Planning for Outdoor Events

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Site Planning Outdoor Events.

Key considerations in site planning as part of the site management process for large outdoor events.



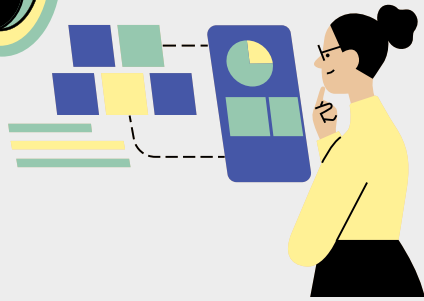
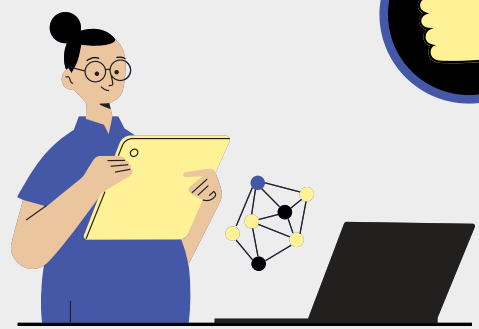
Site Visits

Essential to physically walk the site. Placenames can provide information on the suitability of a site. Ordnance survey maps starting point.



Risk Assessments

Every site needs its own risk assessment. Hazards or risks associated with the grounds, access, egress and all contingencies.



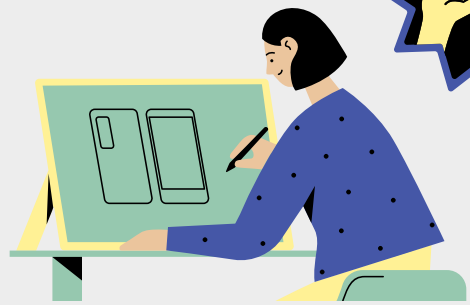
Licensing

Pre app meeting with statutory agencies (Gardaí, HSE, Local Authority) will identify any issues. Outdoor Events License must be approved from the Local Planning Authority



Resources

Identification of key people for the site - shopping for experts in staging, sound, traffic, security and all other contractors.



Budget

Need to be financially astute to ensure the event happens safely, successfully, and that contractors are paid.



Site Plan

Completion of all documentation to form the site plan. Site map, AutoCAD drawings, Grid system, Barriers, Toilets, Waste, Water, Licenses & Permits.

