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This directory provides details of over 250 courses which the Dublin Institute of Technology offers to students wishing to undertake part-time study. Since the establishment of the first of our colleges in Kevin Street in 1887 there has been a special commitment to part-time education and over the years many thousands of people have benefited from the wide range of courses that has been developed. Today some 8,000 part-time students are enrolled in the Dublin Institute of Technology which is by far the largest provision being made in this area by any Irish Higher Education Institution. We are very aware of the rapid pace of technological change and the need for people to keep abreast of new developments or prepare for new career directions. Part-time study is a route being taken by more and more people to enhance their qualifications or to develop new skills. I hope that you will find a course that is of interest to you in the Institute. If not, you might contact the appropriate school/department associated with the broad discipline area and make them aware of your area of interest or needs. We are anxious to respond as comprehensively as possible to demands having regard to available resources and many of our present courses were developed in response to expressions of interest. Enquiries from employers, professional bodies and other groups are also welcomed in this context. If you do decide to pursue a course of part-time study in Dublin Institute of Technology I hope that you will both enjoy and benefit from your time with us.

Dr. Brendan Goldsmith
President

DIT Opening Hours

DIT Centres are open each weekday from 9 am. Closing times and Saturday opening hours may vary. Students should contact the relevant Centre for details.

Parking

There is on-street parking adjacent to most DIT centres. The location of public car parks is shown on the city map on page 246. Students should check carefully in advance the opening/closing times of these car-parks.

Bus Routes

- DIT Cathal Brugha Street – Nearest point: O’Connell Street – any city centre route.
- DIT Rathmines House – Nearest point: Rathmines Road. Routes 14, 14A, 15, 15A, 15B, 47, 47A, 47B.
Library Facilities
Each DIT centre has its own comprehensive library facility and total collections are at present in excess of 10,000 items. All the DIT libraries operate a book security system to protect their collections. Part-time students will be supplied with student cards to enable them to use the library to borrow books and to avail of inter-library loans. Library staff are always available and willing to help students find information.

First Aid
A First Aid service is available when DIT centres are open (except Adelaide Road). Students should check locally for details.

Students' Union Shops
Each centre has a Students' Union shop where students may purchase stationery, confectionery, soft drinks etc. These shops are conveniently located and remain open until 8 p.m. each evening when evening classes are scheduled.

Photocopying
Students may avail of photocopying facilities by using a special photocopying card. These cards may be purchased from vending machines in DIT libraries.

Restaurants
Hot meals are served until 6:30 p.m. each evening and snacks are available from 7-9 p.m. in most DIT Centres.

Computer Facilities
Computer facilities are available for students each Saturday during term time in some DIT Centres. Students should check locally.

Chaplaincy
The chaplains form an integral part of life in the Institute. Their work is primarily one of pastoral care. The Chaplaincy is ecumenical and is directed to all who work in the Institute. One of the principal aims of the Chaplaincy is to encourage the integration of personal, social and spiritual development with academic effort and achievement. The chaplains are easily contacted at their rooms in each Centre and students are welcome to call on them at any time.

Counselling Service
The DIT Student Counselling Service is a confidential service staffed by a team of Counselling Psychologists with an office in each of the DIT Centres. The Counselling service aims to help students to identify and solve any difficulties, large and small, that might interfere with academic and personal development. Some of the issues that a student might talk to a counsellor about would include social/personal difficulties, financial worries or study worries. However, you don’t have to have enormous problems before you talk to a counsellor. In addition to individual counselling, the service offers a variety of workshop/training seminars in such areas as study skills, stress management, communication skills. Students can make an appointment by telephoning the central office or by making direct local contact with the counsellor.
Applicants With Disabilities
The Dublin Institute of Technology is an equal opportunities institution and welcomes applications from students with disabilities. The Institute makes every effort to provide facilities, where possible, to facilitate access and participation. It is recommended that students contact the Disability Liaison Officer (t +353 1 402 3412) well in advance of application, outlining any particular facility or support which they may need in the course of their studies.

Telephones
Each DIT Centre is equipped with a number of pay phones and card-phones. The porter's office can provide information on location.

Emergencies
In the case of an emergency evacuation of a DIT building, students are required to make their way to designated assembly points. These are clearly signposted in each Centre and students should familiarise themselves with the location of these points.

DIT Alumni Association – Fee Discount for Members
The DIT Alumni Association was formed in December 1997 to foster the reciprocal relationship between the Institute and its former students (alumni). Membership of the Association carries many benefits, including a 25% discount on fees due for part-time courses in DIT (excluding all Postgraduate courses and Research Degrees i.e. Postgraduate Certificate, Diploma, MA, MBA, MSc, MPhil and PhD). A valid membership card must be presented at the time of registration in order to qualify for this discount. To apply for a membership application form, please contact the Alumni Association as follows: t +353 1 402 3435, f +353 1 402 3393, e alumni@dit.ie, by post to DIT, Fitzwilliam House, 30 Upper Pembroke Street, Dublin 2 or download a form from the website at www.dit.ie/admin/ext_affairs/alumni/form.pdf. Annual membership costs £15 (€19).

Tuition Fees
The Institute will accept payment in punts or euros. Approximate euro equivalents are included in each course entry.

Tax Relief on Tuition Fees
The Finance Act 1996 introduced tax relief for fees paid in respect of approved part-time third level courses. The applicable conditions are set out in a booklet published by the Department of Education and Science, 'Financial Support for Further or Higher Education'. A list of approved courses may be obtained from the Revenue Commissioners. Enquiries regarding a specific course should be directed to the Finance Department at Dublin Institute of Technology, Fitzwilliam House, 30 Upper Pembroke Street, Dublin 2. (t +353 1 402 3000).

Student Regulations
Applicants who obtain places and subsequently register are required to read and abide by the Student Regulations of the Institute. Copies of the Regulations will be available at registration.
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Description
This course facilitates the acquisition of relevant knowledge of both management and law as it applies to the management function. The course will enable managers and others to respond competently to the complex needs of organisations.

Content
Year 1: Course No. 5111
- Sources and Classification of Law
- Economics 1 and 2
- Management - Principles and Systems
- Business Organisation
- Business Accounting
- Administration of the Law
- Constitutional Law - Personal and Property Rights
- Management Information Systems

Year 2: Course No. 5121
- Law of Contract 2
- Law of Torts 1
- Marketing
- European Law 1 and 2
- Law of Torts 2
- Company Law
- Financial Management.

Year 3: Course No. 5131
- Employment Law 1
- Management of Human Resources
- Information Technology
- Employment Law 2/Administrative Law
- Law and Practice of Taxation
- Operations Management or Marketing.

Year 4: Course No. 5141
- Commercial Law
- Business Policy
- Project
- Management of Change
- Two subjects selected from
  - Law of International Trade
  - Social Welfare and Family Law
  - Environmental and Planning Law
  - Company Law
  - Operations Management
  - International Marketing.

The course subjects and timetable may be subject to change.

Entry Requirements
Applicants should have a Leaving Certificate with passes in not less than six subjects, two of which should be at Grade C3 or better on higher level papers. Mature students with a satisfactory level of education and relevant business experience are welcome to apply. Selected applicants will be interviewed before admission.
Duration

The course is offered over four years. The academic year is divided into two semesters. The usual lecture schedule is Monday and Tuesday evenings in years 1, 2, 3 and 4.

How to Apply/Enrol

An application form is available from the School Secretary, School of Accounting and Finance, DIT Aungier Street, Dublin 2. Completed application forms should be returned not later than Thursday 30th August 2001. Enrolment will take place in DIT Aungier Street on Monday 3rd September 2001 from 6 - 8 pm. Late applicants may be considered should vacancies still remain in September.

Course Fee

Years 1 - 4: £813 (€1032) per year, payable by Bank Giro. You will be given a Bank Giro form when you enrol.

Examinations

Examinations are held at the end of each semester. Holders of approved third level or professional qualifications may be granted exemptions on a subject-for-subject basis in years one and two.

Award

Students will be eligible for the award of BSc (Management and Law) without classification, of Dublin Institute of Technology.

Career Opportunities

Competence in the combined areas of management and law enhances opportunities in manufacturing, commercial activities, distribution, banking, the public sector, and trades unions. These disciplines involve many aspects of life and leave virtually no area of commercial and industrial activity untouched.

Further Information

The School Secretary

Phone: +353 1 402 3097
Fax: +353 1 402 3003
Email: socialsciences@dit.ie
          law@dit.ie

Website: http://www.dit.ie

Location

DIT Aungier Street.
In recent years there has been an explosion of interest in the workings and influence of the media. There has been an unprecedented demand from those seeking to study and work in media-related fields. This course provides an ideal foundation for those interested in the theoretical study of the media, and who wish to explore such questions as the centrality of media to contemporary life, the convergence of economic, technological and political forces in media, as well as the symbolic richness of today's media cultures. The MA in Media Studies provides a basis for the critical understanding, analysis and evaluation of communication processes and their implications for contemporary Irish society. It is a course particularly suited to teachers interested in developing their knowledge of media studies, to media professionals who would like to acquire a critical and academic overview of media industries or to students interested in pursuing postgraduate research in the area of media. A one-week Forum held in late January each year provides an opportunity for media students to broaden their horizons and engage in discussion and exchange of ideas with students on the other MA courses offered by the Faculty of Applied Arts.

Content

Year 1
- Core module in media studies, television drama, media policy, representation in the media and film studies. Practical skills in radio, print journalism, video and multimedia production.

Year 2
- Research methods and dissertation module, media education, media and contemporary culture.

Entry Requirements
Entry is open to holders of an honours degree (2.2 grade or higher) or equivalent in diverse disciplines.

Duration
Two years, part-time.

How to Apply/Enrol
Contact the Office of Graduate Studies and Research for application details and forms.

Course Fee
£1000 (€1270) per year excluding capitation.
Examinations
A 20,000 word dissertation to be completed over the summer following semester four. There are semester exams and coursework assessment in each subject area. Practical modules are assessed by assignments.

Award
Graduates of the course are eligible for the award of MA in Media Studies of Dublin Institute of Technology.

Career Opportunities
The course is designed for anyone with a general interest in the field of media and communications wishing to pursue academic research in the area. It is particularly suited to educationalists and persons interested in teaching media studies.

Further Information
Mr Stephen Ryan,
School of Media,
DIT Aungier Street,
Dublin 2, Ireland.
t +353 1 402 3277
f +353 1 402 3003
e stephen.ryan@dit.ie
e media@dit.ie
w http://www.dit.ie/aa/postgraduate/a354.html

or
Office of Graduate Studies and Research
Dublin Institute of Technology
Fitzwilliam House
30 Upper Pembroke Street
Dublin 2, Ireland.
t +353 1 402 3400
f +353 1 402 3393
e postgraduate@dit.ie
w http://www.dit.ie/admin/graduate

Location
DIT Aungier Street and/or DIT Rathmines Road.
A316 Diploma in Legal Studies

Description
This course provides students with an academic overview of Irish, European and International law.

Content
Students select six subjects in two stages (three subjects per stage) from the following: constitutional law, contract law, criminal law, company law, property law, tort law, equity and European Community law (not all subjects may be available every year).

Entry Requirements
Admission to the course requires a Certificate in Legal Studies or equivalent qualifications. An interview and/or references may be required.

Duration
The course extends over two years. Lectures will be held on two or three nights per week. In the alternative, students can attend lectures three or four mornings per week before work. Lectures are supplemented by small group, problem-solving workshops held on Saturdays.

How to Apply/Enrol
Applicants for Stage A (first year) of the Diploma should obtain an application form from the Registrations Office, DIT Aungier Street, Dublin 2 (+353 1 402 3025). This should be completed and returned before 13th August 2001. Applicants should then present themselves at DIT Aungier Street on 6th September 2001 at 6 - 9 pm. to learn the outcome of their application and, if successful, to enrol on the course. Enrolment for Stage B will take place by mail. Late applications will be considered should vacancies remain.

Course Fee
Stage A and B £480 (€609).

Examinations
Examinations are held annually in May/June. Some lecturers may assign project work as part of their assessment.

Award
Students who successfully complete the course are awarded the Diploma in Legal Studies of Dublin Institute of Technology.

Career Opportunities
The course should appeal to those in a wide range of employment in which law plays an important role. Examples include civil servants, insurance executives, law enforcement officials, teachers, human resource managers and persons employed in business.

Students may find the course useful in progressing onto a career in law as a solicitor after passing the final examination - First Part of the Law Society of Ireland. Questions about admission to the Law Society of Ireland should be directed to: Law Society of Ireland, Blackhall Place, Dublin 7. An increasing number of graduates of the Diploma in Legal Studies have furthered their
education by enrolling on the BSc in Management and Law (A351) for which they may be entitled to exemptions for certain law subjects.

Further Information
The School Secretary
t +353 1 402 3097
t +353 1 402 3464
t +353 1 402 3454
t +353 1 402 3003 or

Bruce Carolan
Head, Department of Legal Studies
e bruce.carolan@dit.ie or
e socialsciences@dit.ie or
e law@dit.ie

Location
DIT Aungier Street.
Description
This course provides multi-disciplinary training for people who seek a deeper understanding of crime and society. Graduates will attain knowledge of state institutions that comprise the criminal justice system, law and jurisprudence and research methods relevant to criminological studies.

Content
Lectures are provided in the following areas:
- Constitutional and jurisprudential concepts
- Criminal law
- The history of both criminological and penological issues
- The logic of inquiry.
Candidates will also submit a thesis in partial fulfilment of their course.

Entry Requirements
Open to Honours degree holders (2.2 grade or higher) or equivalent. The course is particularly useful to people working in areas relevant to criminology, e.g. gardai, prison officers, journalists, social workers etc.

Duration
Two years, part-time.

How to Apply/Enrol
Contact the Office of Graduate Studies and Research for application details and forms.

Course Fee
£640 (€813) per year excluding capitation.

Award
Graduates of the course are eligible for the Postgraduate Diploma in Criminological Studies of Dublin Institute of Technology.

Career Opportunities
This course enhances the career prospects of all those concerned with the criminal justice system (e.g. gardai, prison officers and social workers) as well as lawyers and media journalists.

Further Information
The School Secretary,
School of Social Science, DIT Rathmines House,
Rathmines Road, Dublin 6, Ireland.
t +353 1 402 3464  f +353 1 402 3003
e noirin.hayes@dit.ie  w http://www.dit.ie

e socialsciences@dit.ie

or Office of Graduate Studies and Research,
Dublin Institute of Technology, Fitzwilliam House,
30 Upper Pembroke Street, Dublin 2, Ireland.
t +353 1 402 3400  f +353 1 402 3393
e postgraduate@dit.ie  w http://www.dit.ie/admin/graduate

Location
DIT Rathmines House.
Description
To give administration staff in the printing/graphics industries an understanding of requisite technology.

Content
- Pre-press technology
- Printing technology
- Print finishing technology
- Materials and calculations.

Entry Requirements
Irish Leaving Certificate (or equivalent) or acceptable industrial experience.

Duration
One year, one evening per week.

How to Apply/Enrol
Enrolments take place in DIT Bolton Street from 6.30-8.30 pm, as follows: Monday 3rd - Thursday 6th September 2001. Late applications will be considered should vacancies still remain. Suitable for those seeking to be accepted as candidates for:
- a) Estimating examination of BPIF.
- b) Printing Offices Procedure examination of BPIF.

Course Fee
£298 (€378).

Examinations
Two written papers.

Award
Certificate in Printing Technology (British Printing Industries Federation).

Career Opportunities
Office administration in the printing and graphic industries.

Further Information
The Secretary,
Department of Printing.
t +353 1 402 3629
f +353 1 402 3990
e artdesignprinting@dit.ie
w http://www.dit.ie

Location
DIT Bolton Street.
Description
To give students an understanding of the practice of estimating in graphic communications.

Content
- Calculation of paper quantities
- Estimating for single/multi-colour
- Pricing.

Entry Requirements
- Irish Leaving Certificate (or equivalent), or
- Acceptable industrial experience, or
- Introduction to Printing Technology examination of BPIF.

Duration
One year, one evening per week.

How to Apply/Enrol
Enrolments take place in DIT Bolton Street from 6.30 - 8.30 pm.
Late applications will be considered should vacancies still remain.

Course Fee
£298 (€378).

Examinations
Two written papers.

Award
Certificate in Estimating (British Printing Industries Federation).

Career Opportunities
Estimating in the printing and graphic industries.

Further Information
The Secretary
Department of Printing.
t +353 1 402 3629
f +353 1 402 3990
e artdesignprinting@dit.ie
w http://www.dit.ie

Location
DIT Bolton Street.
Description
To give students an understanding of the manufacture of paper and paper products.

Content
- Year 1
  Manufacturing materials
  Manufacturing processes
  Print production technology.

- Year 2
  Marketing, business studies.
  Administration. A thesis on a selected topic is produced by each student.

Entry Requirements
Irish Leaving Certificate (or equivalent) or acceptable industrial experience.

Duration
Two years, one evening per week on a cyclical basis - next intake for first year students is September 2001.

How to Apply/Enrol
Enrolments will take place in DIT Bolton Street from 6.30 - 8.30 pm. as follows: Monday 3rd - Thursday 6th September 2001. Late applications will be considered should vacancies still remain.

Course Fee
£298 (€378).

Examinations
One written paper each year.

Award
Diploma in Paper Trading Technology awarded by the Institute of Paper.

Career Opportunities
Marketing and administration in the paper and printing industries.

Further Information
The Secretary
Department of Printing.
t +353 1 402 3629
f +353 1 402 3990
e artdesignprinting@dit.ie
w http://www.dit.ie

Location
DIT Bolton Street.
Description
To offer second chance learning facilities to printers needing skills in photolithography.

Content
Feeding mechanism, damping systems, platemaking/planning and press operations.

Entry Requirements
Employment in the printing industry.

Duration
Two evenings per week for ten weeks or one evening per week for twenty weeks.

How to Apply/Enrol
Enrolments take place in DIT Bolton Street from 6.30 - 8.30 pm. as follows: Monday 3rd - Thursday 6th September 2001. Late applications will be considered should vacancies still remain. Suitable for those engaged in small scale operations.

Course Fee
£298 (€378).

Career Opportunities
Introduction to offset lithography technology.

Further Information
The Secretary
Department of Printing.

t  +353 1 402 3629
f  +353 1 402 3990
e  artdesignprinting@dit.ie
w  http://www.dit.ie

Location
DIT Bolton Street.
Description
To facilitate experienced photolithographers in upgrading their skills.

Content
Large scale press operation, single/multiple units, process colour, ink/ink mixing.

Entry Requirements
A full apprenticeship, employment in the industry or completion of course B192.

Duration
Two evenings per week for ten weeks or one evening per week for twenty weeks.

How to Apply/Enrol
Enrolments take place in DIT Bolton Street from 6.30 - 8.30 pm. as follows: Monday 3rd - Thursday 6th September 2001. Late applications will be considered should vacancies still remain.

Course Fee
£298 (€378).

Career Opportunities
Progression to large scale printing technology.

Further Information
The Secretary
Department of Printing.
t +353 1 402 3629
f +353 1 402 3990
e artdesignprinting@dit.ie
w http://www.dit.ie

Location
DIT Bolton Street.
Description:
To give students a knowledge of Desk Top Publishing using Quark Xpress.

Content
Typographic design, hardware/software, printing technology.

Entry Requirements
Basic keyboarding skills.

Duration
Two evenings per week for ten weeks or one evening per week for twenty weeks.

How to Apply/Enrol
Call in person and complete an application form. Suitable for those seeking training in Desk Top Publishing techniques.

Course Fee
£298 (£378).

Career Opportunities
Desk Top Publishing operator.

Further Information
The Secretary
Department of Printing.
t +353 1 402 3629
f +353 1 402 3990
e artdesignprinting@dit.ie
w http://www.dit.ie

Location
DIT Bolton Street.
Description
Explore in depth the practice of Desk Top Publishing

Content
Adobe Illustrator, Photoshop software, Apple Mac hardware.

Entry Requirements
• Keyboarding skills
• Experience in industry, or
• Completion of course number B197.

Duration
Two evenings per week for ten weeks or one evening per week for twenty weeks.

How to Apply/Enrol
Enrolments take place in DIT Bolton Street from 6.30 - 8.30 pm.
as follows: Monday 3rd - Thursday 6th September 2001. Late
applications will be considered should vacancies still remain.
Suitable for those seeking training in Advanced Desk Top
Publishing techniques.

Course Fee
£424 (€538).

Career Opportunities
Progression in Desk Top Publishing field.

Further Information
The Secretary
Department of Printing
t +353 1 402 3529
f +353 1 402 3990
e artdesignprinting@dit.ie
w http://www.dit.ie

Location
DIT Bolton Street.
Description
This is a one year evening course in creative drama, successful completion of which will lead to a certificate of attendance of Dublin Institute of Technology. This course will run subject to demand.

Content
The course offers a unique opportunity for people to gain new insights and new skills in the areas of personal development and group relationships. Experience in the field of creative drama brings people in touch with play, improvisation, group interaction and creative problem solving. In addition to this the participants will be taught to use the skills they have developed to facilitate their various client groups. While the creative drama course will consist mainly of practical and experiential work, there will also be an important theoretical aspect included.

Duration
One year. Attendance: Tuesday evenings (3 hours).

Entry Requirements
The course is intended primarily for Social Care Workers, Youth and Community Workers and for those who work in the caring professions generally. Applicants may be required to attend for interview.

Course Fee
£298 (£378).

How to Apply/Enrol
Application forms can be obtained by sending a stamped self-addressed envelope (22cm x 11cm) to address given below. Completed application forms should be submitted to the School Secretary by 24th August 2001. The number of places on the course is limited. Enrolment will take place on the first night of class.

Examinations
This course is assessed by continuous assessment.

Award
Certificate of attendance of Dublin Institute of Technology.

Career Opportunities
This course will extend the skills of students in the area of creative drama and its application.

Further Information
The School Secretary
School of Social Sciences
Dublin Institute of Technology
Rathmines House, 143-149 Lower Rathmines Road
Rathmines, Dublin 6.
t +353 1 402 3464
f +353 1 402 3499
e socialsciences@dit.ie
w http://www.dit.ie

Location
DIT Rathmines House.
Description
This one year evening course is a continuation of the Level 1 course. Successful completion of the course will lead to a certificate of Continuing Professional Development of Dublin Institute of Technology. This course will run subject to demand.

Content:
The aims of this course are to enable participants to:
- Meet together to share drama ‘successes’ and ‘failures’ at work.
- Re-experience drama for themselves.
- Gain more insight into the value and application of drama in their work. Acquire new skills.
- Introduce the basics of drama therapy.

Duration
One year, three hours per week (one evening). Students will be required to attend on three Saturdays.

Entry Requirements
This course is open to students who passed Level 1 course in Creative Drama, social care workers who trained at the School of Social Sciences (Dublin Institute of Technology) or others with equivalent experience in creative drama.

Course Fee
£298 (€378).

How to Apply/Enrol
An application form is included with this publication. Completed application forms must be returned to the School of Social Sciences, Rathmines House, 143 to 149 Lower Rathmines Road, Rathmines, Dublin 6 before Friday 24th August 2001. The number of places available is limited. Enrolment will take place on the first night of class.

Examinations
This course is assessed by continuous assessment.

Award
Certificate of Continuing Professional Development of Dublin Institute of Technology.

Career Opportunities
This course will extend the skills of students in the area of creative drama and its application.

Further Information
The School Secretary.
t +353 1 402 3464
f +353 1 402 3499
e socialsciences@dit.ie
w http://www.dit.ie

Location
DIT Rathmines House.
Description
This is a course offered on a part-time basis over two years. Students will attend on two afternoons/evenings per week. This course will run subject to demand.

Content
Organisation and Management; Assessment and Management of Children; Comparative Studies; Counselling Skills; Curriculum; Working with Families; Developmental Play; Research.

Duration
Two years part-time, two afternoons/evenings per week (Monday and Wednesday).

Entry Requirements
It is envisaged that the majority of applicants will hold the two year full-time Dublin Institute of Technology Certificate in Early Childhood Care and Education. However, applications from other qualified people in the field will be considered. Applicants holding qualifications other than the Certificate in Early Childhood Care and Education will be required to submit documentation of qualifications and education/training. (A minimum of one year's relevant experience i.e. working in a pre-school, day centre etc. is also required). The course is designed for experienced staff who are interested in acquiring organisational/managerial skills and deepening their knowledge of early education. It takes account of the increased emphasis on family involvement by pre-school staff.

Course Fee
£480 (€609).

How to Apply/Enrol
Selection for the course will be made on the basis of an interview which will be held in June. The number of places is limited. Application forms can be obtained by sending a self-addressed stamped envelope (22cm x 11cm) to the following address:
The School Secretary
School of Social Sciences
DIT Rathmines House
143-149 Lower Rathmines Road
Rathmines
Dublin 5.
t +353 1 402 3464
f +353 1 402 3499
Completed application forms should be returned no later than 24th August 2001. Enrolment will take place on the first evening of class.

Examinations
Written examination at year end and continuous assessment.
Award

Diploma in Early Childhood Care and Education of Dublin Institute of Technology will be awarded to those who have completed the course and course-work satisfactorily and have passed the relevant examinations.

Career Opportunities

Career advancement in the area of early childhood care and education.

Further Information

The School Secretary.

t  +353 1 402 3464
f  +353 1 402 3499
e  socialsciences@dit.ie
w  http://www.dit.ie

Location

DIT Rathmines House.
Description
A course in translation techniques and practice preparing students for the examinations of the Institute of Linguists Education Trust.

Content
Theory of translation and practice in translation techniques into and out of the foreign language.

Entry Requirements
- Either a university degree in French, German, Spanish or Italian or
- A recognised equivalent qualification.

Duration
One year. Two evenings per week, 6 - 8 pm.

How to Apply/Enrol
Application should be made directly to:
School of Languages.
t +353 1 402 4673
e languages@dit.ie
w http://www.dit.ie

Course Fee
£572 (€726).

Examinations
Students may sit the external Diploma in Translation examination offered by The Institute of Linguists Trust, London.

Award
Diploma in Translation, Institute of Linguists Trust, London.

Career Opportunities
The Diploma in Translation is a professional qualification in translation with international recognition. Successful candidates may find full-time or part-time employment as professional translators.

Further Information
The School Secretary
School of Languages.
t +353 1 402 4673
f +353 1 402 4987
e languages@dit.ie
w http://www.dit.ie

Location
DIT Kevin Street.
Description

This course addresses the needs of a growing and dynamic design and publishing industry. It meets the educational and training needs for creative, technical and managerial personnel for both conventional print and electronic media. The course trains people capable of combining practical/creative expertise with critical appraisal of visual communication. Creative concept development featuring the effective use of visual images and text, the identification and selection of appropriate delivery options and media liaison are necessary skills for professionals in this area and the course develops these skills. A one week Forum held in late January each year provides an opportunity for students to broaden their horizons and engage in discussion and exchange of ideas with students on the other MA courses offered by the Faculty of Applied Arts.

Content

- Professional practice: digital imaging; electronic publishing /multimedia; pre-press and print processes; project management.
- Contextual studies: design and concept development; media law; research methodology.
- Critical theory: human computer interaction; media philosophy.
- Major project.
- Dissertation.

Entry Requirements

Applicants are required to have an Honours Degree (Grade 2.2 or higher) in a relevant discipline. They should possess the skills required for further training relevant to the digital design and publishing industry including the visual arts, marketing, communication design and management, print and electronic publishing. Selected applicants may be required to attend for interview. Places may be offered based on information contained in the application form.

Duration

The course runs part-time over two years. Students attend two evenings per week for three hours each evening. In addition to this, field trips, weekend seminars and special workshops are held. The course commences in early October each year. The total number of learning hours for the two year part time programme is 1,800 hours. This is made up of 345 taught hours and 1,455 independent learning hours.

How to Apply/Enrol

Contact the Office of Graduate Studies and Research for application details and forms.

Course Fee

£1000 (€1270) per year excluding capitation.
Examination
Assessment includes a major project and dissertation, written papers, essays, case studies, seminar presentation, production tasks and projects.

Award
Graduates of this course are eligible for the award of **MA in Design in Digital Media** of Dublin Institute of Technology.

Career Opportunities
Opportunities can be found in the areas of marketing, advertising, publishing and communication industry, media and promotion co-ordinators, marketing and public relations. Graduates may wish to pursue further education and training in digital media.

Further Information
Mr. Michael Crotty
School of Art, Design and Printing
DIT Mountjoy Square
Dublin 1, Ireland.
+353 1 402 4297
mlcrotty@eircom.net
artdesignprinting@dit.ie
http://www.dit.ie

or
Office of Graduate Studies and Research,
Dublin Institute of Technology,
Fitzwilliam House,
30 Upper Pembroke Street,
Dublin 2, Ireland.
+353 1 402 3400
+353 1 402 3393
postgraduate@dit.ie
http://www.dit.ie/admin/graduate

Location
Photography and Digital Imaging Centre, 31 East Essex Street,
Temple Bar, Dublin 2 and other DIT locations.
Description
The Conservatory of Music and Drama at DIT offers individual and/or class tuition in vocal, instrumental, drama and musicianship studies. Students attend a weekly individual lesson, a musicianship class at the appropriate level and study for internal grade examinations (Initial to Diploma levels). They are required to attend an ensemble class (orchestra, band, choir, junior chamber music etc.) and perform at conservatory concerts. Entry is by audition/interview. Applications are sought from young talented instrumentalists and vocalists. Scholarships, on the basis of talent and/or financial need are available for piano, strings, wind, brass, and voice. They cover tuition fees for one year.

Content
- **Individual Instrumental/Vocal Tuition**

- **Class Tuition**
  - Piano (Beginners), Violin (Beginners), Jazz Improvisation, Treble (Boys), Stagecraft (Adult), Junior Drama, Treble (Boys), Junior Workshop, Musicianship (Adult), External Diploma, Leaving Certificate (2 year option or 1 year repeat option), Junior Certificate, Pre-Instrumental.

Course Fee
Half hour £265 (€336).
One hour £510 (€647).

Further Information
The Administration Office
Dublin Institute of Technology
Faculty of Applied Arts
Conservatory of Music and Drama
Adelaide Road, Dublin 2

Location
DIT Adelaide Road.
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Description
This is a part-time certificate course, dealing with design studies over a broad range of topics, and underpinned by a continuous module in Design Theory and History, which acts as a common link to the different disciplines being investigated. Its purpose is to provide the student with a broad understanding of design issues and design language. It will equip the student to select future career paths in one or more of the disciplines studied, or it will enhance design and other disciplines which may have already been undertaken by the student. It will also provide career development opportunities for those without a design background.

Content
Year 1: Term 1
• 2-Dimensional Technical Drawing and Geometric Studies
• History, Theory and Methods of Design 1
• Basic Design Skills
• Graphic Design

Year 1: Summer Term
• Critique and Dissertation.

Year 1: Term 2
• 2- and 3-Dimensional Technical Drawing
• History, Theory and Methods of Design 2
• Product Design
• Engineering Design

Year 2: Term 1
• 3-Dimensional Technical Drawing
• History, Theory and Methods of Design 3
• Transport Design
• Interior and Furniture Design

Year 2: Summer Term
• Critique and Dissertation
• Presentation of Certificates

Year 2: Term 2
• History, Theory and Methods of Design 4
• Architectural Design
• Environmental and Landscape Design
• Portfolio Preparation Methods

Duration
Two years part-time. Two evenings per week (for 60 weeks) plus 20 half-days on Saturdays (every third Saturday).

Entry Requirements
A candidate must have a completed Leaving Certificate with passes in six subjects, one of the six subjects being English, or an equivalent qualification. These conditions may be waived for mature entrants.
How to Apply/Enrol
Postal applications on the appropriate form.

Course Fee
£480 (€609) per year including examination fee.

Examinations
Examination is by continuous assessment throughout the eight modules of the course. The two years of the course are viewed as a single entity, failure to complete an individual module does not prevent a student from taking the next module. However, to achieve a certificate, all modules must be completed to a pass level.

Award
Certificate in Design Studies of Dublin Institute of Technology (ECTS credits = 60).

Career Opportunities
The course is intended to encourage the participants' knowledge and interest in design. Upon successful completion of this course opportunities could exist (with appropriate entry requirements) for progression into diploma/degree design courses. However, the Certificate in Design Studies is not intended as a preparatory course.

Further Information:
The Secretary
Department of Architecture and Town Planning
DIT, Bolton Street
Dublin 1,
† +353 1 402 3690

Location
DIT Bolton Street.
Description
The course is designed to meet the needs of those pursuing a career at technical/managerial level in the construction industry.

Content
- **Year 1**: Building materials and science, construction technology, financial management, mathematics.
- **Year 2**: Land surveying, construction technology, financial management, computing, quantity surveying, contract law and economics.
- **Year 3**: Estimating and tendering, construction technology, quantity surveying, law of tort, economics, computing, land surveying.
- **Year 4**: Building management, construction technology, quantity surveying, contract administration.

Duration
Four years part-time, one full day and two or three evenings per week.

Entry Requirements
- Irish Leaving Certificate with passes in five subjects including Mathematics and either Irish or English or equivalent qualifications or Senior Trade Certificate.
- Appropriate employment in the construction industry.
- Letter of guarantee of release for the appropriate day from the student’s employer.

How to Apply/Enrol
Postal application taken on enclosed form for those intending to pursue a career at technical/managerial level in the construction industry. Qualified applicants may be called for interview.

Course Fee
£480 (€609) per year including examination fees.

Examinations
One to two written papers per subject plus continuous assessment.

Award
Certificate after successfully completing three years, Diploma after successfully completing the fourth year awarded by the Dublin Institute of Technology.

Career Opportunities
Various opportunities usually within building, contracting and sub-contracting organisations.

Further Information
Mr. Phil Murray, School of Construction

+353 1 402 4013

Location
DIT Bolton Street.
Description
To educate the student for a career as a professional quantity surveyor or in related areas in the construction industry.

Content

» Year 1
Construction Studies 1 (Construction Technology; Building Science and Materials); Land Surveying; Quantity Surveying Studies 1 (Tender Documentation; Professional Development); Financial Studies 1 (Quantitative Methods); Construction Law 1; Information Technology.

» Year 2
Construction Studies 2 (Construction Technology); Quantity Surveying Studies 2 (Tender Documentation; Estimating and Tendering); Financial Studies 1 (Financial Management); Construction Law 2; Information Technology.

» Year 3
Construction Studies 2 (Building Services; Structures); Quantity Surveying Studies 2 (Tender Documentation); Construction Economics 1; Financial Studies 2 (Quantitative Methods); Construction Management 1; Information Technology.

» Year 4
Construction Studies 3 (Construction Technology); Quantity Surveying Practice 1 (Tender Documentation); Construction Economics 2; Financial Studies 2 (Financial Management); Construction Administration Management (Contract Administration; Construction Management); Construction Law 3; Information Technology; Development Project.

» Year 5
Construction Studies 3 (Civil Engineering Technology; Building Services); Development Project; Quantity Surveying Practice 1 (Cost and Value Management; Tender Documentation); Construction Economics 3; Financial Studies 3 (Financial Management); Information Technology.

» Year 6
Quantity Surveying Practice 2 (Cost and Value Management; Tender Documentation); Construction Economics 4; Construction Administration and Management 2; Student Organised Seminars; Research Methods; Undergraduate Thesis; Information Technology.
Entry Requirements

- a) Irish Leaving Certificate with passes in six subjects, including Mathematics and either Irish or English. At least two of the subjects must be at Grade C3 or better on higher level papers or equivalent qualifications. Holders of the Construction Technology Diploma (distinction or merit) OR a suitable N.C.E.A. Diploma (distinction or merit) may apply for entry to the fourth year of the course and

- b) Appropriate employment with a professional O.S. or in a relevant area in the construction industry.

Duration
Six years part-time – one full day and two evenings per week.

How to Apply/Enrol
Postal applications taken on enclosed form for those intending to pursue a career as a professional O.S. or in a related area in the construction industry. Qualified applicants may be called for interview.

Course Fee
£813 (€1032) per year including examination fees.

Examinations
One to three written papers per subject plus continuous assessment.

Award
BSc (Surveying), with honours classification, of Dublin Institute of Technology.

Career Opportunities
Opportunities for employment as a professional O.S. or as a contractor's O.S. or in other managerial positions within the construction industry.

Further Information
Mr. Bernard Skelton
Department of Construction Economics
t +353 1 402 3677

Location
DIT Bolton Street.
Description
This two-year, part-time course provides the educational requirements for practice as a Planning and Development Surveyor. It also serves the purpose of broadening the knowledge and skill base of professionals working in the built environment field.

Content
Valuations, law, urban land economics, taxation and rating, building technology and management, principles and techniques of planning, planning and development policies, practice and procedures, finance and investment, site visits and a dissertation.

Entry Requirements
Entry to holders of a recognised professional qualification in planning, architecture, surveying, engineering, law, accountancy or an appropriate honours degree (2.2 grade or higher) and three years suitable work experience in the built environment field.

Duration
Two years part-time. The course requires attendance for eight hours weekly (normally 1.30 - 9.30 pm. on Mondays) over two academic years concluding with the submission of the dissertation on the last day of September of the second year.

How to Apply/Enrol
This course commences every second year. The next first year intake will be in September 2002. Applicants are required to complete an application form (available from the Office of Graduate Studies and Research) and attend an interview.

Course Fee
£1250 (€1587) per year excluding capitation.

Examinations
Formal written examinations at the conclusion of each academic year in addition to project work and a dissertation.

Award
Graduates of the course are eligible for the award of MSc in Planning and Development of Dublin Institute of Technology.

Career Opportunities
The course has been accredited by the Society of Chartered Surveyors/Royal Institution of Chartered Surveyors as fulfilling the academic requirements for membership of the Society and Institution.
Further Information
Ms. Yvonne McGlynn
Faculty of the Built Environment,
DIT Bolton Street,
Dublin 1,
Ireland.
\ t +353 1 402 3612
\ f +353 1 402 3999
\ e Yvonne.McGlynn@dit.ie
or
Mr. Hendrik W. Van der Kamp
Faculty of the Built Environment,
DIT Bolton Street,
Dublin 1,
Ireland.
\ t +353 1 402 3745
\ f +353 1 402 3999
\ e henk.vanderkamp@dit.ie

Office of Graduate Studies and Research,
Dublin Institute of Technology,
Fitzwilliam House,
30 Upper Pembroke Street,
Dublin 2, Ireland.
\ t +353 1 402 3400
\ f +353 1 402 3393
\ e postgraduate@dit.ie
\ w http://www.dit.ie/admin/graduate

Location
DIT Bolton Street.
Description
This course gives a broad knowledge of the principles and processes in the application of desktop computer graphics technology to the production of high quality colour maps. The course is of direct relevance to individuals or organisations using GIS to generate data, and who wish to visualise and present this data to its maximum potential.

Content
The course consists of a series of lectures, and a comprehensive series of practical exercises.

Topics covered
- The cartographic process within a GIS environment
- Categories of maps
- Map design
- Colour, text, and digital formats
- Information sources and data generation
- Artwork creation and processing
- Proofing and printing
- Copyright issues
- Guest lecture
- Course evaluation and presentation.

Practical exercise programme
- Tutorial: Adobe Illustrator
- Tutorial: Adobe Photoshop
- Tutorial: Adobe Acrobat
- Process: Scanning
- Process: On-screen digitising
- Process: Tablet digitising
- Application: Map assembly
- Application: Map assembly
- Application: Map assembly
- Finishing.

Entry Requirements
Irish Leaving Certificate or equivalent, together with a working knowledge of Microsoft Windows.

Duration
Ten weeks consisting of one evening per week.

How to Apply/Enrol
Postal application on the enclosed form.

Course Fee
£298 (€378).

Award
Dublin Institute of Technology Certificate of Completion.

Further Information
Department of Geomatics, Faculty of the Built Environment.
$353 1 402 3742

Location
DIT Bolton Street.
Description
The course objective is to provide background theoretical knowledge to those who are working in this challenging discipline but may not have a formal qualification in GIS. On completion of the course, it is envisaged that the student will understand the concepts and principles that underlie standard GIS operations; be familiar with methods of data capture together with their sources of error; have a working knowledge of database technology; appreciate the modelling and analysis possibilities offered by GIS and be aware of management issues concerning the use of GIS.

Content
The course is divided into six modules as follows:

Module 1 Introduction to GIS
Overview of GIS; Components of a GIS; Historical development and evolution of GIS.

Module 2 Data Acquisition and Management
Sources of spatial and non-spatial data; geo-referencing systems, the National Grid; digitising, scanning, conversion and editing; data quality and error modelling; standards for transfer of digital data.

Module 3 Spatial Relationships and Database Structures
Spatial objects and relationships; data models, topological models, vector and raster representation; database technology.

Module 4 Manipulation and Analysis
GIS analysis functions – reclassification, overlay, interpolation.

Module 5 Applications for GIS
General applications; specific applications (in conjunction with practical laboratory work).

Module 6 Other Related Issues
GIS design, administration and system planning; legal aspects, cost-benefit analysis; future of GIS; the Internet.

Practical Exercise Programme
Appropriate practical exercises will be undertaken using both raster and vector systems. Students will have the opportunity to use a variety of advanced data capture systems.

Entry Requirements
Candidates should normally possess an appropriate third level qualification. However, consideration will be given to mature candidates with relevant practical experience. Candidates should ideally be working in the GIS or a related industry.

Duration
Twenty weeks lectures/practical work consisting of one evening per week.
How to Apply/Enrol
Postal application on the enclosed form.

Course Fee
£298 (€378).

Examinations
Assessment based on course project work.

Award
Dublin Institute of Technology Certificate of Completion.

Further Information
Secretary, Department of Geomatics.
t +353 1 402 3742

Location
DIT Bolton Street.
Description
The Global Positioning System (GPS) is a satellite-based position-fixing system employing state-of-the-art technology. Areas of application range from recreational navigation and data capture for GIS to precise positioning for geodetic surveying. This course is designed to cover both the theoretical principles and the practical use of GPS in a variety of application modes. 'Hands-on' experience of observing and processing GPS data will be a significant aspect of the course. The emphasis of the course will be on survey grade GPS.

Content
The course is divided into three modules as follows:

- **Module 1**
  Autonomous GPS - Position fixing at the 20m level of accuracy
  Overview and development of the system; basic principles; applications theory of pseudo-ranging; features and use of handheld GPS receivers; sources of error; introduction to coordinate systems and transformations; alternative positioning systems.

- **Module 2**
  GPS for GIS - Position fixing at the 1m level of accuracy
  Principles of DGPS; sources of differential signals; data collection for GIS applications; processing of observations.

- **Module 3**
  Survey grade GPS - Position fixing at the 1cm level of accuracy
  Coordinate systems and transformations in greater detail; survey grade receivers in static and kinematic modes of operation - data collection and processing; heighting with GPS; survey control network design and adjustment; working with the Ordnance Survey GPS control network.

Practical Exercise Programme:
- Observing and processing data using a hand-held GPS receiver
- Observing and processing data for a GIS database
- Establishing a survey control network using GPS
- Topographical surveying using Kinematic GPS.

Entry Requirements
The successful student should have a basic understanding of survey theory and practice and would ideally be working in a survey-related discipline.

Duration
Ten weeks consisting of one evening per week and two Saturdays.

How to Apply/Enrol
Postal application on the enclosed form.

Course fee
£298 (£378).
Examinations

Assessment based on course project work.

Award

Dublin Institute of Technology Certificate of Completion.

Career Opportunities

GPS is becoming an ever more important technology in the fields of surveying and spatial data gathering. Enhanced career options and opportunities can be expected for the successful student.

Further Information

Secretary,
Department of Geomatics.

t +353 1 402 3742

Location

DIT Bolton Street.
This new part-time course provides an opportunity for existing professionals who work in the area of the built environment in Ireland or abroad, to become professional planners through a modular delivery of lectures, tutorials and seminars over a period of 2.5 years, including the successful completion of a dissertation.

The need to expand significantly the number of planners in Ireland has become evident as a result of increased levels of construction in the country and the introduction of new planning legislation. This increased demand is felt in both the public and private sectors of the profession. The purpose of this course is to address the immediate nature of the need for more professional planners by focusing on experienced professionals in the built environment who are already working in, or at the margins of the planning system.

In addition, the course seeks to bring a wider range of multi-skilled people into the planning practice. The course is presented within the new School of Environmental Planning and Management in the Faculty of the Built Environment in DIT. It is envisaged that the intake of students will be approx. 15-20 of different disciplines and backgrounds, all with substantial experience in the built environment. Because students will be experienced practising professionals from different disciplines, the course provides scope for a considerable degree of inter-disciplinary learning and evaluation of experience both within the student group as well as between lecturers and students.

Students actively contribute to this interactive process.

The curriculum covers the areas of: spatial planning, planning theory, European planning, planning law, development control, design, urban design, action area plans, rural planning, building technology, resource management, property development, transport and communications, ecology and environmental pollution, environment and planning, economics, sociology, urban and regional development, data analysis, GIS, and planning techniques.

The course will be presented on a part-time basis through a five-semester cycle and will therefore require 2.5 years to complete. During each of semesters one to four, attendance will be required for four periods of one week as well as one weekend seminar. During the lecture/tutorial weeks full-time attendance will be necessary. Between these week-long periods of course attendance, students will be able to work in their place of employment and, other than self-study, course attendance is not required. Total course attendance will therefore amount to sixteen weeks of lectures and tutorials, four weekend seminars, and two exam periods. Written examinations will be held at the end of years one and two. During the fifth semester (year 3), students work primarily on their dissertation.

Course Fee
Years 1 and 2: £2000 ($2540) per year excluding capitation.
Year 3: £1000 ($1270) excluding capitation.
Entry Requirements
In order to be admitted to the course, students must meet the following requirements:

- An appropriate (honours) degree or equivalent;
- Normally a minimum of five years relevant experience in a professional capacity (not necessarily consecutive years);
- An ability to demonstrate a current position in employment that is relevant to spatial planning and a willingness by the employer to make time available to attend the course and to assign tasks in such a way that the student can link current work experience to the material covered in the course.
- Prospective students are expected to address these matters in the written application as well as in an interview.

Closing Date for Applications: 8th June 2001.

Award
The degree of MSc in Spatial Planning of the Dublin Institute of Technology will be awarded to participants who successfully pass the formal examinations and assessments of the programme and who complete and successfully pass the dissertation.

Career Opportunities
The course has been designed to address all core requirements of a professional planning course. It is intended that the course will obtain a permanent place in the education of planners in Ireland as a specific route to a professional qualification for those who are already working in areas related to planning. The course specifically focuses on the professional practice of spatial planning, the design and technical expertise aspects of the profession and the sustainability and environmental issues. The setting up of the course and its broad content are supported by the main professional organisation representing professional planners in Ireland: the Irish Planning Institute. Separate accreditation will be sought from the Irish Planning Institute, the Royal Town Planning Institute, as well as the Planning & Development Division of the Society of Chartered Surveyors.

Further Information
Mr Hendrik W Van der Kamp,
Course Director
School of Environmental Planning and Management
DIT Bolton Street, Dublin 1
\( t \) +353 1 402 3745
\( f \) +353 1 402 3999
\( e \) Henk.Vanderkamp@dit.ie

Ms Elaine Ryan
Course Administrator,
School of Environmental Planning and Management, DIT Bolton Street, Dublin 1
\( t \) +353 1 402 3742
\( f \) +353 1 402 3999

Location
DIT Bolton Street, Dublin 1.
Description
To provide the participants with the necessary knowledge and skills to produce and fix decorative plasterwork to various dimensions and designs.

Content
Squeeze making, profile preparation and production, running moulds, casting centre pieces, casting and fixing cornices, rubber mould production, in-situ cornices, repairs to existing plasterwork.

Entry Requirements
Knowledge of plastering and construction.

Duration
Thirty weeks. One evening (three hours) per week.

Course Fee
£298 (€378).

Career Opportunities
Advancement in the plasterwork industry.

Further Information
Peter Clarke
Department of Construction Skills
t +353 1 402 4083

Location
DIT Bolton Street.
Description
This course is designed to give craftspersons an opportunity to study colour, texture, pattern and broken colour work in building.

Content
The effects of colour, light, pattern and texture on architectural form and character.

Entry Requirements
Senior Trade Certificate of the Department of Education and Science in an appropriate trade or an equivalent qualification.

Duration
Thirty weeks. Two evenings (three hours) per week.

Course Fee
£424 (€538). Examination fees are additional.

Award
A Continuing Professional Development Certificate of Dublin Institute of Technology.

Career Opportunities
Advancement in decoration trade.

Further Information
Peter Clarke
Department of Construction Skills
t +353 1 402 4083

Location
DIT Bolton Street.
Description
This course is designed to give painting and decorating craft persons and persons involved in the sign industry opportunities to improve their skills and knowledge in the preparation of sign work.

Content
Design, shape and form in signwork. Production of signs, glass gilding and etching, ornamental gilding, silk screening.

Entry Requirements
Employment in the painting/decorating and/or sign industry.

Duration
- Part 1: thirty weeks (five hours per week over two evenings).
- Part 2: thirty weeks (five hours per week over two evenings).

Course Fee
£424 (£538). Examination fees are additional.

Career Opportunities
Advancement in Signwork Industry.

Award
A Continuing Professional Development Certificate of Dublin Institute of Technology.

Further Information
Peter Clarke
Department of Construction Skills
t +353 1 402 4083

Location
DIT Bolton Street.
Description
The aims of this course are to prepare students for membership of the IMBM and provide participants both from the public and private sectors of the maintenance industry with an opportunity to obtain new and/or additional skills covering various aspects of buildings maintenance management.

Content
Modules offered:
› Corrective preventative maintenance.
› Health, safety and welfare at work.
› Preparation of estimates.
› Law of contract.
› Communications techniques.

Entry Requirements
Employment in maintenance/construction industry and acceptable industrial experience and interview.

Duration
Average duration of each module is 36 hours.

How to Apply/Enrol
Students will be required to complete an application form prior to acceptance on the course.

Course Fee
£181 (€229) per module.

Award
Continuing Professional Development Certificate of Dublin Institute of Technology will be awarded to those who complete individual modules.

Career Opportunities
Progression within the maintenance management industry.

Further Information
Mr. Fred Hosford, Programme Organiser.
T +353 1 402 4016

Location
DIT Bolton Street.
Description
This course prepares senior apprentices and craftspersons for the Department of Education and Science Senior Trade Certificate Examination and Advanced City and Guilds award.

Content
Carpentry and Joinery theory and practice.

Entry Requirements
Junior Trade Certificate (Department of Education and Science).

Duration
One year, two evenings per week.
Monday and Wednesday 7 - 10 pm.

How to Apply/Enrol
Call in person and complete application form.
Payment by Bank Giro. Suitable for carpenters and joiners.

Course Fee
£424 (£538) (examination fee not included).

Examinations
Written and practical.

Award
Certificate in each case – Department of Education and Science, City and Guilds of London Institute.

Career Opportunities
Progression to supervisory position.

Further Information
James Kelly
Department of Construction Skills
t +353 1 402 4022

Location
DIT Bolton Street.
B114 Woodcutting Machining

Description
This course is designed to give students an appreciation and understanding of woodcutting machines to the standard of Junior Trade, Department of Education and Science.

Content
Woodcutting Machining theory and practice.

Entry Requirements
Employment in joinery works.

Duration
One year, two evenings per week.
Monday and Wednesday 7 - 10 pm.

How to Apply/Enrol
Call in person and complete application form. Payment by Bank Giro. Suitable for those employed in the wood trades.

Course Fee
£424 (€538)

Examinations
None. Certificate of Attendance issued.

Career Opportunities
Progression to supervisory position.

Further Information
James Kelly
Department of Construction Skills
t +353 1 402 4022

Location
DIT Bolton Street.
B117  Wood Turning

Description:
To give students and craftspersons hands-on experience on the use of the lathe.

Content:
General woodturning operations.

Entry Requirements:
None.

Duration:
Ten weeks, three hours per week - Monday 7 - 10 pm.

How to Apply/Enrol:
Call in person and complete application form. Suitable for those interested in woodturning, joinery and cabinetmaking.

Course Fee
£138 (€175).

Examinations
None.

Career Opportunities
Upgrading of skills.

Further Information
Department of Construction Skills
t +353 1 402 4022

Location
DIT Bolton Street.
Description
To prepare students for the Department of Education and Science technological examinations.

Content
- Year 1: Construction, mathematics, geometry.
- Year 2: Construction, builders quantities, land surveying.
- Year 3: Construction, builders quantities, land surveying.

Entry Requirements
Employment in the building industry.

Duration
First year: two evenings per week - Mon. and Tues. (7 - 10 pm).
Second and third years: three evenings per week - Monday, Tuesday, Wednesday (7 - 10 pm).

How to Apply/Enrol
Call in person and complete application form. Payment by Bank Giro. Suitable for those seeking to gain an insight into construction studies.

Course Fee
£424 (€538) (examination fee not included).

Examinations
Two written examinations.

Award
Certificate from Department of Education and Science.

Career Opportunities
Progress to management in industry.

Further Information
Department of Construction Skills
+353 1 402 4022

Location
DIT Bolton Street.
Description
This course of studies has been designed to enable senior apprentices and craftspersons to qualify as craft technicians capable of filling supervisory positions in the building industry.

Content

- **Year 1**
  Construction, site management, mathematics, building science.

- **Year 2**
  Construction, land surveying, quantities, materials, structural engineering, management.

- **Year 3**
  Construction, land surveying, quantities, management, safety legislation, building law and human resource management.

Entry Requirements
Senior Trade Certificate or equivalent.

Duration
Three years, one day and one evening per week.

How to Apply/Enrol
Call in person and complete application form. Suitable for those who have completed an apprenticeship or mature students who wish to gain management positions.

Course Fee
£480 (€609) per year (inclusive of DIT examination fee ONLY).

Examinations
- **Year 1**: four written examinations.
- **Year 2**: five written examinations.
- **Year 3**: six written examinations plus project.

Award
**Certificate** from Dublin Institute of Technology.

Career Opportunities
Progression to management.

Further Information
Department of Construction Skills.

Location
DIT Bolton Street.

+353 1 402 4022
Description
To give senior apprentices and craftspersons the opportunity to prepare for the senior trade examinations.

Content
› Heating theory
› Sanitation and drainage
› Drawing
› Trade practical

Entry Requirements
Junior trade examination and three years experience.

Duration
One year – two evenings per week.

How to Apply/Enrol
Students must attend an interview and complete the application form.

Course Fee
£424 (€538).

Examinations
One written and one practical.

Award
Continuing Professional Development Certificate of Dublin Institute of Technology.

Career Opportunities
Progress to supervisory positions.

Further Information
Seamus Murran
Department of Construction Skills
t: +353 1 402 4017

Location
DIT Bolton Street.
Description
To prepare craftpersons as technicians.

Content
Year 1
- Maths and science, drawing and design, sanitation and drainage.

Year 2
- Heating technology 1, fire prevention systems, hot and cold water.

Year 3
- Heating technology 2, management and quantities.

Entry Requirements
Department of Education and Science Senior Trade Certificate.

Duration
Three years, three evenings per week.

How to Apply/Enrol
Students must attend for interview and complete the application form.

Course Fee
£480 (€609).

Examinations
Four written papers each year and projects.

Award
Craft Technician Certificate of Dublin Institute of Technology.

Career Opportunities
Progress to management.

Further Information
Seamus Murrin
Department of Construction Skills
+353 1 402 4017

Location
DIT Bolton Street.
Description
To give students an appreciation of the techniques used in tendering and estimating.

Content
Tendering procedures, tender documents, contracts, take-off practice, pricing folder, labour rates, bill of quantities, presentation of tender and estimating project.

Entry Requirements
Department of Education and Science Senior Trade examination or equivalent.

Duration
One year, one evening per week.

How to Apply/Enrol
Students must attend for interview and complete the application form.

Course Fee
£298 (€378).

Examinations
None.

Award
Continuing Professional Development Certificate of Dublin Institute of Technology.

Career Opportunities
Progress to management.

Further Information
Seamus Murran
Department of Construction Skills
t +353 1 402 4017

Location
DIT Bolton Street.
Description
This course is designed to meet the needs of those pursuing a career at technician level in the oil fired industry.

Content
Safety requirements, oil specifications, fuel efficiency, flues and ventilation, oil supply lines and storage, heat control valves and oil filters, burner types, burner controls, servicing and commissioning procedures.

Duration
Ten weeks at one night per week or equivalent in the day.

Entry Requirements
Technicians or engineers employed in the oil fuel industry.

How to Apply/Enrol
Students must attend for interview and complete the application form.

Course Fee
£138 (€175).

Award
Continuing Professional Development Certificate of Dublin Institute of Technology

Career Opportunities
Numerous opportunities in heating/oil industry.

Further Information
Seamus Murran
Department of Construction Skills
t: +353 1 402 4017

Location
DIT Bolton Street.
Description
To give persons employed in the industry an understanding of the principles and techniques involved in heating and environmental engineering.

Content
The course is run in conjunction with the Institute of Domestic Heating Engineers.

- Year 1
  Heating technology, gas technology, mechanical services design.

- Year 2
  Management techniques, estimating and quantities, heating and hot water technology.

Entry Requirements
Department of Education and Science Senior Trade examination or equivalent.

Duration
Two years.

How to Apply/Enrol
Students must attend for interview and complete the application form.

Course Fee
£480 (£609).

Examinations
First year - two written papers, second year - three written papers.

Award
Continuing Professional Development Certificate of Dublin Institute of Technology and corporate membership of the Institute of Heating and Environmental Engineers.

Career Opportunities
Progress to management within the industry.

Further Information
Seamus Murran
Department of Construction Skills
\(+353 1 402 4017\)

Location
DIT Bolton Street.
Description
To give students an opportunity to appreciate the techniques involved in refrigeration and air conditioning.

Content
Commercial refrigeration, air conditioning, industrial refrigeration, electrical practice for refrigeration systems.

Entry Requirements
Department of Education and Science Senior Trade examination or equivalent.

Duration
One year, one evening per week per subject.

How to Apply/Enrol
Students must attend for interview and complete the application form.

Course Fee
£480 (€609).

Examinations
Written paper for each subject.

Award
Continuing Professional Development Certificate of Dublin Institute of Technology.

Career Opportunities
Progress to supervisor or technician level.

Further Information
Seamus Murran
Department of Construction Skills
t +353 1 402 4017

Location
DIT Bolton Street.
Description
This course is designed to give a broad understanding of the regulations and standards, installation techniques and safe working practices involved in domestic gas installations.

Content
Regulations and standards governing domestic gas installations, properties of natural and LPG gases, combustion and flame characteristics, pressure flow and gas rates, gas controls, ventilation and flueing techniques, appliance details, testing, purging and commissioning.

Entry Requirements
Department of Education and Science Senior Trade Examinations or equivalent.

Duration
One year, one evening per week

How to Apply/Enrol
Complete application form and attend for interview.

Course Fee
£244 (€309).

Award
Continuing Professional Development Certificate of Dublin Institute of Technology

Career Opportunities
Progress in the gas industry.

Further Information
Department of Construction Skills
Seamus A. Murran
+353 1 402 4017
or
John Smartt
+353 1 402 4025

Location
DIT Bolton Street.
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Description
This course facilitates the acquisition of relevant knowledge of both management and law as it applies to the management function. The course will enable managers and others to respond competently to the complex needs of organisations.

Content
Year 1
- Course No. 5111
- Sources and Classification of Law
- Economics 1 and 2
- Management – Principles and Systems
- Business Organisation
- Business Accounting
- Administration of the Law
- Constitutional Law – Personal and Property Rights
- Management Information Systems

Year 2
- Course No. 5121
- Law of Contract 2
- Law of Torts 1
- Marketing
- European Law 1 and 2
- Law of Torts 2
- Company Law
- Financial Management.

Year 3
- Course No. 5131
- Employment Law 1
- Management of Human Resources
- Information Technology
- Employment Law 2/Administrative Law
- Law and Practice of Taxation
- Operations Management or Marketing.

Year 4
- Course No. 5141
- Commercial Law
- Business Policy
- Project
- Management of Change.

Two subjects selected from:
- Law of International Trade
- Social Welfare and Family Law
- Environmental and Planning Law
- Competition Law
- Operations Management
- International Marketing

The course subjects and timetable may be subject to change.
Entry Requirements
Applicants should have a Leaving Certificate with passes in not less than six subjects, two of which should be at Grade C3 or better on higher level papers. Mature students with a satisfactory level of education and relevant business experience are welcome to apply. Selected applicants will be interviewed before admission.

Duration
The course is offered over four years. The academic year is divided into two semesters. The usual lecture schedule is:
Monday, Tuesday and Thursday Year 1, Monday and Tuesday for Year 2 and 3 and Monday and Wednesday for Year 4.

How to Apply/Enrol
An application form is attached at the back of this directory.
Completed application forms should be returned not later than Friday 17th August 2001 to the School Secretary, Accounting and Finance, DIT, Aungier Street, Dublin 2. Enrolment will take place in DIT Aungier Street on Wednesday 5th September 2001, 6 - 8 pm. Late applicants may be considered should vacancies still remain in September.

Course Fee
£813 (€1032) per year, payable by bank giro. You will be given a bank giro form when you enrol.

Examinations
Examinations are held at the end of each semester. Holders of approved third level or professional qualifications may be granted exemptions on a subject for subject basis in years one and two.

Award
BSc (Management and Law), without classification, of Dublin Institute of Technology.

Career Opportunities
The programme is designed to enhance the opportunities for advancement in their management careers for graduates in manufacturing industry, the service economy, banking and financial services, the public sector and trade unions. The disciplines of management and law impact upon all areas of commercial and industrial activity and provide an excellent conceptual and analytical training for those seeking senior management roles in their organisation.

Further Information
School Secretary.
t +353 1 402 3097

Location
DIT Aungier Street
Description
A programme of study designed to equip graduates to contribute in the crucial area of Credit and Financial Management where technology, regulation and rapidly changing corporate needs create a demand for highly skilled and flexible personnel.

Content
This course enables students to develop their powers of analysis and to improve the management and operation of the management of credit within business, industry and the public sector. The course provides for regular project work, work focused essays and assignments, and sessional inputs from experienced credit management executives. A dissertation in the management of credit, drawing together all the elements of study, is undertaken and submitted during the final year. Exemptions from some subjects in Years 1, 2 and 3 may be granted to students with an equivalent third level or professional qualification. Transfers will be allowed subject to agreement.

Year 1: Business Organisation, Statistics, Accounting, Introduction to Irish Legal System/Contract Law, Financial Services and Institutions, Credit Management 1, Information Management 1 and Economics.

Year 2: Quantitative Decision Making, European and National Economics, Credit Management 2, Accounting 2, Organisational Behaviour, Corporate Finance 1, Law for Credit Management 1 and Information Management 2.

Year 3: Law for Credit Management 2, Corporate Finance 2, Human Resources Management, Marketing, Credit Management 3, Research Methodology, Credit Management 4, Services and Business-to-Business Marketing.

Year 4: Treasury Management, Credit Management 5, Strategic Management, Information Management, Dissertation (this is structured to give about 10 hours personal contact with staff for support).

Entry Requirements
Leaving Certificate, with passes in not less than six subjects, including Mathematics and English. Two of these passes must be obtained at Grade C3 or better on higher level papers. A minimum of two years commercial or relevant working experience is highly desirable, or
Mature students, educated to Leaving Certificate standard with relevant business experience and recommended by their employers. Equivalent qualifications may be acceptable.

Duration
The course extends over four years. There are two semesters each year.
Semester 1: September – January.
Semester 2: January – May.
Year 1: Classes are held on Monday and Thursday from 6-10 pm.
Year 2: Classes are held on Monday and Thursday from 6-10 pm.
Year 3: Classes are held on Wednesday and Thursday from 6-10 pm.
Year 4: Classes are held on Tuesday and Thursday from 6 - 10 pm. The course subjects and timetable may be subject to change.

How to Apply/Enrol
An application form is attached at the back of this directory. Completed application forms should be returned to the Secretary below by 27th July 2001. As the number of places is limited, candidates may be short-listed on the basis of information supplied on the application form. Late applications may be considered should vacancies remain. Candidates will be notified of the outcome or of any shortlisting procedures which they may be asked to participate in by 7th September 2001.

Course Fee
€813 (€1032) per year, payable by bank giro. You will be given a bank giro form when you enrol.

Examinations
Examinations are held at the end of each semester each year.

Award
BSc Management of Credit, without classification, of Dublin Institute of Technology.

Career Opportunities
This qualification is recognised by credit professionals and their employing organisations throughout Europe. It will enable holders to pursue and advance their career prospects. In addition to serving the needs of those pursuing a career in the management of credit, the course is an excellent basis for careers in management, financial services, banking, business, industry, consultancy, the public service, and other professions.

Further Information
Secretary,
Department of Continuing Professional Education.
t +353 1 402 3031

Location
DIT Aungier Street.
Description
The management of health services is a multi-disciplinary area where a range of management approaches and competences are integrated to provide enhanced performance in Medical Services, Health Services, Clinical Services and Support Services. The health sector's priorities include the efficient use of resources, the provision of a quality service through sound operational and strategic planning and the development of leadership and management capability in key personnel.

Content

› Year 1: Human Resources Management 1, Organisation and Management, Health Services Management 1, Healthcare Information Systems, Economics, Law.

› Year 2: Health Services Law, Health Services Management 2, Applied Technology in the Health Services, Public Finance/ Administration, Human Resources Management 2, Financial and Management Accounting.

› Year 3: Health Policy, Health Economics and Health Services Finance, Organisational Behaviour and Communications, Management Accounting, Information Systems Management, Research Methodology.

› Year 4: Strategic Management, Strategic Information Management, International Health Care Environment, Major Work-Based Dissertation. The course provides for regular project work, work-focused essays and assignments. Students will have to attend two seminar days as practical workshops during the first three years of the course.

Entry Requirements
Student Profile: The entrants to this course will normally have experience working in the Health Services and are seeking a formal education to obtain recognised qualifications to advance their career prospects. They will continue to expand this experience for the duration of the part-time evening course. Admission to the course will be from:

› Applicants who hold the Leaving Certificate with passes in not less than six subjects, at least two of which must be obtained at grade C3 or better on higher level papers. The six subjects must include Mathematics and English or Irish. In addition they will have a minimum of one years experience within the health services.

› Mature students who possess a satisfactory level of education (Leaving Certificate standard), who demonstrate a capacity to complete the course and are seeking or furthering a career in the Health Services. Persons with approved third level qualifications or equivalent may be granted exemptions from part of the course in accordance with Dublin Institute of Technology policy. No exemptions will be granted in the final year of the course.
Duration

The course is offered over four years on two evenings per week.
- Year 1 Classes are held on Monday and Wednesday from 6 - 9 pm.
- Year 2 Classes are held on Monday and Thursday from 6 - 9 pm.
- Year 3 Classes are held on Tuesday and Thursday from 6 - 9 pm.
- Year 4 Classes are held on Tuesday and Thursday from 6-9.30 pm.
The course subjects and timetable may be subject to change.

How to Apply/Enrol

An application form is attached at the back of this directory. Completed application forms should be returned to the Secretary below by 27th July 2001. As the number of places is limited, candidates may be short-listed on the basis of information supplied on the application form. Late applications may be considered should vacancies remain. Candidates will be notified of the outcome or of any short-listing procedures which they may be asked to participate in by 7th September 2001.

Course Fee

£813 (£1032) each year, payable by bank giro. You will be given a bank giro form when you enrol.

Examinations

Examinations are held annually in May.

Award

BSc Health Services Management, without classification, of Dublin Institute of Technology.

Further Information

The Secretary,
Department of Continuing Professional Education.
t +353 1 402 3031

Location

DIT Aungier Street.
Description
This is a four year degree programme which offers a broad range of management subjects and specialises in Human Resources Management in the third and fourth years. The contemporary HRM/Personnel specialist may well have started his or her career in general management or administration. In turn, many specialists who have built up a body of experience in HRM subsequently pursue careers in general management and consultancy. The programme is designed to develop a general management expertise within the context of a broadly based business programme while offering the specialist disciplines related to Human Resource Management and Personnel in the later stages.

Content
The course aims to develop the students' knowledge and understanding of the principal subjects of management, to develop a range of specialist knowledge and skills in HRM/Personnel management and to integrate the total into strategic management decision making. Skills development and project work will facilitate the students' ability to transfer acquired knowledge and skills to work situations.

Year 1:

Year 2:

Year 3:
- Management 3, Employee Resourcing, Employee Development, Employee Reward, Employee Relations, Project (1), Seminars (3).

Year 4:
- Management 4, Research Methodology, Options: Employee Resourcing and Selection Testing or Employee Development and Management Development or Employee Relations and Labour Law, Dissertation (1), Seminars (3).

Duration
The course is offered over four years. Attendance at three one-day seminars (one each term) is an essential part of the programme.
- Year 1: Classes are held on Monday and Tuesday from 6 - 9 pm.
- Year 2: Classes are held on Monday and Tuesday from 6 - 9 pm.
- Year 3: Classes are held on Monday, Tuesday and Thursday from 6 - 9 pm.
- Year 4: Classes are held on Monday, Tuesday and Thursday from 6 - 9 pm.

The course subjects and timetable may be subject to change.
Entry Requirements

1) Applicants should have a Leaving Certificate with passes in not less than six subjects, two of which should be at Grade C3 or better on higher level papers. A minimum of two years commercial or relevant working experience is highly desirable.

2) In special circumstances applicants with substantial work experience at an appropriate level but who do not have the minimum qualifications may be accepted.

3) Applicants with a degree or equivalent qualification may be granted exemptions on a subject-by-subject basis from year one and year two.

How to Apply/Enrol

An application form is attached at the back of this directory. Completed application forms should be returned to the Secretary below by 27th July 2001. As the number of places is limited, candidates may be short-listed on the basis of information supplied on the application form. Late applications may be considered should vacancies remain. Candidates will be notified of the outcome or of any short-listing procedures which they may be asked to participate in by 7th September 2001.

Course Fee

£813 (€1032) per year, payable by bank giro. You will be given a bank giro form when you enrol.

Examinations

Examinations are held annually in May/June.

Award

BSc Human Resource Management, without classification, of Dublin Institute of Technology. The programme has been granted full exemption status by the Chartered Institute of Personnel and Development, London and consequently graduates of the programme will be awarded Graduateship Membership of C.I.P.D.

Career Opportunities

With the changing nature of jobs, a qualification in general management with a specialism in HRM is considered ideal for those embarking on a career in management or human resource management. Graduates of the programme will be able to take their places in management positions in business, commerce, the public sector and demonstrate a high level of competence. With further management experience, they will be capable of reaching the most senior management positions.

Further Information

The Secretary,
School of Continuing Professional Education:

+353 1 402 3031

Location

DIT Aungier Street.
Description
The achievement of an MBA is the proven path for career enhancement and career transformation. MBA - Knowledge in Practice

The DIT MBA programme is designed for participants with substantial managerial experience and is offered on a part-time basis over two years. Applications are invited from highly motivated individuals with a strong commitment to developing a strategic perspective on the management of organisations. The classic MBA approach - a rigorous examination of strategy coupled with accelerated acquisition of the tools for decision making through case work and shared learning - informs the design and delivery of the DIT MBA. The MBA is delivered by a programme of directed and self-directed learning using a variety of approaches which enhance the interpersonal skills and leadership qualities of the participants. Four elective streams are available within the course:

- Accounting and Finance
- Facilities Management
- Marketing
- Construction Project Management.

Content
Course Code A35711

Semester 1: The first semester consists of subjects in the following areas, all of which are compulsory:
- Financial Analysis
- Economic Analysis
- Marketing

- Management Science
- Management of Organisations

- Semester 2: In the second semester course participants will take the following core subjects:
  - Law
  - Operations Management
  - Management Control and Decision Making
  - Corporate Finance

In addition, participants will take one course in their specialised stream. These subjects are as follows:
- Accounting and Finance: Taxation
- Facilities Management: The Property Development Process
- Construction Project Management: The Property Development Process
- Marketing: Consumer Behaviour

Semesters 3 and 4: In these semesters participants will take five core courses, and five electives chosen from their particular streams. The core courses are as follows:
- Economics of Strategy
- Human Resources Management
- Strategic Information Systems
- Strategic Management
- Business and Society

In addition to the core courses, participants will take five electives, designed to develop their capacity to contribute to their professional areas, together with courses on research design and methodology.
Semester 5: In the final semester of the course, participants will complete a dissertation of 15,000 words which will address a general managerial problem or issue. This will enable the participants to undertake a learning 'journey' which is largely self directed and which will integrate the various domains of knowledge acquired. The dissertation provides an opportunity to concentrate on a discipline or sectoral field of business which may become a focus of career development. The dissertation is a mandatory requirement for the award of the MBA.

Entry Requirements
Candidates should possess the following: either an honours degree at 2.2. grade or higher or an equivalent recognised professional qualification plus a minimum of at least 3 years' relevant experience. In exceptional cases, candidates who do not hold an honours degree or equivalent may be accepted. To be eligible to apply, such candidates should have at least 7 years' relevant experience at a senior management level. They will also be required to provide a substantial written work which will be set by the Admissions Committee. All candidates must also achieve a satisfactory result in the Graduate Management Admission Test (GMAT).

Duration
Five semesters. Formal class work will comprise ten hours per week during semesters 1 and 2 and eleven hours per week during semesters 3 and 4.

How to Apply/Enrol
For application details and form, see contact details below.

Course Fee
£5,000 tuition and £450 course materials (£6920) per year.

Examinations
Assessment will be based on a combination of written examinations and a range of other methods including case studies, reports, projects and group presentations.

Award
Graduates will be eligible for the award of one of the following degrees of the Dublin Institute of Technology:
MBA (Accounting and Finance)
MBA (Facilities Management)
MBA (Marketing)
MBA (Construction Project Management)

Further Information
Eilish Carr, MBA Programme Manager,
Faculty of Business, DIT, Aungier Street, Dublin 2.
t +353 1 402 3033
f +353 1 402 3076 e eilish.carr@dit.ie

Location
DIT Aungier Street.
DIT Bolton Street.
Description
This course is designed to equip students for work and career development in the increasingly technical and computerised world of the insurance professional. The programme will provide the student with a broad educational base, a comprehensive level of knowledge and skills in insurance and business, and serves as a preparation for the demands and opportunities of a management role. The course provides for regular project work, work focused essays and assignments, and sessional inputs from experienced insurance professionals. A project on an aspect of insurance, drawing together all the elements of study, is undertaken and submitted in the final year. Exemptions from some subjects in Years 1, 2, and 3 may be granted to some students with an equivalent third level or professional qualification. Transfers will be allowed subject to agreement.

Content

Entry Requirements
Admission to the course will be confined to applicants who hold the Irish Leaving Certificate, with passes in not less than six subjects which include Mathematics and English. Two of these passes must be obtained at grade C3 or better on higher level papers. Such applicants will be employed within insurance management or related areas. Mature students, who possess a satisfactory level of education i.e. to Leaving Certificate standard, have relevant business experience in a business environment and wish to pursue a career in insurance or related areas are welcome to apply. Equivalent qualifications may be acceptable.

Duration
The course extends over four years. There are two semesters each year: Semester 1 from September to January, and Semester 2 from January to May.
Year 1: Classes held on Monday and Thursday from 6 - 10 pm.
Year 2: Classes held on Monday and Thursday from 6 - 10 pm.
Year 3: Classes held on Wednesday and Thursday from 6 - 10 pm.
Year 4: Due to commence in 2002.

The course subjects and timetable may be subject to change.

How to Apply/Enrol

An application form is attached at the back of this directory.
Completed application forms should be returned to the Secretary below by 27th July 2001. As the number of places is limited, candidates may be short-listed on the basis of information supplied on the application form. Late applications may be considered should vacancies remain. Candidates will be notified of the outcome or of any short-listing procedures which they may be asked to participate in by 7th September 2001.

Course Fee

£813 (€1032) per year, payable by bank giro. You will be given a bank giro form when you enrol.

Examinations

Examinations are held at the end of each semester each year.

Award

BBS (Insurance) of Dublin Institute of Technology.

Career Opportunities

This qualification will enable holders to pursue and advance their career prospects and to seek exemption from professional examinations. In addition to serving the needs of those pursuing a career in the insurance industry, the course is an excellent basis for careers in management, financial services, banking, business, consulting, the public service and other professions.

Further Information

The Secretary,
Department of Continuing Professional Education,
DIT Aungier Street,
Dublin 2.

Location

DIT Aungier Street.
Description
This course is designed to prepare students for the examinations of The Association of Chartered Certified Accountants.

Content
- **Part 1**
  - Preparing Financial Statements
  - Financial Information for Management
  - Managing People
- **Part 2**
  - Information Systems
  - Corporate and Business Law
  - Business Taxation
  - Financial Management Control

Entry Requirements
To comply with the requirements of the ACCA, applicants should have a Leaving Certificate with passes in five subjects, three of which must be at Grade C3 or higher on higher level papers. Results must include English and Mathematics. Students who do not possess the minimum entry qualifications and are aged 21 years or above, will be allowed to register and will be given two years (a maximum of 4 consecutive attempts) to pass papers 1.1 and 1.2 in Part 1.

Exemptions for degree holders: Holders of recognised business and/or accounting degrees will be considered for exemptions from some or all of the papers in Parts 1 and 2 if they have previously studied and been assessed in comparable subject material. Students with non-relevant degrees (including Mathematics and Economics) will not receive exemptions from the examinations.

Other exempting qualifications: Other higher qualifications, including professional qualifications, will be assessed for exemption from the new scheme using the above policies as benchmarks. However, there will be no exemptions from any Part 3 examinations.

Duration
- **Part 1**: Classes will be held from 6.30 - 8 pm. on Mondays and from 6 - 9.30 pm. on Wednesday.
- **Part 2**: Classes will be held from 6 - 10 pm. on Tuesday and Thursday. The course timetable may be subject to change.

How to Apply/Enrol
Applications and enrolment will take place in DIT Aungier Street on Wednesday and Thursday, 5th - 6th September 2001, 6 - 8 pm. Late applications may be considered should vacancies still remain.

Course Fee
£424 (£538) per stage, payable by bank giro. You will be given a bank giro form when you enrol.
Examinations
The syllabus is examined bi-annually in June and December. The course is designed to prepare students for the June sitting of the examinations.

Award
Successful students, with appropriate experience, are eligible to apply for membership of The Association of Chartered Certified Accountants (ACCA).

Career Opportunities
The Association of Chartered Certified Accountants is a widely recognised body in Ireland, the United Kingdom and world-wide for professional accountants. Members of ACCA are employed in many branches of industry and commerce. They also engage in private practice, as individuals or in partnerships offering accounting and auditing services to companies and the public.

Students are recommended to join the ACCA's Student Society, details of which may be obtained from the address below.

Full details of ACCA, its objectives, activities, examinations, regulations and syllabus may be obtained from:

The Association of Chartered Certified Accountants,
9 Leeson Park, Dublin 6.

Further Information
The Secretary,
Department of Continuing Professional Education.

Location
DIT Aungier Street.
Description
These courses prepare students for the examinations of the Chartered Institute of Management Accountants (C.I.M.A.).

Content
The course introduces the student to a wide range of accountancy and business subjects. In particular, it stresses the planning and strategic functions of management accounting within all businesses.


Entry Requirements
Applicants should have a Leaving Certificate with at least 3 passes at Grade C3 or higher on higher level papers. Results must include English and Mathematics at either higher or ordinary level. Exemptions may be granted for various third level qualifications.

Duration
The course is offered as follows.
- Stage 1: Classes are held on Monday and Tuesday.
- Stage 2: Classes are held on Tuesday and Thursday.

The course subjects and timetable may be subject to change.

How to Apply/Enrol
Enrolment will take place in DIT Aungier Street on Monday 3rd and Tuesday 4th September 2001, 6 - 8 pm. Late applications may be considered should vacancies still remain.

Course Fee
£424 (€538) per stage, payable by bank giro. You will be given a bank giro form when you enrol.

Examinations
Examinations are held bi-annually in May and November. The course is designed to prepare students for the May sitting of the examinations.

Award
Successful students, with appropriate experience, are eligible to apply for membership of the Chartered Institute of Management Accountants (C.I.M.A.).
Career Opportunities

The Chartered Institute of Management Accountants (CIMA) is the only recognised professional body specialising in management accountancy. It has over 50,000 members and 65,000 registered students world-wide. Its qualification is recognised as a primary avenue to senior financial and general management positions. Typically, management accountants begin their careers as providers, analysts and interpreters of financial information for senior managers and decision-makers in business and other organisations. Subsequently, many become financial and general managers.

In view of the flexible nature of the qualification, management accountants work in a wide variety of organisations, both private and public: banking, financial institutions, management consultancy, universities and colleges of higher education. Many are self-employed.

The Institute's Dublin and District Branch has a student society which students are encouraged to join. Full details on the Institute and its educational programme may be obtained from:

The Chartered Institute of Management Accountants,
44 Upper Mount Street, Dublin 2.

Further Information

The Secretary,
Department of Continuing Professional Education.

+353 1 402 3031

Location

DIT Aungier Street.
**Description**

This course is designed to prepare students for the Examinations of the Institute of Accounting Technicians in Ireland (I.A.T.I.).

**Content**

The course, which is offered in two stages, Foundation and Admission, introduces students to a wide range of accounting practices, business and computerised accounting skills. During the Admission Year, students choose between the Practice Option and the Business Option, i.e. a choice of the fourth subject being Taxation 2 or Costing and Budgeting. All students submit a computerised accounting assignment using TAS books and software.

- **Foundation**: Accounting 1, Business Law, Business Management, Taxation 1.
- **Admission**: Accounting 2, Taxation 2 or Costing and Budgeting, Company Law, Information Technology in Business.

**Entry Requirements**

Applicants should have a Leaving Certificate with at least 5 passes on ordinary level papers at grade D3 or better or 4 passes of which at least two are on higher level papers at Grade D3 or better. Passes must include English and at least one subject from Mathematics or Accountancy. Mature students with suitable experience may apply to the Institute of Accounting Technicians in Ireland for enrolment on the basis of their age and experience.

**Duration**

The course of study extends over two years.

- **Section 1**: Foundation - Four Subjects
  Classes are held on Tuesday and Wednesday.
- **Section 2**: Admission - Four Subjects
  Classes are held on Tuesday and Wednesday and Thursday for TAS book (10 weeks). The course subjects and timetable may be subject to change.

**How to Apply/Enrol**

Enrolment will take place in DIT Aungier Street on Monday 3rd and Tuesday 4th September 2001, 6 - 8 pm. Late applications may be considered should vacancies still remain.

**Course Fee**

£424 (€538) per stage, payable by bank giro. You will be given a bank giro form when you enrol.

**Examinations**

Examinations are held bi-annually in May and September. The course is designed to prepare students for the May sitting of the examinations. Students must register as students of the Institute of Accounting Technicians in Ireland on or before 16th November 2001.
Award
Successful students, with relevant work experience, are eligible to apply for membership of the Institute of Accounting Technicians in Ireland (M.I.A.T.I.).

Career Opportunities
The Institute of Accounting Technicians in Ireland was founded in 1983 to provide a recognised qualification and membership body for staff engaged in accounting or financial duties in commercial, industrial or public sector organisations and in the offices of practising accountants. The qualification entitles members to admission to studentship of a senior accountancy body with the benefit of gaining exemptions. I.A.T.I. is a member of the International Federation of Accountants (I.F.A.C.).

IATI Registration
Closing Date: 16th November 2001. Fees for registration, annual subscription, exemption and examination will be due to the Institute of Accounting Technicians in Ireland.

Exemption
Closing Date: 16th November 2001. It is important that you obtain a copy of “A Career in Business” May 2000 edition for details of IATI registration.
Further information and application form is available from:
The Institute of Accounting Technicians in Ireland,
87-89 Pembroke Road,
Ballsbridge, Dublin 4.
t +353 1 637 7363
f +353 1 668 0842
e iati@icai.ie

Further Information
The Secretary,
Department of Continuing Professional Education.
t +353 1 402 3031

Location
DIT Aungier Street.
In today's competitive business climate, marketing is a 'primary management function which co-ordinates all the activities involved in identifying and anticipating customers and supplying products or services to specified markets ensuring satisfaction and doing so profitably.' These courses are designed to prepare students for the examinations of the Marketing Institute. At certificate level, students choose between Certificate in Marketing and Certificate in Selling. Both streams then proceed to the Diploma in Marketing which introduces major elements of management and international marketing practice. The Graduateship introduces the student to major marketing specialisms and to the marketing management function.

Content

- **Foundation Certificate Year 1**
  Economics or Selling, Behavioural Aspects of Marketing, Information Analysis 1, Principles of Marketing.

- **Foundation Certificate Year 2**
  International Business or Selling, Marketing Finance, Regulatory Environment for Marketing, Marketing Information Analysis 2.

- **Diploma in Marketing Year 3**

- **Graduateship Year 4**
  Logistics Management, Services Marketing, Business to Business Marketing, Marketing Planning and Management.

The course subjects and timetable may be subject to change.

Entry Requirements

Applicants should have a Leaving Certificate with at least

- a) one honour (i.e. C3 on a higher paper) plus four passes (including Mathematics and English) or
- b) five passes (including Mathematics and English) plus one year's work experience or additional course of study. Mature applicants are accepted at the discretion of the Education Committee.

Exemptions: Those with other qualifications may be eligible for exemptions. Application for exemptions must be made before registering, as the outcome determines the year for which a student registers. The fee is £15 (€19) per subject/project/workshop exempted.

Duration

The course is offered over four years. The Foundation Certificate in Marketing/Selling is awarded after two years, the Diploma after three and the Graduateship of the Institute which qualifies for membership (MMII Grad) after four years.

- **Foundation Certificate - Year 1**
  Classes are held on Tuesday and Wednesday.

- **Foundation Certificate - Year 2**
  Classes are held on Monday and Wednesday.

- **Diploma in Marketing - Year 3**
  Classes are held on Tuesday and Wednesday.

- **Graduateship - Year 4**
  Classes are held on Tuesday and Wednesday.
Diploma in Marketing - Year 3
Classes are held on Monday and Wednesday.

Graduateship - Year 4
Classes are held on Monday and Wednesday.

How to Apply/Enrol
Applications and enrolments will take place in DIT Aungier Street on Wednesday 5th September 2001, 6 - 8 pm. Late applications may be considered should vacancies still remain. Students should apply to The Marketing Institute for a registration form. The annual registration fee is £190 (€241). This fee is separate from any college enrolment fee. Registration must be completed by October 26th 2001. Late applicants incur an additional fee of £50 (€63).

Course Fee
£424 (€538) per year, payable by bank giro. You will be given a bank giro form when you enrol.

Examinations
Examinations are held each year in May and/or August. Fees are payable in February and July.

Award
Students are awarded a Graduateship of the Marketing Institute (MMII) upon completion of the full programme.

Career Opportunities
Marketing studies offer a wide range of career choices. Graduates work in Brand Management, Advertising, Sales, Direct Marketing, General Management, Market Research and a wide variety of other occupations. Marketing graduates are in demand in Ireland and abroad.

Further Information
The Secretary,
Department of Continuing Professional Education.
t +353 1 402 3031
or
The Marketing Institute,
South County Business Park,
Leopardstown,
Dublin 18.
t +353 1 295 2355
t +353 1 295 2453
e mii@iol.ie

Location
DIT Aungier Street.
Description

This course, designed by the Joint Advertising Education Committee, provides basic training for people working in advertising or potential entrants to the broader advertising industry. Students take a common course introducing them to the Advertising Industry, Advertising Practice, Marketing Communications and Advertising Strategy. They then go on to specialise either in the executive or creative aspects of advertising. The executive stream focuses on Client Services and Media. The Creative Stream specialises in Art Direction, Copywriting and Design and Layout.

Entry Requirements

Applicants should normally have Leaving Certificate with 1 honour i.e. C3 on a higher paper plus four passes (including English and Mathematics), or Leaving Certificate with 5 passes (including English and Mathematics) plus 1 year's relevant work experience or other course of study.

Duration

One year.

How to Apply/Enrol

An application form will be available from mid-July from DIT Aungier Street. Completed forms should be returned not later than Friday 24th August 2001 to the Secretary, School of Management Studies, DIT Aungier Street. Places in the executive stream are normally allocated on the basis of the application form. Successful candidates for the executive stream will be notified by mail during the first week in September. Places in the Creative Stream are normally allocated on the basis of an interview. Interviews for the creative stream for 2001-2002 will be held on Monday September 10th, 6 - 8 pm. All applicants are interviewed. Applicants wishing to enrol in the Creative Stream should bring a portfolio of current work for assessment at the time of interview, and must submit a description of the contents of the portfolio with their application form. Enrolments for successful candidates will take place on Wednesday September 12th from 6 - 8 pm. A briefing session will be held at the start of that evening. Late applications may be considered should vacancies still remain. Normally students are offered a place on one stream and may not transfer from one stream to the other after the initial offers of places. Number of places available - Creative Stream: 12 Executive Stream: 35.

Course Fee

£424 (€538) payable by bank giro. Students are given a bank giro form when they enrol.

Examinations

Examinations are held each year in May/June.
Award

Successful students are awarded a Professional Diploma in Advertising from the Joint Advertising Education Committee.

Career Opportunities

This course leads to a professional qualification for persons working or desiring to work in advertising.

For further information about career opportunities contact:
Joint Advertising Education Committee,
C/o IAPI, 8, Upper Fitzwilliam Street,
Dublin 2.
w www.iapi.ie

Further Information

The Secretary,
Department of Continuing Professional Education.
t +353 1 402 3031
t +353 1 402 3083
e stephney.moore@dit.ie

Location

DIT Aungier Street.
Description
This course provides a comprehensive introduction to the theory and practice of training and development in the context of human resources management. It is an intensive one year course suited to those involved in training and development in organisations. These include personnel officers, training officers, training advisors, training instructors, consultants, etc. While the subjects will be approached from a theoretical perspective the emphasis is on the practice and successful students will be able to apply what they have learned to training and development issues in organisations. The applied nature of the course demands a range of teaching and learning methods. These may include lectures, seminars, reading, individual and group participation, projects etc. It is expected that much of the learning will be practically based. Co-operation of employers is to be encouraged.

Entry Requirements
This course is for people with work experience who are involved in the training and development function in some way. They will include personnel officers, training officers, development officers, consultants, training instructors, line managers with responsibility for training and development.

1. Applicants must have a minimum of Leaving Certificate with a pass at Grade C3 or higher in three papers at ordinary level and a minimum of a pass at Grade C3 in two papers at honours level. It is likely that many applicants will have a third level qualification.

2. In special circumstances applicants with substantial work experience at an appropriate level but who do not have the minimum qualifications may be accepted.

3. Selection will be on the basis of a completed application form and interview. The criteria for selection will be:
   (a) Educational background
   (b) Practical experience
   (c) Motivation.

Content
The course consists of four modules running in parallel:
- Employee Resourcing
- Employee Development
- Managing Learning Processes
- Management Development.

Each module is a mix of theory, assignments and skills development with the emphasis on the application to training and development in organisations. Each student will be required to complete four assignments and to attend four seminar days (minimum 6 hours each).

Duration
This course is offered over one year on the basis of two evenings each week, Wednesday and Thursday 6 - 10 pm. Attendance at four seminar days is also required. The course subjects and timetable may be subject to change.
How to Apply/Enrol

An application form is attached at the back of this directory. Completed application forms should be returned to the Secretary below by 27th July 2001. As the number of places is limited, candidates may be short-listed on the basis of information supplied on the application form. Late applications may be considered should vacancies remain. Candidates will be notified of the outcome or of any short-listing procedures which they may be asked to participate in by 7th September 2001.

Course Fee

£480 (€609) is payable by bank giro. You will be given a bank giro form when you enrol. In addition, students are required to pay membership fees to Chartered Institute of Personnel and Development, London (C.I.P.D.).

Examinations

While there will be a formal written examination in May of each year, assessment will be a continuous aspect of the programme. The key purpose of assessment is to enable students to demonstrate that they have met the objectives and achieved the learning outcomes of the programmes at the standard required for the award.

Award

Successful students will receive a Certificate from the Chartered Institute of Personnel and Development and Licentiate grade membership (Lic. CIPD).

Career Opportunities

The Chartered Institute of Personnel and Development is the professional body catering for professionals in Human Resources Management. C.I.P.D. in Ireland is the Irish branch of the body. The course leads to Licentiate of C.I.P.D.

Further Information

Secretary,
Department of Continuing Professional Education.
t +353 1 402 3031
t +353 1 402 3083

Location

DIT Aungier Street.
Description
This course has been designed as an introduction to the practice of personnel management. It is particularly suitable for people who have or are about to be given specific personnel responsibilities within their organisation but whose professional qualification may at present be inappropriate.

Content
The course aims to equip students with a wide range of basic skills appropriate to the practice of personnel management. It provides an introduction to personnel management, its role within organisations, and identifies the main practical constraints and opportunities. The emphasis is on group work. Case studies and simulation exercises are frequently used to ensure that the practicalities of personnel work are emphasised. Course content:
- Recruitment and Selection
- Appraisal and Assessment
- Training and Development
- Labour Legislation
- Industrial Relations
- Remuneration System.

Entry Requirements
Applicants should have a Leaving Certificate or equivalent, and be in employment.

Duration
One year. Attendance at three one-day seminars is also required. Classes are held on Monday and Tuesday from 6 - 9 pm.

The course subjects and timetable may be subject to change.

How to Apply/Enrol
An application form is attached at the back of this directory. Completed application forms should be returned to the Secretary below by 27th July 2001. As the number of places is limited, candidates may be short-listed on the basis of information supplied on the application form. Late applications may be considered should vacancies remain. Candidates will be notified of the outcome or of any short-listing procedures which they may be asked to participate in by 8th September 2001.

Course Fee
£480 (€609) is payable by bank giro. You will be given a bank giro form when you enrol. In addition, students are required to pay membership fees to the Chartered Institute of Personnel and Development London (C.I.P.D.).

Examinations
Examinations are held annually in May/June.

Award
Career Opportunities

The course leads to the Affiliateship of the Institute of Personnel and Development (I.P.D.). Student membership of the Institute is also available to successful students.

Further Information

Secretary, Department of Continuing Professional Education.

( +353 1 402 3031

Location

DIT Aungier Street.
A323 Certificate in Supervisory Management

Description
This course is designed to prepare students for the Certificate in Supervisory Management examinations of the Irish Management Institute. It is particularly suitable for those who work or expect to work at supervisory or management level in an industrial, commercial or service organisation. The course provides an excellent introduction to management education and enables supervisors and front line managers to obtain increased benefits from other training opportunities which may be provided for them.

Content
Students study a wide range of business and management subjects.


Entry Requirements
There are no formal educational requirements specified for students entering the course. However, students should be in full-time employment with three years work experience.

Duration
This course is offered in two parts.
- Part 1: Classes are held on Tuesday from 6 - 10 pm.
- Part 2: Classes are held on Monday from 6 - 10 pm.

The course subjects and timetable may be subject to change.

How to Apply/Enrol
Enrolment will take place in D.T Aungier Street on Monday, 10th September 2001, 6 - 8 pm. Late applications may be considered should vacancies still remain.

Course Fee
£424 (€538) per year, payable by bank giro. You will be given a bank giro form when you enrol. In addition, students are required to pay registration and examination fees to the I.M.I.

Examinations
Examinations are held annually in May.
Award
Successful students are awarded the Irish Management Institute (I.M.I.) Certificate in Supervisory Management. For further information on the syllabus, examination regulations, registration requirements, contact:
Fiona McLoughlin,
Programme Administrator,
Irish Management Institute, Sandford Road, Dublin 16.
t +353 1 207 8487
f +353 1 295 5150
e cism@imi.ie

Career Opportunities
The course provides a formal qualification for front line managers and supervisors which is being required by more and more employers.

Further Information
The Secretary,
Department of Continuing Professional Education.
t 01 402 3031

Location
DIT Aungier Street.

Description
Materials Management is a discipline which integrates inventory and production control, purchasing, storage and distribution. This course, accredited by the Irish Institute of Purchasing and Materials Management, which was founded in 1971, is the only complete training for a career in this field.

Content
The course provides a general education in business studies and in-depth consideration of purchasing and materials management. The programme seeks to introduce students to theories and methods which are valuable in interpreting business situations.


The course subjects and timetables may be subject to change.

Entry Requirements
Applicants should have five passes in the Leaving Certificate, including English and Mathematics or its equivalent. Mature students with relevant employment experience, are welcome to apply.

Duration
The complete programme is offered in three parts: a Certificate in Purchasing and Materials Management, an Advanced Certificate in Purchasing and Materials Management, and a Diploma in Purchasing and Materials Management. During the final year, students submit a project. Subjects are taken normally at the rate of four per year.

Certificate - Part 1
Classes are held on Monday and Wednesday from 6.30-9.30 pm.

Advanced Certificate - Part 2
Classes are held on Monday and Wednesday from 6.30-9.30 pm.

Diploma - Part 3
Classes are held on Monday and Wednesday from 6.30-9.30 pm.

The course subjects and timetables may be subject to change.

How to Apply/Enrol
Enrolment will take place in DIT Aungier Street on Monday 10th September 2001, 6 - 8 pm. Late applications may be considered should vacancies still remain.

Course Fee
£424 (£538) per year payable by bank giro. You will be given a bank giro form when you enrol. In addition, you will be required to pay fees to the Institute of Purchasing and Materials Management.
Examinations

Examinations are held annually in May/June. Students must present themselves for examination at least every two years, up to a maximum of eight years, unless the period is further extended at the discretion of the Education Committee of the Irish Institute of Purchasing and Materials Management. Holders of third level qualifications may be granted exemptions on a subject-for-subject basis. Exemptions are not granted for experience or seniority of position held. Applications for exemptions at any stage of the course should be made on first registration. An exemption is equivalent to a pass only.

Award

Students are awarded the Certificate in Purchasing and Materials Management on successful completion of Part I; the Advanced Certificate in Purchasing and Materials Management on successful completion of Part II; and the Diploma in Purchasing and Materials Management on successful completion of Part III.

The Irish Institute of Purchasing and Materials Management is a member of the International Federation of Purchasing and Materials Management. Further information on the objectives, activities, examinations and regulations of the Institute is available from:

The Education Secretary,
The Irish Institute of Purchasing and Materials Management,
5 Belvedere Place,
Dublin 1.

Further Information

The Secretary,
Department of Continuing Professional Education.

Location

DIT Aungier Street.
Description

- **Certificate in Quality Assurance – City and Guilds**
  This course is aimed primarily at Quality Assurance Personnel who wish to obtain a broad knowledge of the subject and obtain a recognised examination certificate. The course content includes - basic statistics, statistical quality control, quality management, quality standards.

- **Certificate in Quality Management – Excellence Ireland**
  This course has been designed to provide a follow-on Management Module for the City and Guilds course. The course content includes - finance, quality costs, quality assurance, quality documentation, problem solving techniques, quality legislation, EU directives, case study. Examinations are set by the Irish Quality Association.

- **Elementary Quality Control – Excellence Ireland**
  This course is designed to prepare students for the Irish Quality Association certificate in Basic Quality Control.

Entry Requirements

There are no specific entry requirements for the Elementary course. It is, however, most useful to new or recently appointed quality control personnel: inspectors, laboratory technicians and assistants, production supervisors. Applicants to the Management course should have completed the City and Guilds Certificate or its equivalent. This course is appropriate for managers and supervisors of the quality function.

Duration

Each of the above courses is offered for one year.

How to Apply/Enrol

Enrolment will take place in DIT Aungier Street on Monday 10th September 2001, 6 - 8 pm. Late applications may be considered should vacancies still remain.

Course Fee

£298 (€378) per year, payable by bank giro. You will be given a bank giro form when you enrol. In addition, you will be required to pay fees to the Institute.

Examinations

Examinations are held annually in May/June.

Further Information

Mr. Dermot Byrne, t +353 1 402 3200 or The Secretary, Department of Continuing Professional Education, t +353 1 402 3031

Location

DIT Aungier Street.
Description
Retailing and wholesaling are vibrant and significant sectors of the Irish economy providing employment for 15% of the workforce. The distributive industry in Ireland has seen dramatic change in recent years. Technological change, internationalisation of retailing and consumer sophistication now demand retailers to deliver the highest levels of professionalism. This course has been developed to encompass new management knowledge and methods of effective retailing. On completion of the course the participants will have an advanced knowledge of the management aspects of their function, understand the principles of retail management, have acquired the techniques which can optimise their contribution to their firm, have developed the skills and confidence necessary for retail management.

Content
Retail Management; Marketing; Law; Financial Control; Information Technology; Merchandising; Case Studies; Human Resource Management; Economics; Total Customer Service.

Entry Requirements
Leaving Certificate or other relevant qualification. Maturity and/or experience also taken into consideration.

Duration
Two years. Attendance: Year 1 and Year 2 Monday and Wednesday 6.30 - 9.30 pm. The course subjects and timetable may be subject to change.

How to Apply/Enrol
Students may enrol for the course from Monday 3rd to Thursday 6th September and Monday 10th to Thursday 13th September, 6 - 8 pm at DIT Mountjoy Square. Places on this course are allocated in order of enrolment.

Course Fee
£424 (€538), payable by Bank Giro issued on enrolment. Examination fee £45 (€57).

Examinations
May 2002.

Award
Certificate in Retail and Wholesale Management. (Dublin Chamber of Commerce).

Career Opportunities
This course will help further the career opportunities of all those in the retail, wholesale and services sectors.

Further Information
Michael Quinn.
+353 1 402 4144

Location
DIT Mountjoy Square.
Description
The Irish Security industry creates significant employment in the Irish economy. It comprises more than 400 commercial security companies as well as in-house and semi-state security departments. Security is a growth industry requiring increasingly professional and sophisticated management techniques. The course has been designed to lead to the professional qualification of Certificate in Security Management and to Graduateship of the International Institute of Security. Graduates will be capable of working knowledgeably and skillfully on their own initiative utilising techniques and skills acquired.

Content
Security of premises and property.
Emergency situations - industrial hazards, fire and safety.
Criminal Law.
Practice and procedure.

Entry Requirements
Full-time employment in a security capacity.

Duration
One year.
Attendance: Tuesday 6.30 - 9.30 pm. The course subjects and timetable may be subject to change.

How to Apply/Enrol
Students may enrol for the course from Monday 3rd to Thursday 6th September and Monday 10th to Thursday 13th September, 6 - 8 p.m. at DIT Mountjoy Square. Places on this course are allocated in order of enrolment.

Course Fee
£298 (€378) per annum, payable by Bank Giro issued on enrolment. Examination fee £40 Stg. per module payable to International Institute of Security.

Examinations
May and November of each year.

Award

Career Opportunities
Progress to supervisory or middle management.

Further Information
Michael Quinn.
t +353 1 402 4144

Location
DIT Mountjoy Square.
Modern business managers have statutory obligations in respect of legislation and directives to maintain a safe working environment. The scope of current legislation extends to all persons at work in all types of occupations. This course will enable you to identify your obligations and provide practical guidance in the formulation of an effective risk management programme.

Content
- Current Legislation and Directives.
  - Fire
    - Fire Precautions
    - Fire Drill
    - Evacuation Procedures.
- Health and Safety
  - Hazard Identification
  - Risk Reduction
  - Safety Audit
  - Conflict, Harassment, Bullying and Stress.
- Security
  - Threat Assessment
  - Target Hardening
  - Data Protection

Entry Requirements
Practicing managers with responsibility for security.

Duration
One year.
Attendance: Thursday 6.30 - 9.00 pm.

The course subjects and timetable may be subject to change.

How to Apply/Enrol
Students may enrol for the course from Monday 3rd to Thursday 6th September and Monday 10th to Thursday 13th September, 6 - 8 pm. at DIT Mountjoy Square. Places on this course are allocated in order of enrolment.

Course Fee
£355 (€450), payable by Bank Giro issued on enrolment.

Further Information
Michael Quinn.
+353 1 402 4144

Location
DIT Mountjoy Square.
Description
This course is aimed at students who are commencing marketing studies. The course examines basic principles in all the subject areas and is designed to be a 'student-friendly' introduction to part-time study. At the end of this course, students will have an understanding of the fundamental principles of marketing and enterprise development. They will have developed an appreciation of the relationship between marketing and other business functions such as finance and personnel.

Content
› Year 1
Marketing and Enterprise Development
Economics
Behavioural Aspects of Marketing
Marketing Information Analysis
Written Project.

› Year 2
Marketing Finance
Marketing Information Analysis 2
International Business
Regulatory Environment for Marketing
Written Project.

Entry Requirements
Irish Leaving Certificate:
› a) with one honour (i.e. C3 on higher level paper) plus four passes (including English and Mathematics) or

b) with five passes (including English and Mathematics) plus one year's experience or additional course of study. Mature applicants over 21 years are considered by the Education Committee of the Marketing Institute.

Duration
Two years.

Attendance:
› 1st Year: Tuesday 6.30 - 9.30 pm. Thursday 6.30 - 9.30 pm.
› 2nd Year: Monday 6.30 - 9.30 pm. Wednesday 6.30 - 9.30 pm.

The course subjects and timetable may be subject to change.

How to Apply/Enrol
Students may enrol for the course from Monday 3rd to Thursday 6th September and Monday 10th to Thursday 13th September, 6 - 8 pm. at DIT Mountjoy Square. Places on this course are allocated in order of enrolment. Applicants with a university degree or other third level academic qualification may be eligible for exemptions in individual subjects. Further information on exemptions is available directly from The Marketing Institute.

Course Fee
£424 (£538) per year, payable by bank giro. You will be given a bank giro form when you enrol. You must also register as a student member with The Marketing Institute. This costs £190 (£241). Registration for The Marketing Institute must be made before 26th October 2001.
Examinations
Examinations for the Foundation Certificate in Marketing are held in May and repeat examinations are held in August each year. Students will be advised of the exact dates well before the examinations take place. Examination fees payable to the Marketing Institute: one examination/project £30 (€38); each additional examination/project £15 (€19). A student taking all four examinations and the single project will therefore pay £90 (€114) fees.

Award
On successful completion of the examinations the Marketing Institute awards the graduate of this course the Foundation Certificate in Marketing.

Career Opportunities
As with all marketing qualifications, the fields open to the graduates of this course are numerous. Many graduates use their qualifications to get into marketing positions in their own companies, many continue their studies for an additional year and complete the Diploma in Marketing and attempt to expand their career opportunities and choices.

Further Information
Mr. Chris Farren,
Head of Professional Studies.
t  +353 1 402 4124 or +353 1 402 4135
or
The Marketing Institute,
South County Business Park,
Leopardstown,
Dublin 18.
t  +353 1 295 2355
f  +353 1 295 2453
e  mii@iol.ie

Location
DIT Mountjoy Square.
Description
This course is part of the two year Foundation Certificate in Marketing, but is aimed at students who need a thorough understanding of the selling function. It is primarily designed to meet the needs of salespeople who wish to develop their careers. At the end of the course, students will understand the fundamental principles of marketing and will have gained a thorough knowledge of the major aspects of the selling function and its relationship with marketing and other business disciplines.

Entry Requirements
Irish Leaving Certificate:
- with one honour (i.e. C3 on higher level paper) plus four passes (including English and Mathematics) or
- with five passes (including English and Mathematics) plus one year’s experience or additional course of study. Mature applicants are considered by the Education Committee of the Marketing Institute.

Content
- Year 1
  Marketing and Enterprise Development
  Principles of Selling
  Behavioural Aspects of Marketing
  Marketing Information Analysis 1
  Sales Workshop
  Written Project

- Year 2
  Regulatory Environment for Marketing
  Practice of Selling
  Marketing Finance
  Marketing Information Analysis 2
  Sales Workshop
  Written Project

Duration
Two years.

Attendance:
- 1st Year: Tuesday 6.30 - 9.30 pm. Thursday 6.30 - 9.30 pm.
- 2nd Year: Monday 6.30 - 9.30 pm. Wednesday 6.30 - 9.30 pm.

The course subjects and timetable may be subject to change.

How to Apply/Enrol
Students may enrol for the course from Monday 3rd to Thursday 6th September and Monday 10th to Thursday 13th September, 6 - 8 pm. at DIT Mountjoy Square. Places on this course are allocated in order of enrolment. Applicants with a university degree or other third level academic qualification may be eligible for exemptions in individual subjects. Further information on exemptions is available directly from The Marketing Institute.

Course Fee
£424 (£538) per year, payable by bank giro. You will be given a bank giro form when you enrol.
You must also register as a student member with The Marketing Institute. This costs £190 (€241). Registration for The Marketing Institute must be made before 26th October 2001.

Examinations
Examinations for the Certificate in Selling are held in May and repeat examinations are held in August each year. Students will be advised of the exact dates well before the examinations take place.

Examination fees payable to the Marketing Institute: one examination/project £30 (€38); each additional examination/project £15 (€19). A student taking all four examinations and the single project will therefore pay £90 (€114) fees.

Award
On successful completion of the examinations, the Marketing Institute awards the graduates of this course the Certificate in Selling. This qualifies the student for entry into the Diploma in Marketing course which can be taken in DIT Mountjoy Square over one year.

Career Opportunities
Students successful in completing the studies and examinations of this course may continue to the Diploma stage of the Marketing Institute’s Graduateship programme. The course leads to enhanced career opportunities within the sales environments of most companies.

Further Information
Mr Chris Farren,
Head of Professional Studies.
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or
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South County Business Park,
Leopardstown,
Dublin 18.
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f: +353 1 295 2453
e: mii@iol.ie

Location
DIT Mountjoy Square.
Description

This course introduces major elements of management and international marketing practice to the student, building on studies undertaken in the Foundation Certificate in Marketing or the Certificate in Selling. At the end of this course, students will have an understanding of the concepts, empirical findings and methodologies of buyer behaviour, together with a detailed knowledge of promotional mixes. Students will have the ability to apply the theory and practices of sales management and will have an advanced knowledge of international marketing.

Content

Buyer Behaviour
Marketing Communications
Management of Sales and Customer Service
International Marketing, Management and Strategy
Computer Workshop.

Entry Requirements

Successful completion of Stages 1 and 2 studies i.e. the student who has successfully passed either the Foundation Certificate in Marketing or the Certificate in Selling examinations.

Duration

One year.

Attendance

Monday 6.30 - 9.30 pm. Wednesday 6.30 - 9.30 pm.
The course subjects and timetable may be subject to change.

How to Apply/Enrol

Students may enrol for the course from Monday 3rd to Thursday 6th September and Monday 10th to Thursday 13th September, 6-8 pm. at DIT Mountjoy Square. Places on this course are allocated in order of enrolment. Applicants with a university degree or other third level academic qualification may be eligible for exemptions in individual subjects. Further information on exemptions is available directly from The Marketing Institute.

Course Fee

£424 (€538) per year, payable by bank giro. You will be given a bank giro form when you enrol. You must also register as a student member with The Marketing Institute. This costs £190 (€241). Registration for The Marketing Institute must be made before 26th October 2001.

Examinations

Examinations for the Diploma in Marketing are held in May and repeat examinations are held in August each year. Students will be advised of the exact dates well before the examinations take place.
Examination fees payable to the Marketing Institute: one examination/project £30 (€38); each additional examination/project £15 (€19). A student taking all four examinations and the single project will therefore pay £90 (€114) fees.

Award
On successful completion of the examinations, the Marketing Institute awards the graduates of this course the Diploma in Marketing.

Career Opportunities
Graduates of this course usually take an additional year of studies to complete the Graduateship of the Marketing Institute. As with all qualifications, Diploma holders enhance their career opportunities with the attainment of this qualification.

Further Information
Mr. Chris Farren,
Head of Professional Studies.
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 or
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 f +353 1 295 2453
 e mii@iol.ie

Location
DIT Mountjoy Square.
Description
This course introduces the student to the major marketing specialisms and to the marketing management function. At the end of this course, students will have examined the major issues in services and business-to-business marketing, gained an understanding of the strategic planning process and have the practical knowledge to deal with logistics problems. Students will have gained a knowledge of the managerial issues in marketing and other business functions.

Content
Services Marketing
Business-to-Business Marketing
Marketing Planning and Management
Logistics Management
Communications Workshop

Entry Requirements
Students must have successfully completed the Diploma in Marketing.

Duration
This is the final year of the Graduateship of The Marketing Institute. Attendance: Monday 6.30 - 9.30 pm.; Wednesday 6.30 - 9.30 pm.
The course subjects and timetable may be subject to change.

How to Apply/Enrol
Students may enrol for the course from Monday 3rd to Thursday 6th September and Monday 10th to Thursday 13th September, 6 - 8 pm at DIT Mountjoy Square. Places on this course are allocated in order of enrolment. Applicants with a university degree or other third level academic qualification may be eligible for exemptions in individual subjects. Further information on exemptions is available directly from The Marketing Institute.

Course Fee
£424 (£538) per year, payable by bank giro. You will be given a bank giro form when you enrol. You must also register as a student member with The Marketing Institute. This costs £190 (£241). Registration for The Marketing Institute must be made before 26th October 2001.

Examinations
Examinations for the Graduateship are held in May and repeat examinations are held in August each year. Students will be advised of the exact dates well before examinations take place. Examination fees payable to the Marketing Institute: one examination/project £30 (£38); each additional examination/project £15 (£19). A student taking all four examinations and the single project will therefore pay £90 (£114) fees.
Award
Graduateship of the Marketing Institute. The Marketing Institute awards this title on successful completion of all examinations and the graduate is entitled to use the letters MMII GRAD after his/her name.

Career Opportunities
Graduates of this course hold a very diverse range of occupations in every field. Some are marketing directors and managers, others work as brand managers or key account executives in advertising agencies. Many work in a variety of management positions in services and the manufacturing sector. Increasingly, graduates of this prestigious course go on to take further studies later in life and many use their qualification to enrol on Masters Programmes.

Further Information
Mr. Chris Farren,
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Dublin 18.
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t +353 1 295 2453
e mii@iol.ie

Location
DIT Mountjoy Square.

M575
Foundation Certificate in Marketing
2 Years

M577
Diploma in Marketing
1 Year

M578
Graduateship in Marketing
1 Year

M576
Certificate in Selling
2 Years
Description
This highly regarded Diploma Course is for students who intend making their careers in professional management. The course is offered in conjunction with the Irish Management Institute. On completion of this course students will be able to make a full contribution to the growth of their organisations by bringing managerial knowledge and expertise to the day-to-day and long term conduct of commercial and organisational affairs.

Content
Year 1
- Accounting and Finance
- The Management Process
- Organisation Behaviour
- Information Systems
- Marketing
- Economics

Year 2
- Accounting
- Personnel
- Organisation Behaviour
- Information Systems
- Business Law
- Economics

Entry Requirements
Holders of the IMI Certificate in Supervisory Management who have seven years' work experience or National Certificate in Business Studies graduates or holders of a national certificate in any discipline other than business studies who have three years' work experience.

Duration
Two years.
Attendance: Tuesday 6.30 - 9.30 pm.; Thursday 6.30 - 9.30 pm.
The course subjects and timetable may be subject to change.

How to Apply/Enrol
You will need to register as a student of the Dublin Institute of Technology, Mountjoy Square. Students may enrol for the course from Monday 3rd to Thursday 6th September and Monday 10th to Thursday 13th September, 6 - 8 pm. at DIT Mountjoy Square. Places on this course are allocated in order of enrolment. You must also register as a student member with the Irish Management Institute before 23rd November 2001.

Course Fee
£424 (£538) per year, payable by bank giro. You will be given a bank giro form when you enrol. In addition, you will have to pay a student membership of the Irish Management Institute which will cost you £245 (£311). If you are already a member the fee is £195 (£247). Examination fees are £130 (£165).
Award

National Diploma in Business Studies, (Irish Management Institute).

Career Opportunities

Graduates of this course are expected to occupy managerial positions in the public and private sectors at all levels of management. Many graduates continue their studies to degree level.

Further Information

Mr. Chris Farren,
Head of Professional Studies.

t +353 1 402 4124 or +353 1 402 4135
or

Ms Margaret Cooke,
Programme Administrator,
Irish Management Institute,
Clonard,
Sandyford Road,
Dublin 16.

t +353 1 207 8434
f +353 1 295 3723

Location

DIT Mountjoy Square.
Description
This innovative course is aimed at those who have heard what
the Internet can do for them and want to find out more.
Attendance on this course will ensure that students have a
thorough understanding of the Internet as a medium for
communication and as a source of information for business,
academic or recreational pursuits.

Content
- Overview of Internet
- Model of Internet as an Information System
- Finding Information on Internet using Directories or Search
  Engines
- Electronic Mail
- Usenet News
- File Transfer Protocol
- Gopher
- World Wide Web
- Publishing on the Web (creating Web pages).

Duration
Ten weeks.
Attendance: Wednesday 6.30 - 9.30 pm.
The course subjects and timetable may be subject to change.

How to Apply/Enrol
The course is run three times each academic year. The courses
Enrolment for the October course takes place in the Dublin
Institute of Technology, Mountjoy Square from Monday 3rd to
Thursday 6th September and Monday 10th to Thursday 13th
September 2001, 6 - 8 pm. Places on this course are allocated
in order of enrolment.

Course Fee
Tuition fees are £143 (€181), payable by bank giro. You will be
given a bank giro form when you enrol.

Further Information
Mr Chris Farren,
Head of Professional Studies.
t +353 1 402 4124
t +353 1 402 4135

Location
DIT Mountjoy Square.
The MSc in Strategic Management is designed to bring business executives into contact with the work of outstanding contemporary thinkers and practitioners. The programme places a strong emphasis on integrating in-depth analysis and critique of strategic options with practical application in a fast-changing business environment. Participants are exposed to a range of theoretical frameworks and scenarios designed to support strategic solutions in the new economic order. During the two years of part-time participation in lectures, business simulations, seminars and workshops, key topics such as strategy, new e-business models, organisational design, analytical processes and research methods are examined in depth.

Course Outline
In semester one, students study two core subjects, Strategic Management and E-Business Strategy. In semester two, they study one core subject, Organisational Design and Development Theory. They also study their choice of one subject (subject to demand) from an options list which includes Marketing Theory, European Business, Technology Management, Strategic Operations Management and Comparative Human Resource Management. Semester three consists of two core subjects, Research Methods and Corporate Financial Strategy. In semester four, students study one core subject, Management Science. They also study their choice of one subject (subject to demand) from an options list which includes Consumption, Markets and Culture, Project Management, Sustainable Development, E-Marketing and Corporate Communications. The first four semesters are taught. Students complete a research dissertation in semester five.

Career Opportunities
The programme enhances the competencies - strategy, leadership and pathfinding - which equip participants for senior management roles. The MSc in Strategic Management prepares business graduates for a career in management with the specific aim of accelerating their progression to senior management in the private commercial sector, in the public sector, in consultancy and in various advisory and research roles.

Duration
The course is delivered over five 15-week semesters with a total duration of one academic and one calendar year. Each semester consists of a total of 15 weeks including teaching, self-directed study and examinations.

Course Fee
£1140 (£1448) per year excluding capitation.

Closing Date for Applications
27th April 2001

Award
Graduates are eligible for the award of MSc in Strategic Management of the Dublin Institute of Technology.
Entry Requirements

Graduates of degree courses in business, economics (or an undergraduate programme where business subjects account for at least 50% of the subjects) who have achieved an honours grade (2.2) or higher are eligible to apply. Applications from candidates who have an equivalent qualification at honours level (for example, ACCA or other professional qualifications) will also be considered.

Further Information

Mr Tom Fennell
Faculty of Business
DIT Mountjoy Square
Dublin 1

Phone: +353 1 402 4117
Fax: +353 1 402 4298
Email: tom.fennell@dit.ie

Location

DIT Aungier Street.
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<th>Page</th>
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<td>B145</td>
<td>Mechanical Engineering Technician</td>
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<td>Updating Course - Standards Based Apprenticeship (Phase 4)</td>
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<td>K283</td>
<td>Telecommunications and Electronics Engineering Certificate and Diploma</td>
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Description
The aim of this course is to enable students who already hold a relevant Technician Diploma qualification at Pass or Merit (Lower Division) levels to proceed to a degree in one of four engineering disciplines.

Content
Three subjects from the second year of the full-time course are studied for one academic year. For students who intend to specialise in any one of Mechanical, Manufacturing or Building Services Engineering these subjects are: Mathematics and Statistics, Fluid Mechanics, Thermodynamics. For students who intend to specialise in Structural Engineering these subjects are: Mathematics and Statistics, Fluid Mechanics, Mechanics of Materials 2.

Entry Requirements
The Foundation year is for applicants who hold a cognate Technician Diploma at Merit (Lower Division) or Pass level. Following successful completion of the Foundation Course students will complete three years of part-time study for the award of a Degree in Engineering or can apply for entry to an appropriate full-time course.

- **Merit (Upper Division)** is the level of award when the average mark lies in the range of 60-69%.
- **Merit (Lower Division)** is the level of award when the average mark lies in the range of 50-59%.

Duration
One year, three evenings per week.

How to Apply/Enrol
Enrolment will be considered on receipt of a completed application form by 7th September 2001 or by attendance at the enrolment in September. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm).

Course Fee
£480 (€609)

Examinations
Examinations are held at the end of each academic year in the subjects taken during that year. Repeat examinations are held in early September.

Award
DIT Certificate of Completion.

Further Information
The Secretary, Department of Engineering Technology.

- t +353 1 402 3635/3718

Location
DIT Bolton Street.
Description
This course is taken over three academic years. Currently it is possible to specialise in one of the following engineering disciplines: Mechanical Engineering, Structural Engineering, Building Services Engineering, Manufacturing Engineering.

Content
A typical study pattern is as follows:
In the first year five subjects from the third year of the full-time course are studied. In the second year the remaining third year subjects are taken together with two subjects (one of which will be Mathematics) from the final year of the full-time course. In the third year the remaining final year subjects are taken together with the project. Detailed timetables are available.

Entry Requirements
(a) A Pass in the Foundation Course (B740) or (b) a Distinction or Merit (Upper Division) in the DIT or NCEA Technician Diploma in a cognate discipline.

Duration
Three years - late afternoon and evening three or four days per week (depending on the chosen discipline).

How to Apply/Enrol
Enrolment will be considered on receipt of a completed application form by 7th September 2001 or by attendance at the enrolment in September. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm.).

Course Fee
£813 (£1032) including DIT examination fee.

Examinations
Examinations are held at the end of each academic year in the subjects taken during that year. The examination papers are the same as for the full-time degree students. Repeat examinations are held in early September.

Award
Bachelor of Engineering (BE), with honours classification, of Dublin Institute of Technology.

Career Opportunities
Engineering and Management positions in Manufacturing/Structural and Building Services industries and Management/Engineering consultancy.

Further Information
The Secretary,
Department of Engineering Technology.
t +353 1 402 3635/3718

Location
DIT Bolton Street.
Description

To prepare students for a Technician Certificate/Diploma in Civil Engineering and to meet the academic requirements for technician/technician engineer status with the Institution of Engineers of Ireland.

Content


Options offered for the Diploma will be in Municipal, Structural and Environmental Engineering.

Entry Requirements

Irish Leaving Certificate or equivalent with passes in Mathematics, a science subject (preferably Physics), English/Irish and two other subjects, or a Senior Trade Certificate with suitable endorsement subjects. Students are expected to be already suitably employed in Civil Engineering.

Duration

3 years to Certificate stage, 5 years to Diploma stage. New entrants in session 2001/02 (Certificate stage) will attend for 1 evening (Thursday) and 1 full day (Friday) per week. For existing students the previous duration (4 years to Certificate Stage, 6 years to Diploma Stage) and attendance (4 evenings per week with 1 alternative day class) will apply.

How to Apply/Enrol

Enrolment will be considered on receipt of a completed application form by 7th September 2001 or by attendance at the enrolment in September. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm).

Course Fee

£480 (£609) per year including DIT examination fee.

Examinations

Examinations in each subject at the end of each session/year.

Award

Technician Certificate/Diploma in Civil Engineering of Dublin Institute of Technology.

Career Opportunities

Employment as a technician in Municipal, Structural or Environmental Engineering.

Further Information

The Secretary,
Department of Engineering Technology.
t: +353 1 402 3635/3718

Location

DIT Bolton Street.
Description
To prepare students for the above Certificate and Diploma awards and to meet the academic requirements for technician/technician engineer status with the Institution of Engineers of Ireland.

Content
Subjects offered for the Diploma will include: Mathematics, Environmental Engineering, Lighting, Acoustics and Water Services, Management Studies

Entry Requirements
Irish Leaving Certificate or equivalent with passes in Mathematics, a science subject (preferably Physics), English/Irish and two other subjects or a Senior Trade Certificate with suitable endorsement subjects. Students are expected to be already suitably employed in building services engineering before commencing the course.

Duration
3 years to Certificate stage, 5 years to Diploma stage. New entrants in session 2001/02 (Certificate stage) will attend for 1 evening (Thursday) and 1 full day (Friday) per week. For existing students the previous duration (4 years to Certificate Stage, 6 years to Diploma Stage) and attendance (4 evenings per week with 1 alternative day class) will apply.

How to Apply/Enrol
Enrolment will be considered on receipt of a completed application form by 7th September 2001 or by attendance at the enrolment in September. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30pm).

Course Fee
£480 (€609) including DIT examination fee.

Examinations
Examinations in each subject at the end of each session.

Award
Technician Certificate/Diploma in Building Services Engineering of Dublin Institute of Technology.

Career Opportunities
Employment as a technician in the building services or refrigeration industries.

Further Information
The Secretary, Department of Engineering Technology.
† +353 1 402 3635/3718

Location
DIT Bolton Street.
Description
To prepare students for the above awards and to meet the academic requirements for technician or technician engineer status with the Institution of Engineers of Ireland.

Content
Subjects offered for the Certificate will include: Computing, Engineering Science, Drawing, Mathematics, Mechanics, Workshop Technology, Work-based Learning. Options offered for the Diploma will be (a) Manufacturing and (b) Plant.

Entry Requirements
Irish Leaving Certificate or equivalent with passes in Mathematics, a science subject (preferably Physics), English/Irish, and two other subjects, or a Senior Trade Certificate with suitable endorsement subjects. Students are expected to be already suitably employed in Mechanical Engineering before commencing the course.

Duration
3 years to Certificate stage, 5 years to Diploma stage. New entrants in session 2001/02 (Certificate stage) will attend for 1 evening (Thursday) and 1 full day (Friday) per week. For existing students the previous duration (4 years to Certificate Stage, 6 years to Diploma Stage) and attendance (4 evenings per week with 1 alternative day class) will apply.

How to Apply/Enrol
Enrolment will be considered on receipt of a completed application form by 7th September 2001 or by attendance at the enrolment in September. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week – 6.30 - 8.30 pm).

Course Fee
£480 (€609) including DIT examination fee.

Examinations
Examinations in each subject at the end of each session.

Award
Technician Certificate/Diploma in Mechanical Engineering of Dublin Institute of Technology.

Career Opportunities
Employment as a technician in Mechanical Engineering, with specialisation (at Diploma stage) in either manufacturing or process instrumentation.

Further Information
The Secretary, Department of Engineering Technology.

Location
DIT Bolton Street.
Description
To assist students prepare for the Manufacturing Engineering Part 1 examination of the Society of Manufacturing Engineers. This course is suitable for technicians, supervisors, production managers and engineers engaged in manufacturing. It leads to the award of Certified Manufacturing Technologist (C. Mfg. T).

Content
A review of manufacturing engineering fundamentals including applied mechanics, materials, quality control, management, computer applications, automation, manufacturing processes, engineering design.

Entry Requirements
Two or more years manufacturing engineering experience and/or third level engineering education.

Duration
Two evenings per week for one year.

How to Apply/Enrol
Enrolment will be considered on receipt of a completed application form by 7th September 2001 or by attendance at the enrolment in September. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week – 6.30 - 8.30 pm).

Course Fee
£424 (€538).

Examinations
Manufacturing Engineering Part 1 Examination of the Society of Manufacturing Engineers.

Award
Certified Manufacturing Technologist Award (Society of Manufacturing Engineers).

Career Opportunities
For those already engaged in manufacturing industry, this course is designed to improve the promotional potential of candidates.

Further Information
The Secretary,
Department of Engineering Technology.
t +353 1 402 3635/3718

Location
DIT Bolton Street.
Description
To prepare students for the City and Guilds of London Institute examinations in the Science and Technology of Refrigeration (2570).

Content
- 1st year - Engineering science and mathematics, refrigeration processes and plant, safety, materials and drawing.
- 2nd year - Refrigeration technology, refrigeration plant, refrigeration and A.C. applications.

Entry Requirements
Irish Leaving Certificate in five subjects, or equivalent.

Duration
Three evenings per week for two years.

How to Apply/Enrol
Enrolment will be considered on receipt of a completed application form by 7th September 2001 or by attendance at the enrolment in September. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week – 6.30 - 8.30 pm).

Course Fee
£424 (€538).

Examinations
City and Guilds of London Institute examination (2570).

Award
City and Guilds of London Institute (2570).

Career Opportunities
This course is designed for technicians already employed in the refrigeration engineering industry, to broaden their employment potential and scope.

Further Information
The Secretary,
Department of Engineering Technology.
t +353 1 402 3635/3718

Location
DIT Bolton Street.
The Faculty of Engineering offers a three-year Certificate course in Technology on a part-time basis. This course is aimed at students who wish to obtain a formal qualification in computing technology. The courses ensure sound academic principles together with practical applications. The course is split into three distinct specialities:

- **Computer Programming (B775)**
- **Computer Aided Design (B785)**
- **Computer Applications (B795)**

### Description
This course covers the fundamental principles of computer hardware, software and programming, principles of information systems and quantitative methods.

### Content

#### Year 1
- **Computer Systems**: Computer architecture, software systems, fundamentals of computer systems, computer applications.
- **Computer Programming**: Introduction to programming, program design, language fundamentals, coding and compilation, project work.
- **Information Systems**: Information management, data presentation, report generation, word processing, databases, spreadsheets.
- **Quantitative Methods**: Introduction to statistics, mathematical applications, problem solving, problem definition.

#### Year 2
The following subjects are covered in this year of the course: principles of software development and program design, the operating systems, computer networks and communications.

- **Program Design 1**: Programme life cycle, structured diagrams, flow charts, pseudo code.
- **Software Development 1**: Testing, programme design methods, programming theory, C language.
- **Operating Systems**: File structure, systems management, project work.
- **Networks and Communications**: Network configuration, network software and hardware, network operating systems, protocols.

#### Year 3
The following subjects are covered in this year of the course: software development and program design at Certificate level, object oriented design and systems analysis. These subjects are covered at Certificate level.

- **Software Development 2**: Software engineering, graphical user interfaces, software life cycle, project work.
- **Program Design 2**: Coding techniques, documentation, C language.
- **Object Oriented Systems**: Object oriented design, object oriented software, object oriented programming, visual basic.
- **Graphical User Interfaces**: Requirement and systems specifications, interface design and testing, project management.
Entry Requirements

Year 1

(a) The Leaving Certificate or equivalent in at least five subjects including Mathematics and Irish or English. Copies of certificates must be enclosed with the application form.

(b) At least two years post-Leaving Certificate experience.

(c) Students must have access to a Windows based personal computer or equivalent. Students should enclose supporting documentation regarding the type of computer and access available with the application form.

(d) Completed application form.

Note 1 Consideration will only be given to fully completed application forms which include the required documentation. Applicants may be called for interview.

Note 2 There is a limited number of places and selection will be on the following basis: applications received before the closing date, Leaving Certificate or equivalent, relevant experience. Applicants should include the necessary information with the application form.

Note 3 A limited number of places will be reserved for applicants who do not have a Leaving Certificate but who have considerable work experience.

Year 2

(a) Completion of B775 Year 1 or equivalent.

(b) Students must have access to a Windows based personal computer or equivalent. Students should enclose supporting documentation regarding the type of computer and access available with the application form.

(c) Completed application form.

(d) Exemption from first year subjects will only be given on the basis of equivalent certifiable attainment in the particular subjects for which exemption is sought.

Note 1 Consideration will only be given to fully completed application forms which include the required documentation. Applicants may be called for interview.

Year 3

(a) Completion of B775 Year 2 or equivalent.

(b) Students must have access to a Windows based personal computer or equivalent. Students should enclose supporting documentation regarding the type of computer and access available with the application form.

(c) Completed application form.

(d) Exemption from second year subjects will only be given on the basis of equivalent certifiable attainment in the particular subjects for which exemption is sought.

(e) Exemptions are not available in the third year.

Note 1 Consideration will only be given to fully completed application forms which include the required documentation. Applicants may be called for interview.
Duration
Three years.

Year 1
Students are required to attend two nights per week for the academic year.

Timetable
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<th>Day</th>
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<tbody>
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Year 2
Students are required to attend two nights per week for the academic year.

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Year 3
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How to Apply/Enrol
Application should be made on the enclosed form before 1st September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
£480 (€609).

Examinations
Formal examinations will be held in May/June each year. Students will be required to complete project work and continuous assessment during the academic year. Supplementary examinations will be held in September for those students eligible to repeat examinations. Students are prepared for the DIT examinations for the Certificate in Technology.

Award
Students who successfully complete this course will be awarded the Certificate in Technology of Dublin Institute of Technology.

Further Information
The Secretary,
Department of Computing.
t +353 1 402 4039
t +353 1 402 3999

Location
DIT Bolton Street.
The Faculty of Engineering offers a three-year Certificate course in Technology on a part-time basis. This course is aimed at students who wish to obtain a formal qualification in computing technology. The courses ensure sound academic principles together with practical applications. The course is split into three distinct specialities:

- Computer Programming (B775)
- Computer Aided Design (B785)
- Computer Applications (B795)

Description

This course covers the fundamental principles of computer hardware, software and programming, principles of information systems and quantitative methods.

Content

Year 1

- **Computer Systems**: Computer architecture, software systems, fundamentals of computer systems, computer applications.
- **Computer Programming**: Introduction to programming, program design, language fundamentals, coding and compilation, project work.
- **Information System**: Information management, data presentation, report generation, word processing, databases, spreadsheets.
- **Quantitative Methods**: Introduction to statistics, mathematical applications, problem solving, problem definition.

Year 2

The following subjects are covered in this year of the course: principles of 2 Dimensional CAD and CAD Systems, the operating systems, computer networks and communications.

- **2 Dimensional CAD**: Drawing layout, file management, drawing editing and manipulation, plotting and printing.
- **CAD Systems**: CAD software, project management, system integration, hardware configuration.
- **Operating Systems**: File structure, systems management, project work.
- **Networks and Communications**: Network configuration, network software and hardware, network operating systems, protocols.

Year 3

The following subjects are covered in this year of the course: solid modelling, 3 dimensional CAD, CAD customisation and CAD programming. These subjects are covered at Certificate level.

- **Solid Modelling**: Animation, model output and integration, project work.
- **3 Dimensional CAD**: Wireframes, 3D systems, project work.
- **CAD Customisation**: Site customisation, command customisation, customisation of the AutoCAD interface, menu customisation.
- **CAD Programming**: Programming, autolisp, functions, data exchange, image manipulation.
Entry Requirements

Year 1

(a) The Leaving Certificate or equivalent in at least five subjects including Mathematics and Irish or English. Copies of certificates must be enclosed with the application form.

(b) At least two years post-Leaving Certificate experience.

(c) Students must have access to a Windows based personal computer or equivalent. Students should enclose supporting documentation regarding the type of computer and access available with the application form.

(d) Completed application form.

Note 1: Consideration will only be given to fully completed application forms which include the required documentation. Applicants may be called for interview.

Year 2

(a) Completion of B785 Year 1 or equivalent.

(b) Students must have access to a Windows based personal computer or equivalent. Students should enclose supporting documentation regarding the type of computer and access available with the application form.

(c) Completed application form.

(d) Exemption from first year subjects will only be given on the basis of equivalent certifiable attainment in the particular subjects for which exemption is sought.

Note 1: Consideration will only be given to fully completed application forms which include the required documentation. Applicants may be called for interview.

Year 3

(a) Completion of B785 Year 2 or equivalent.

(b) Students must have access to a Windows based personal computer or equivalent. Students should enclose supporting documentation regarding the type of computer and access available with the application form.

(c) Completed application form.

(d) Exemption from second year subjects will only be given on the basis of equivalent certifiable attainment in the particular subjects for which exemption is sought. Exemptions are not available in the third year.

Note 1: Consideration will only be given to fully completed application forms which include the required documentation. Applicants may be called for interview.
Duration
Three years.

Year 1
Students are required to attend two nights per week for the academic year.

Timetable

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Year 2
Students are required to attend two nights per week for the academic year.

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Year 3
Students are required to attend two nights per week for the academic year.

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Examinations
Formal examinations will be held in May/June each year. Students will be required to complete project work and continuous assessment during the academic year. Supplementary examinations will be held in September for those students eligible to repeat examinations. Students are prepared for the DIT examinations for the Certificate in Technology.

Award
Students who successfully complete this course will be awarded the Certificate in Technology of Dublin Institute of Technology.

Further Information
The Secretary,
Department of Computing.
t +353 1 402 4039
t +353 1 402 3999

Location
DIT Bolton Street.
The Faculty of Engineering offers a three-year Certificate course in Technology on a part-time basis. This course is aimed at students who wish to obtain a formal qualification in computing technology. The courses ensure sound academic principles together with practical applications. The course is split into three distinct specialities:

- Computer Programming (B775)
- Computer Aided Design (B785)
- Computer Applications (B795)

**Description**

This course covers the fundamental principles of computer hardware, software and programming, principles of information systems and quantitative methods.

**Content**

**Year 1**

- **Computer Systems**: Computer architecture, software systems, fundamentals of computer systems, computer applications.
- **Computer Programming**: Introduction to programming, program design, language fundamentals, coding and compilation, project work.
- **Information System**: Information management, data presentation, report generation, word processing, databases, spreadsheets.
- **Quantitative Methods**: Introduction to statistics, mathematical applications, problem solving, problem definition.

**Year 2**

The following subjects are covered in this year of the course: technical document management and data systems, operating systems, computer networks and communications.

- **Data Systems**: Spreadsheets, Windows applications, charting and graphics, data analysis.
- **Operating Systems**: File structure, systems management, project work.
- **Networks and Communications**: Network configuration, network software and hardware, network operating systems, protocols.

**Year 3**

The following subjects are covered in this year of the course: internet, graphics systems, data management and data analysis. These subjects are covered at Certificate level.

- **Internet**: Local area networks, World Wide Web, HTML editing tools, Web servers.
- **Graphics Systems**: Computer graphics basics, bitmap files, image processing, large format printing.
- **Data Management**: Relational database technology, database technology, SQL, report generation.
- **Data Analysis**: Functions and formulae solving complex problems, creating a custom user interface, working with other applications - OLE, DDE.
Entry Requirements

Year 1
- (a) The Leaving Certificate or equivalent in at least five subjects including Mathematics and Irish or English. Copies of certificates must be enclosed with the application form.
- (b) At least two years post-Leaving Certificate experience.
- (c) Students must have access to a Windows based personal computer or equivalent. Students should enclose supporting documentation regarding the type of computer and access available with the application form.
- (d) Completed application form.

Year 2
- (a) Completion of B795 Year 1 or equivalent.
- (b) Students must have access to a Windows based personal computer or equivalent. Students should enclose supporting documentation regarding the type of computer and access available with the application form.
- (c) Completed application form.
- (d) Exemption from first year subjects will only be given on the basis of equivalent certifiable attainment in the particular subjects for which exemption is sought.
- (e) Exemptions are not available in the third year.

Note 1 Consideration will only be given to fully completed application forms which include the required documentation. Applicants may be called for interview.

Year 3
- (a) Completion of B795 Year 2 or equivalent.
- (b) Students must have access to a Windows based personal computer or equivalent. Students should enclose supporting documentation regarding the type of computer and access available with the application form.
- (c) Completed application form.
- (d) Exemption from second year subjects will only be given on the basis of equivalent certifiable attainment in the particular subjects for which exemption is sought.
- (e) Exemptions are not available in the third year.

Note 1 Consideration will only be given to fully completed application forms which include the required documentation. Applicants may be called for interview.

Duration
Three years.

Year 1
Students are required to attend two nights per week for the academic year.

Timetable

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Examinations
Formal examinations will be held in May/June each year. Students will be required to complete project work and continuous assessment during the academic year. Supplementary examinations will be held in September for those students eligible to repeat examinations. Students are prepared for the DIT examinations for the Certificate in Technology.

Award
Students who successfully complete this course will be awarded the Certificate in Technology of Dublin Institute of Technology.

Further Information
The Secretary
Department of Computing.
t +353 1 402 4039
f +353 1 402 3999

Location
DIT Bolton Street.
Description
To enable students to achieve EN287 standard on the MMA and Oxy-acetylene Welding course.

Content
Introduction, safety with regard to dress/behaviour in the workshop and on site, welding joints and positions, welding terminology, welding equipment and accessories, practical welding of the standard joints with the manual metal arc and oxy-acetylene processes. Visual and destructive testing relevant to the standards required.

Entry Requirements
Employment in an engineering or allied trade.

Duration
Twenty weeks – one evening per week (6.30 - 9.30 pm).

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm).

Course Fee
£298 (€378).

Examinations
Practical tests conducted by Enterprise Ireland.

Award
Welder Approval Certificate to EN287 (EN – European Norm) Enterprise Ireland.

Career Opportunities
Advancement within the fabrication and welding industry.

Further Information
The Secretary,
Department of Metal Fabrication and Welding.

Location
DIT Bolton Street.
Description
To enable students to achieve EN287 standard or ASME IX standard or BS4872 standard on mild steel, stainless steel or aluminium using the MIG/MAG or TIG welding processes.

Content
Introduction, safety with regard to dress/behaviour in the workshop and on site, welding joints and positions, welding terminology, welding equipment and accessories, practical welding of the standard joints on mild steel, stainless steel, and aluminium using the MIG/MAG and TIG processes. Visual and destructive testing relevant to the standards required.

Entry Requirements
Craftspersons and senior apprentices employed in an engineering or allied trade preferably with some welding experience.

Duration
Twenty weeks - one evening per week (6.30 - 9.30 pm).

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm).

Course Fee
£298 (€378).

Examinations
Practical tests conducted by Enterprise Ireland.

Award
Welder Approval Certificate to EN287 or ASME IX (EN - European Norm) Enterprise Ireland.

Career Opportunities
Advancement within the fabrication and welding industry.

Further Information
The Secretary,
Department of Metal Fabrication and Welding.
t +353 1 402 3626

Location
DIT Bolton Street.
Description:
To enable students to achieve EN287 standard or ASME IX standard or BS4872 standard on mild steel plate and pipe sections using the manual metal arc process.

Content:
Introduction, safety with regard to dress/behaviour in the workshop and on site, welding joints and positions, welding terminology, welding equipment and accessories, practical welding of the standard joints on mild steel plate and pipe sections, using a combination of TIG and MMA welding processes. Visual and destructive testing relevant to the standards required.

Entry Requirements
Craftspersons and senior apprentices employed in an engineering or allied trade preferably with some welding experience.

Duration
Twenty weeks – one evening per week (6.30 - 9.30 pm).

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week – 6.30 - 8.30 pm).

Course Fee
£298 (€378).

Examinations
Practical tests conducted by Enterprise Ireland.

Award
Welder Approval Certificate to EN287 or ASME IX (EN - European Norm) Enterprise Ireland.

Career Opportunities
Advancement within the fabrication and welding industry.

Further Information
The Secretary,
Department of Metal Fabrication and Welding.

Location
DIT Bolton Street.
Description
To enable students to read, interpret, draw and fabricate pipe line assemblies and intersections.

Content
Drawing, parallel line development, workshop safety, oxy-fuel gas cutting, drilling, forming and welding.

Entry Requirements
Craftsmen and senior apprentices employed in an engineering or allied trade.

Duration
Twenty weeks – one evening per week (6.30 - 9.30 pm).

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week – 6.30 - 8.30 pm).

Course Fee
£298 (€378)

Examinations
Drawing paper and practical.

Award
DIT Certificate.

Career Opportunities
Advancement in the fabrication industry.

Further Information
The Secretary,
Department of Metal Fabrication and Welding,
t +353 1 402 3626

Location
DIT Bolton Street.
Description
To gain an understanding and knowledge of non-destructive testing methods as is used in the Fabrication and Welding industry.

Content
Theory of processes and practical use of the main non-destructive testing methods such as: visual examination, magnetic particle inspection, dye penetrant inspection, ultrasonic inspection and x-ray inspection.

Entry Requirements
Craftpersons and Senior Apprentices employed in the Fabrication/Welding industry or allied trades, preferably with a welding qualification.

Duration
Twenty weeks – one evening per week (6.30 - 9.30 pm).

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm).

Course Fee
£298 (€378).

Examinations
Written and Practical.

Career Opportunities
Advancement in the fabrication and welding industry.

Further Information
The Secretary,
Department of Metal Fabrication and Welding,
t +353 1 402 3626

Location
DIT Bolton Street.
Description
To enable students to repair and maintain components on various classes of materials.

Content
Introduction, safety with regard to dress/behaviour in the workshop and on site, welding and cutting processes, soldering and brazing processes, metal powder spraying, materials methods of joining dissimilar materials, welding terminology.

Entry Requirements
Craftspersons and senior apprentices employed in an engineering or allied trade.

Duration
Twenty weeks – one evening per week (6.30 - 9.30 pm).

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week – 6.30 - 8.30 pm).

Course Fee
£298 (€378).

Examinations
Written and practical including in-course assessments.

Award
DIT Certificate.

Career Opportunities
Advancement in the fabrication and welding industry.

Further Information
The Secretary,
Department of Metal Fabrication and Welding.
t  +353 1 402 3626

Location
DIT Bolton Street.
Description
This course should be of interest to persons

(a) Working in Manufacturing/Mechanical Engineering
(b) Artists and Sculptors.

Content
Course consists of an appreciation and understanding of the principles and methods involved in making small engineering components both solid and hollow, and general decorative castings in aluminium, brass, bronze, by the sand casting process.

Duration
Eight weeks – one evening per week.

How to Apply/Enrol
Enrol in September 2001 or call to Metal Fabrication department.

Course Fee
£193 (€245).

Further Information
Department of Metal Fabrication and Welding
i: +353 1 402 3626

Location
DIT Bolton Street.
Description

- (i) To meet the needs of personnel charged with the responsibility of quality control/assurance.
- (ii) To raise the awareness of the importance of all aspects of quality in both the manufacturing and service industries.

Content

**Part 1**

Entry Requirements
Senior Trade Certificate with two endorsements (Department of Education and Science) or technician certificate. Mature candidates with suitable relevant experience may also apply.

Duration
One year, one evening per week (7 - 10 pm.) for each part.

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm).

Course Fee
£298 (€378).

Examinations
One written paper for each part.

Award
**Certificate in Quality Assurance (Part 1)** City and Guilds of London Institute.

Career Opportunities
Progress within quality assurance field.

Further Information
Department of Applied Technology
Tel: +353 1 402 3626

Location
DIT Bolton Street.
Description

(i) To meet the needs of personnel charged with the responsibility of quality control/assurance.

(ii) To raise the awareness of the importance of all aspects of quality in both the manufacturing and service industries.

Content

- Part 2
- Costing.
- Designing quality control systems.
- Sampling inspections – 2.
- Analysing frequency distribution.
- Managing quality assurance systems.
- Using computers for the control of quality.
- Evaluating and predicting reliability.
- Designing and using quality control charts.

Entry Requirements

Must have successfully completed Part 1 of the Certificate in Quality Assurance.

Duration

One year, one evening per week (7 - 10 pm.) for each part.

How to Apply/Enrol

Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm).

Course Fee

£298 (€378).

Examinations

One written paper for each part.

Award


Career Opportunities

Progress within quality assurance field.

Further Information

Department of Applied Technology
t: +353 1 402 3626

Location

DIT Bolton Street.
Description
The course aims:
(a) To give students an understanding of general management principles and the management of quality.
(b) To explain the methodology of quality improvement and in particular the various tools and techniques for analysis.
(c) To carry out a project on a relevant aspect of quality assurance.

Content
Basic Concepts, Definitions, Management, Problem Solving and Quality Improvement, Service/Product Quality, Financial Aspects, Quality Development, Project.

Entry Requirements
Successful completion of the Certificate in Quality Assurance (City and Guilds of London Institute Part 2). Mature applicants with relevant experience, managers and supervisors working with quality control/assurance departments may also apply.

Duration
One year, one evening per week – Wednesday (7 - 10 pm.).

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week – 6.30 - 8.30 pm.).

Course Fee
£298 (€378).

Examinations
One written paper and successfully completed project.

Award

Career Opportunities
Management and supervisory appointments in QA/QC departments of the manufacturing/service industries.

Further Information
Department of Applied Technology
t: +353 1 402 3626

Location
DIT Bolton Street.
Description
The course aims to provide a career path for students who have successfully completed the certificate course in Quality Management and to enhance their prospects of middle management appointments.

Content
Standards, Quality Audits, Statistical Process Control (SPC), Communications, Team Building, Empowerment Theory, Problem Solving, Management and Management Functions, Quality Information Systems, Quality Assurance Legislation.

Duration
One year, one evening per week - Tuesday (7 - 10 pm).

Entry Requirements
Certificate in Quality Management (QA) or equivalent. Management and supervisory personnel working in quality assurance departments in industry may also apply.

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm).

Course Fee
£298 (£378).

Examinations
One written paper and oral presentation of written project.

Award
Diploma in Quality Management. (Excellence Ireland).

Career Opportunities
Middle management appointments in QC/QA departments of industrial/commercial organisations.

Further Information
Department of Applied Technology
+353 1 402 3626

Location
DIT Bolton Street.
Description
This course is designed to give students competence in general maintenance technology and practice.

Content
Engineering materials, assembly and dismantling, joining by screwthread, adhesives, pins and keys, cutting screwthreads by taps and dies, electrotechnology, fundamental measurement.

Entry Requirements
(a) Junior trades certificate.
(b) Acceptable industrial experience.

Duration
One year, one evening per week – Monday (7 - 9 pm).

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm.).

Course Fee
£298 (€378).

Examinations
One multiple choice paper.

Award
Certificate in Engineering Systems Maintenance
(City and Guilds of London Institute).

Career Opportunities
Progress in industrial maintenance.

Further Information
Department of Applied Technology
t +353 1 402 3626

Location
DIT Bolton Street.
Description
Candidates who successfully complete each element will be issued with a record of achievement and will qualify for a Part 2 certificate.

Content
Planned maintenance schedules, systematic fault finding, purpose of maintenance management, main elements of planned maintenance, preventative maintenance programmes, condition monitoring and corrective maintenance, cost effectiveness of a computer based system, logical fault finding and rectification.

Entry Requirements
Irish Leaving Certificate or completed Senior Trades Certificate or acceptable industrial experience.

Duration
One year - one and a half hours per week.

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week – 6.30 - 8.30 pm.).

Course Fee
£298 (€378).

Examinations
Written paper.

Award
Certificate of Credit (City and Guilds of London Institute).

Career Opportunities
Progression in maintenance or supervision.

Further Information
Department of Applied Technology.
\( +353 1 402 3626 \)

Location
DIT Bolton Street.
Description:
Students will be trained to interpret technical drawings or data in order to determine the type/operation of pneumatic circuits and to maintain/repair these circuits.

Content:
- Purpose of pneumatic actuation.
- Comparison of pneumatic, hydraulic and electric systems.
- Properties and behaviour of compressed air.
- Factory air service systems.
- Pneumatic component and circuit description and use.

Entry Requirements
- Acceptable industrial experience.

Duration
- One year, one evening per week - Wednesday (7 - 8.30 pm).

How to Apply/Enrol
- Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm).

Course Fee
- £298 (€378).

Examinations
- One written paper and a practical qualifying task.

Award
- Record of Achievement in part fulfilment of requirements for City and Guilds of London Institute (214 Part 2)

Career Opportunities
- Progression in general maintenance.

Further Information
- Department of Applied Technology
  t: +353 1 402 3626

Location
- DIT Bolton Street.
Description
Students will be trained to interpret technical drawings or data in order to determine the type/operation of hydraulic circuits and to maintain/repair these circuits.

Content
Purpose of hydraulic actuation.
Compare hydraulic, pneumatic and electric systems.
Properties and behaviour of hydraulic fluids.
Concepts/principles of hydraulic systems.
Description/use of hydraulic components/systems.
Fault finding.

Entry Requirements
Acceptable industrial experience.

Duration
One year, one evening per week - Wednesday (8.30 - 10 pm).

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm).

Course Fee
£298 (£378).

Examinations
One written paper and a practical qualifying task.

Award
Record of Achievement in part fulfillment of requirements for City and Guilds of London Institute (214 Part 2).

Career Opportunities
Progression in general maintenance.

Further Information
Department of Applied Technology
+353 1 402 3626

Location
DIT Bolton Street.
Description
To give students a generalised knowledge of Power Transmission and its scientific background.

Content
Characteristics of transmission systems, rotary conversion and intermittent motion, transmission mechanisms, materials used for transmission systems, principles and characteristics of lubricating systems, bearing types and the operating principles of the following: hydraulics, pneumatics, static and dynamic seals, safety.

Entry Requirements
Irish Leaving Certificate or Senior Trades Certificate and/or acceptable industrial experience.

Duration
One year, one evening per week – Tuesday (7 - 8.30 pm).

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week – 6.30 - 8.30 pm).

Course Fee
£298 (£378)

Examinations
Written paper and practical qualifying tasks.

Award
Certificate of Credit towards full City and Guilds of London Institute Certificate (214 Part 2).

Career Opportunities
Progression in the field of maintenance, supervision or planning materials.

Further Information
Department of Applied Technology
+353 1 402 3626

Location
DIT Bolton Street.
**Description**
To attain City and Guilds of London Institute Part 3 - engineering systems maintenance and generalised knowledge of machine tool systems.

**Content**
Mounting and aligning machine tool systems and components, power transmission in common use, hydraulic and pneumatic systems, principles of CNC machine tools, programming maintenance work, coolants and lubricants, procedures when commissioning/maintaining machine tools.

**Entry Requirements**
Irish Leaving Certificate or Senior Trades Certificate or City & Guilds of London Institute (214 Part 2) and/or acceptable industrial experience.

**Duration**
One year, one evening per week – Monday (7 - 8.30 p.m).

**How to Apply/Enrol**
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week – 6.30 - 8.30 pm).

**Course Fee**
£298 (€378).

**Examinations**
Written paper and practical qualifying tasks.

**Award**
City and Guilds of London Institute Part 3.

**Career Opportunities**
Progression in maintenance, supervision or planning fields.

**Further Information**
Department of Applied Technology
Tel: +353 1 402 3626

**Location**
DIT Bolton Street.
B140G Plant Installation and Commissioning

Description
To attain generalised knowledge of plant installation and commissioning and to attain City and Guilds of London Institute 214 Part 3.

Content
Siting and building plant foundations, antivibration mounting and fixing devices, lifting, handling and conveying types of installation equipment and safety requirements, levelling and alignment on bases, general commissioning procedures after installation or maintenance.

Entry Requirements
Those who have completed engineering system competence (City and Guilds of London Institute - 214 Part 2).

Duration
One year, one evening per week - Monday (7 - 8.30 p.m).

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm).

Course Fee
£298 (€378).

Examinations
Written paper and practical qualifying tasks.

Award
City and Guilds of London Institute Part 3.

Career Opportunities
Progression in maintenance, supervision or planning fields.

Further Information
Department of Applied Technology
t +353 1 402 3626

Location
DIT Bolton Street.
B140H Electrical Systems

Description
Students will be trained on the safe operation, maintenance and repair of electrical systems and machines.

Content
Operating Characteristics of AC and DC Circuits and Plant, Factory Distribution Systems, Transformers, Protection Systems, Stepper Motors, AC Rotating Machines.

Entry Requirements
Acceptable industrial experience. Suitable for apprentices, craftspersons and craft based technicians.

Duration
One year, two evenings per week – Monday and Tuesday (7 - 10 p.m.)

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week – 6.30 - 8.30 pm).

Course Fee
£424 (€538).

Examinations
One written paper and coursework assessment.

Award
Record of Achievement in part fulfilment of requirements for City and Guilds of London Institute (214 Part 2).

Career Opportunities
Progression in general maintenance.

Further Information
Department of Applied Technology
t: +353 1 402 3844

Location
DIT Bolton Street.
Description
To prepare students for the City and Guilds of London Institute examinations for mechanical engineering technicians (2550).

Content
Year 1
Workshop processes and practice, engineering drawing and materials, engineering science, mathematics, general studies.

Year 2
Science and mathematics, drawing and materials, production technology, general studies.

Year 3
Subjects leading to Part 3 of the City and Guilds examination, including engineering production and a project.

Entry Requirements
Elementary stage Technological Certificate of the Department of Education and Science in mechanical engineering, or Leaving Certificate, or endorsement in Senior Craft Certificate or equivalent. This course is intended for technicians and draughtpersons engaged in machine tool operation, jig and tool design, engineering production and design draughting.

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm).

Course Fee
£424 (€538).

Examinations
City and Guilds of London Institute examinations at the end of each session.

Award
Parts 1, 2 and 3 of the City and Guilds of London Institute (2550).

Career Opportunities
Employment as a technician in mechanical engineering areas including machine tools, jig and tool design, production and design draughting.

Further Information
Department of Applied Technology
t: +353 1 402 3626

Location
DIT Bolton Street.
Description
To give a student the necessary skills to become competent in writing CNC programs and setting machines/tools-parts.

Content
Safety procedures, program preparation and input, work and tool preparation, CNC machines operation. All above using a number of machines and languages.

Entry Requirements
Junior trades certificate or acceptable industrial experience.
Suitable for those seeking to acquire the necessary skills to program and set CNC machines.

Duration
One year, one evening per week – 7 - 10 pm.

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week – 6.30 - 8.30 pm).

Course Fee
£298 (€378).

Examinations
One written paper and observation of performance during set assignments.

Award
City and Guilds of London Institute Certificate in NC/CNC Machine Setting and Operation.

Career Opportunities
Progression to CNC machines from conventional machines.

Further Information
Department of Applied Technology
Mr. Michael Rng.
t +353 1 402 3845
or
Mr. Ciaran Smith
t +353 1 402 3848

Location
DIT Bolton Street.
Description
To provide competence in CNC manual part programming.

Content
Plan production of part by CNC, write and prove part programs, produce components by CNC, document a part program (operator instructions i.e. datum position, tools, workholding, sequence).

Entry Requirements
NC/CNC machine setting and operation (part 2.2300 City and Guilds of London Institute) or experience in industry using industrial scale CNC equipment. Suitable for those working in industries using CNC equipment, toolmakers/mouldmakers.

Duration
One year, one evening per week – 7 - 10 pm.

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3 September and 13 September 2001 (Monday to Thursday each week – 6.30 pm. - 8.30 pm.).

Course Fee
£298 (£378).

Examinations
Continuous assessment with one written paper.

Award
Certificate in CNC Part Programming (City and Guilds of London Institute).

Career Opportunities
Progression in computer-aided-engineering CAD/CAM fields.

Further Information
Department of Applied Technology
Mr. Michael Ring
f +353 1 402 3845
Mr. Ciaran Smith
f +353 1 402 3848

Location
DIT Bolton Street.
Description
To give a student the necessary skills to program and set a range of machines and the ability to program using a CAD/CAM package.

Content
Plan production of part program, write part programs manually, write part programs using CAD/CAM package, produce a component using a part program, document a part program, computer integrated manufacture.

Entry Requirements
NC/CNC machine setting and operation or relevant industrial experience. Suitable for those wishing to update their existing CNC skills and learn CAD/CAM.

Duration
One year, one evening per week (7 - 10 pm).

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm).

Course Fee
£298 (€378).

Examinations
One written paper.
One project-part produced by manual program.
One project-program produced by CAD/CAM.

Award
Certificate in Advanced Part Programming
(City and Guilds of London Institute).

Career Opportunities
Progression to manual and CAD/CAM programming.

Further Information
Department of Applied Technology
Mr. Michael Ring.
t +353 1 402 3845
or
Mr. Ciaran Smith
t +353 1 402 3848

Location
DIT Bolton Street.
Description
To provide an introduction to the design, structure and operations of PLC's offering the latest information on how controllers work and their applications to industry. Importance is attached to ‘hands on’ experience.

Content
Plan production of PLC programs, write/prove PLC programs, document and store PLC programs, provide interface facilities between PLC's and IMS's.

Entry Requirements
Junior Trades certificate or acceptable industrial experience.
Suitable for those who want to acquire a sound understanding of PLC's.

Duration
One year, one evening per week – 7 - 10 pm.

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week – 6.30 - 8.30 pm).

Course Fee
£298 (£378).

Examinations
One written paper and observation of performance during a number of assignments.

Award
Certificate in Programmable Logic Controllers
(City and Guilds of London Institute).

Career Opportunities
Progression in manufacturing and service technology.

Further Information
Department of Applied Technology
Mr. Pat Duke.
t +353 1 402 3852

Location
DIT Bolton Street.
Description
To provide instruction for flight operations officers in all operation aspects related to the preparation for commercial flights and the monitoring of all flights from a safety and efficiency viewpoint.

Content
Flight planning, aircraft loading, flight watch and operational considerations such as weight and runway limitations, weather, ATC procedures. The course follows the guidelines of ICAO DOC 7192AN/857 PART D-3.

Duration
One year - two evenings per week (Tuesday and Thursday).

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
£586 (€744).

Examinations
In-house examinations.

Career Opportunities
Progression in the operations sector of the industry.

Further Information
The Secretary,
Department of Transport Engineering.
t +353 1 402 3605

Location
Venue close to Dublin Airport.
B1521C 'A' License - B737
B1521D 'A' License - B747
B1521G 'C' License - P&W JT8D
B1521H 'C' License - P&W JT9D
B1521N 'X' License - Electrical
B1521R 'X' Licenses - Avionics
B1521S B737 CFM-56-3 Engine
B1521T B737-56-3 200/300 Differences Course
B1521U B737 400/500 Differences Course
B1521V B767-300 Airframe

The above courses will be changed to conform with JAR 66.

Description
To provide students with the theory requirements for type rating in accordance with air navigation personnel licensing order or approvals under JAR 145.

Content
Description and operation, testing/inspection, repair procedures, service bulletins, AD's.

Entry Requirements
Basic aeronautical engineering certificate in appropriate category.
Entries will only be accepted on receipt of the completed appropriate DIT form.

Duration
One year – two evenings per week, except B1521S (B737 CFM-56-3 engine) which is one evening per week.

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
£424 (€538) per year except B1521S for which the fee is £298 (€378).

Career Opportunities
Progression in the aviation industry.

Further Information
The Secretary,
Department of Transport Engineering.
+353 1 402 3605

Location
Dublin Airport.
B153 Jet Engine Overhaul Procedures

Description
To provide instruction in jet engine design and overhaul procedures.

Content
Jet engine overhaul procedures, the role of management, marketing technology, disassembly to test cell procedures and the complete planning operation.

Entry Requirements
Employment in the appropriate sector of the aeronautical industry. Entries will only be accepted on receipt of the completed appropriate DIT form.

Duration
One year, one evening per week.

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
£298 (€378).

Examinations
In-house examination.

Career Opportunities
Progression within the industry.

Further Information
The Secretary,
Department of Transport Engineering.
Tel: +353 1 402 3605

Location
DIT Bolton Street.
B155 Basic Aeronautical Knowledge

B1551A Mathematics
B1551B Physics
B1551C Electrical Fundamentals
B1551D Electronic Fundamentals
B1551E Digital Techniques/Electronic Instrument Systems
B1551F Materials and Hardware
B1551G Maintenance Practices
B1551H Basic Aerodynamics
B1551I Human Factors
B1551J Aviation Legislation
B1551K Aeroplane Aerodynamics, Structures and Systems
B1551L Helicopter Aerodynamics, Structures and Systems
B1551M Aircraft Aerodynamics, Structures and Systems
B1551N Propulsion
B1551O Piston Engine
B1551P Propeller

Description
To prepare students for JAR 66 A, B1, B2, Knowledge Examinations

Content
This course follows the JAR 66 Basic Knowledge syllabus.

Entry Requirements
Not less than three years experience in the aeronautical engineering industry. Entries will only be accepted on receipt of the completed DIT application form.

Duration
This is a modular suite of courses. The duration of modules will vary according to syllabus content.

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
£424 (€538) per module.

Career Opportunities
Progression to JAR 66 Maintenance Basic License.

Further Information
The Secretary,
Transport Engineering Department
t +353 1 402 3605
e thomas.corrigan@dit.ie
Description
To provide instruction for personnel wishing to take the IAA/JAR Private Pilots' License written examinations.

Content
Meteorology, navigation, air legislation, theory of flight, aircraft limitations and human factors.

Duration
One evening per week (September to December)
Two evenings per week (January to May).

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
£450 (€571) which includes five sets of course notes.

Examinations
In-house examinations.

Award
Complete preparation for IAA/JAR PPL written examinations and DIT certificate.

Career Opportunities
Progression to private aircraft pilots' license.

Further Information:
The Secretary,
Department of Transport Engineering.
t +353 1 402 3605

Location
DIT Bolton Street.
Description
This course provides the student with fundamentals of motor cycle mechanics.

Content
The study of engines, chassis, transmission, brakes of motor cycles.

Entry Requirements
Experience in the motor cycle industry. Please note that entry to this course is by interview only in September.

Duration
One year, two evenings per week.

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
£424 (£538).

Examinations
In-house examinations.

Award
Certificate of Satisfactory Completion.

Career Opportunities
Progression within the industry.

Further Information
The Secretary,
Department of Transport Engineering,
t +353 1 402 3605

Location
DIT Bolton Street.
Description
To prepare students for the Vehicle Parts Personnel City and Guilds 384 Parts 1 and 2 Certificate Examinations.

Content
Parts service administration, stock management and control, commercial practice, parts distribution, legal aspects, customer relations and communications.

Entry Requirements
Employment in the motor industry.

Duration
The course comprises a series of units which are studied at home. A short test at the end of each unit must be satisfactorily completed before proceeding to the next unit.

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
£298 (€378).

Examinations
Vehicle Parts Personnel 384 Parts 1 and 2 Certificate examinations.

Award
Vehicle Parts Personnel Certificate (City and Guilds of London Institute).

Career Opportunities
Progression within the industry.

Further Information
The Secretary,
Department of Transport Engineering.
t +353 1 402 3605

Location
DIT Bolton Street.
Description
This course is to prepare students for the 381 Part 3 Certificates in compressed air brakes, compression ignition engines and fuel injection equipment.

Content
Compressed air systems, fuel injection systems, compression ignition engine systems.

Entry Requirements
Department of Education and Science Senior Trade Certificate or equivalent. Please note that entry to this course is by interview only in September.

Duration
Three ten week modules – one evening per week.

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
£298 (€378).

Examinations
Certificate examinations in compressed air brakes, compression ignition engines and fuel injection equipment.

Award
Certificates in Compressed Air Brakes, Compression Ignition Engines and Fuel Injection Equipment – City and Guilds of London Institute (381 Part 3).

Career Opportunities
Progression in the industry.

Further Information
The Secretary,
Department of Transport Engineering.

t  +353 1 402 3605

Location
DIT Bolton Street.
Description
This course prepares students for the following examination:
Advanced Motor Car Engineering Technology Certificate
(Department of Education and Science).

Content
Motor car engineering, automobile electricity/electronics, garage
organisation and management, heat engines and applied
mechanics.

Entry Requirements
1. Department of Education and Science Senior Trade Certificate
including endorsement subjects or
2. Department of Education and Science Intermediate
Technological Certificate (two subjects). Please note that entry to
this course is by interview only in September.

Duration
One year - one day and one night per week.

How to Apply/Enrol
Application should be made on the enclosed form before 7th
September 2001. Late applications may be considered should
vacancies remain after the closing date.

Course Fee
£424 (£538).

Examinations
Advanced Motor Car Engineering Technological Certificate.

Award
Advanced Motor Car Engineering Technological Certificate
- Department of Education and Science.

Career Opportunities
Automobile technician advisor, training instructor, workshop
supervisor, automobile consultant.

Further Information
The Secretary,
Department of Transport Engineering,
t +353 1 402 3605

Location
DIT Bolton Street.
Description
To prepare students for the Technological Certificate examinations of the Department of Education and Science.

Content
- **Elementary Stage**: Automobile electricity/electronics, motor car engineering, engineering science.
- **Intermediate Stage**: Automobile electricity/electronics, motor car engineering, engineering science.
- **Advanced Stage**: Automobile electricity/electronics, heat engines and applied mechanics, motor car engineering, garage organisation and management.

Entry Requirements
- **Elementary Stage**: Irish Leaving Certificate or employment in the motor industry.
- **Intermediate Stage**: Elementary Technicians Certificate or Senior Trade Certificate.
- **Advanced Stage**: Intermediate Technicians Certificate.

Please note that entry to this course is by interview only in September.

Duration
- **Elementary Stage**: One year – three evenings per week.
- **Intermediate Stage**: One year – three evenings per week.
- **Advanced Stage**: One year – four evenings per week.

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
£424 (€538) per stage.

Examinations
Technological Certificate Examinations.

Award
**Technological Certificate** – Department of Education and Science.

Career Opportunities
Automobile technical advisor, training instructor, workshop supervisor, automobile consultant.

Further Information
The Secretary,
Department of Transport Engineering.
ţ +353 1 402 3605

Location
DIT Bolton Street.
Description
To prepare students for the Certificate/Diploma examinations of the Institute of the Motor Industry.

Content
- **Certificate**: Management, legislation, motor industry administration and organisation, finance, reception management, computer applications, marketing and promotion, consumer and commercial law.
- **Diploma**: Management, legislation, administration organisation and finance. An individual project is mandatory.

Tutorials.

Entry Requirements
1. Irish Leaving Certificate or equivalent qualification and
2. Employment in the motor industry and
3. Department of Education and Science Advanced Technological Certificate to include garage organisation and management and/or I.M.I. supervisory studies.

Please note that entry to this course is by interview only in September.

Duration
Three Years:
- Year 1: two evenings per week - Certificate Stage
- Year 2: one evening per week - Certificate Stage
- Year 3: two evenings per week - Diploma Stage

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
- Year 1: £424 (€538).
- Year 2: £298 (€378).
- Year 3: £424 (€538).

Examinations

Award
**Motor Industry Management Certificate/Diploma**
(Institute of the Motor Industry).

Career Opportunities
Employment in managerial area of motor trade, progression in management of motor industry.

Further Information
The Secretary,
Department of Transport Engineering.
Tel +353 1 402 3605

Location
DIT Bolton Street.
Description
To prepare students for the following examination: The Institute of Road Transport Engineers, Section C, Part 1 and 2 Certificate.

Content
Section A Part 1
Subject 1 - Technology and Drawing
Subject 2 - Mathematics
Subject 3 - Elementary General Science

Part 2
Subject 4 - Motor Vehicle Technology
Subject 5 - Engineering Drawing

Section B Part 1
Subject 1 - Mathematics
Subject 2 - Science

Part 2
Subject 3 - Technology and Drawing
Subject 4 - Engineering Practice

Institute requirements in respect of Sections A and B are usually met by gaining exemption as a result of successfully completing similar courses offered by other examining bodies.

A list of recognised exemptions is given under EXEMPTIONS.

Section C Part 1
Subject 1 - Management Supervision and Practice
Subject 2 - Financial and Commercial Aspects
Subject 3 - Workshop Organisation and Administration (3) or Reception Organisation and Administration (3A) or Marketing and Sales Promotion (3B)
Subject 4 - Legal Aspects of the Motor Trade and Transport Industry.

A minimum of FOUR subjects must be studied by a candidate seeking to meet Institute requirements for certification in C Part 1. Examination papers may be taken together or separately.

Part 2
Subject 5 - Transport Legislation - Technical and Administrative
& Subject 6 - Transport Operational Principles.

Section C as printed in this syllabus meets the current requirements of the Road Transport Industry in the Republic of Ireland. All the subjects in Section C are in modular form. A national examination paper is set by the Institute for subjects 6 and 7 and marked by Institute examiners. Subjects 1 to 4 are internally examined and externally assessed by IRTE.

Entry Requirements
Year 1: Department of Education and Science Senior Trade Certificate including endorsement subjects and City and Guilds of London Institute 390 Part 1 Certificate or equivalent.
Year 2: Institute of Road Transport Engineers subjects 1 and 2.
Year 3: Institute of Road Transport Engineers subjects 1 – 4 or completion of course B178. Please note that entry to this course is by interview only in September.

Duration
- Years 1 and 2 – one evening per week.
- Year 3 – two evenings per week.

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2000. Late applications may be considered should vacancies remain after the closing date.

Course Fee
- Years one and two: £298 (€378).
- Year three: £424 (€538).

Examinations
The Institute of Road Transport Engineers
- Section A – Parts 1 and 2
- Section B – Parts 1 and 2
- Section C – Parts 1 and 2
An individual project is mandatory.

Award
An Examination Certificate from the IRTE which leads to a Certificate of Professional Competence from the Department of Transport, Energy and Communications.

Career Opportunities
Progression in management of transport industry.

Further Information
The Secretary,
Department of Transport Engineering.
Tel: +353 1 402 3605

Location
DIT Bolton Street.
K233 Electrical and Electronic Engineering Technicians' Course

Description
An evening course which prepares students for the City and Guilds International Course 8030 (2000) examinations.

Content

Entry Requirements
Prospective students should:
- be employed in the electrical industry, and
- have passed the Leaving Certificate with Physics or have an approved alternative qualification in the Electrical Trade.

Duration
Three years, three or four evenings per week.

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 pm - 8.30 pm). To complete enrolments candidates are required to attend at DIT Kevin Street in person, provide proof of examination results and supply 3 passport-type photographs.

Course Fee
£424 (€538).

Examinations
Electrical and Electronic Engineering course 8030 (2000) of the City and Guilds International.


Award
Full Technological Diploma (FTD) in Electrical and Electronic Engineering.

Career Opportunities
Successful students may be employed as technicians in the Electrical Engineering Industry.

Further Information
Dr. J. C. Fisher,
School of Control Systems and Electrical Engineering.
t + 353 1 402 4551

Location
DIT Kevin Street.
Description
This is an evening course, the scope and standard of which is closely equivalent to that of the first two years (i.e. first half) of the Institute's full-time degree course in Electrical/Electronic Engineering (FT221).

Content

Entry Requirements
Applicants for year one must have successfully completed
- (a) an approved technician course in electrical or electronic engineering, or
- (b) the Irish Leaving Certificate examination with at least grade C3 in both higher level Mathematics and a science subject together with four other subjects including Irish or English, or
- (c) a qualification which the Institute deems to be equivalent to either (a) or (b) above.

Duration
Four years, three or four evenings per week.

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm). To complete enrolments candidates are required to attend at DIT Kevin Street in person, provide proof of examination results and supply 3 passport-type photographs.

Course Fee
£480 (€809).

Examinations
Examinations are held at the end of each year with supplemental examinations in the autumn.

Career Opportunities
Junior engineering positions in the electrical/electronic engineering industry and entry to the Institute’s part-time Degree in Electrical Engineering, Part 2 (K235).

Further Information
Dr. J.C. Fisher.
+353 1 402 4551

Location
DIT Kevin Street.
Description
This is an evening course with a flexible modular structure which complements the first half of the part-time degree programme, course K234, and brings the students to honours degree level.

Content
The Part 2 programme comprises six courses, four of which are mandatory, and an engineering project. The mandatory courses are (1) Business and Management Studies (2) Electronic and Computer Engineering (3) Mathematics (4) Signals, Systems and Circuits. Students must select two further option courses; the list of available options may vary from time to time and may include: Biomedical Engineering, Communications Engineering, Computer Engineering, Control Systems and Automation, Electrical Machines and Drives, Electrical Power Systems, Electrical Building Services and Facilities. All courses, with the exception of Mathematics and Business Management Studies, have an associated laboratory programme.

Entry Requirements
Applicants for this course must have successfully completed
(a) the Institute's Part 1 course in Electrical Engineering, K234 or
(b) a relevant technician diploma course at Merit or Distinction level or
(c) a qualification which the Institute deems to be equivalent to either (a) or (b) above.

Duration
Each of the six courses is of two years duration. Since not more than three courses can be undertaken in any academic year, the minimum time to complete the lecture and laboratory programme is four years.

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week – 6.30 - 8.30 pm). To complete enrolments candidates are required to attend at DIT Kevin Street in person, provide proof of examination results and supply 3 passport-type photographs.

Course Fee
£193 (£245) per course each year and £182 (£231) for the engineering project.

Examinations
Examinations are held at the end of each year with supplemental examinations in the autumn.

Award
BE, with honours classification of Dublin Institute of Technology.
Career Opportunities

Successful completion of this course can lead to a wide range of career paths as a professional engineer in one of the many branches of the electrical, electronic or computer engineering industries. Companies employ engineers in many roles such as design, development, production and management and the present buoyancy in the industry has resulted in many interesting and rewarding opportunities.

Further Information:
Dr. J.C. Fisher

+353 1 402 4551

Location
DIT Kevin Street.
Description
City and Guilds Course 236 Course C in Electrical Installation Work. (T14).

Content
Electrical Science, Electrical Craft Practice, Project.

Entry Requirements
Pass in City and Guilds course 236 Part 2, or Senior Trade examinations of Department of Education and Science or completion of Phase 8 of standards based apprenticeship.

Duration
Three evenings per week.

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
£424 (£538).

Examinations
City and Guilds of London Institute Course C Examination in Electrical Installation Work.

Award
City and Guilds of London Institute 236 Course C Certificate.

Career Opportunities
Successful applicants have enhanced opportunities for advancement in the areas of design and management within the electrical industry.

Further Information
The Secretary,
Department of Electrical Installation.
t +353 1 402 4617

Location
DIT Kevin Street.
Description
Programmable Logic Controllers are now commonly encountered by maintenance electricians and the course will cover all essential aspects of PLC's as encountered in industry.

Content
» Stage A: Equipment and hardware, principles of PLC operation, general programming procedures, editing and monitoring, timers, counters and sequencers, basic industrial process problems, installation and safety.
» Stage B: Programming techniques for various types of PLC, PC programming software, operation with peripheral devices, numerical processing, sequencing and machine control, industrial process problems, troubleshooting and maintenance.

Entry Requirements
Prospective students must be electrical craftspersons in the electrical industry.

Duration
» Stage A: One night per week for approximately ten weeks.
» Stage B: One night per week for approximately ten weeks.

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
£193 (€245) per stage. You must enrol and pay for each stage separately.

Examinations
None.

Award
Certificate of Satisfactory Completion.

Career Opportunities:
A good working knowledge of PLC’s will considerably enhance career prospects.

Further Information
The Secretary,
Department of Electrical Installation.
+353 1 402 4617

Location
DIT Kevin Street.
Description
The course is aimed at electrical apprentices who wish to develop skills in computer-aided draughting and design.

Content
Hardware and software requirements, DOS functions, use of AutoCAD software package for production of 2-D drawings, scaling, dimensioning, creation of layers, and addition of text.

Entry Requirements
Applicants should have a basic knowledge of engineering drawing and preferably be electrical apprentices.

Duration
2 hours per week for 10 weeks (evenings).

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
£193 (€245).

Examinations
Assessments will be conducted on a regular basis during the course.

Award
Successful participants will receive a certificate of course completion and assessments passed.

Career Opportunities
Opportunities exist in drawing offices of consultants and electrical contractors for qualified electricians who possess CAD skills.

Further Information
The Secretary,
Department of Electrical Installation
t +353 1 402 4617.

Location
DIT Kevin Street.
Description
The courses deal with recent developments within the field of Electrical Installation Technology, and the latest edition of ETCI Rules for Electrical Installations.

Content
- Intermediate Course: This course deals with recent developments in the field of electrical installation technology and also gives an introduction to the format and contents of the ETCI Rules.
- Advanced Course: This course deals with the application of the ETCI Rules in electrical design and in electrical installation activities.
- Network Cabling Course: This course sets out installation practices for network cabling.

Entry Requirements
Prospective students must be electrical craftspersons in the electrical industry.

Duration
- Intermediate course: one night per week for approximately ten weeks.
- Advanced course: one night per week for approximately ten weeks.
- Network Cabling Course: one night per week for ten weeks.

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
Intermediate £193 (€245); Advanced £215 (€273);
Network Cabling £216 (€273).

Examinations
None.

Award
Certificate of Satisfactory Completion.

Career Opportunities
An up-to-date knowledge of the current ETCI rules is essential for many personnel in the electrical industry.

Further Information
The Secretary, Department of Electrical Installation.
+353 1 402 4617

Location
DIT Kevin Street.
Description

SBE4 (RA) (Autumn Term) or SBE4 (RB) (Spring Term) or SBE4 (RC) (Summer Term): Updating course for Phase 4 Examinations in Electrical Science.
SBE4 (RD) (Autumn Term) or SBE4 (RE) (Spring Term) or SBE4 (RF) (Summer Term): Updating course for Phase 4 Examinations in Electrical Craft Practice.

Content

(SBE4 - A, B, C) Electrical Science.
(SBE4 - D, E, F) Electrical Craft Practice.

Entry Requirements

Applicants must previously have covered a Phase 4 level course in Electrical Installation Work.

Duration

One evening per week for approximately 10 weeks for each module.

How to Apply/Enrol

Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee

£160 (€203) per module.

Examinations

Phase 4 Examinations of Standards Based Apprenticeship in Electrical Trade.

Award

Qualification for progression to next phase of Standards Based Apprenticeship.

Career Opportunities

Satisfactory completion of the Standards Based Apprenticeship is an essential requirement for the award of the National Craft Certificate.

Further Information

The Secretary,
Department of Electrical Installation.
t: +535 1 402 4617

Location

DIT Kevin Street.
Description
SBE6 (RA) (Autumn Term) or SBE6 (RB) (Spring Term) or SBE6 (RC) (Summer Term): Updating course for Phase 6 Examinations in Electrical Science.
SBE6 (RD) (Autumn Term) or SBE6 (RE) (Spring Term) or SBE6 (RF) (Summer Term): Updating course for Phase 6 Examinations in Electrical Craft Practice.

Content
(SBE6 - A, B, C) Electrical Science.
(SBE6 - D, E, F) Electrical Craft Practice.

Entry Requirements
Applicants must previously have covered a Phase 6 level course in Electrical Installation Work.

Duration
One evening per week for approximately 10 weeks for each module.

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications may be considered should vacancies remain after the closing date.

Course Fee
£193 (€245) per module.

Examinations
Phase 6 Examinations of Standards Based Apprenticeship in Electrical Trade.

Award
Qualification in final written examinations for award of National Craft Certificate.

Career Opportunities
Satisfactory completion of the Standards Based Apprenticeship is an essential requirement for the award of the National Craft Certificate.

Further Information
The Secretary,
Department of Electrical Installation.
t +353 1 402 4617

Location
DIT Kevin Street.
Description
This is a four-year part-time course designed to prepare students for careers as Electrical Services Engineering Technicians. The course has been designed in close consultation with the Electrical Services Industry. Students will become computer literate and will also develop expertise in the technical areas necessary to use software packages for electrical design. The course will provide a wide knowledge base, which will enable the student to specialise in different areas of interest. Subjects include the following: AutoCAD, Industrial Electronics & PLC control, Computer Applications, Project Management and Electrical Estimating, Electrical Services Design, Electrical Services Plant, Building Services. The final year includes a major project.

Content
- Year 1: Electrical Technology, Electrical Science, Electrical Laboratory
- Year 2: AutoCAD, Computer Applications, Mathematics, Physics, Intercultural studies/language.
- Year 4: Electronics/PLC's Project Management, Intercultural studies/language, Project.

Entry Requirements
Applicants must be employed in the Electrical Services Industry. Exemptions will be granted from certain sections of the course where it can be shown that the standard has already been attained.

Duration
Each year consists of three evenings per week for 28 weeks.

How to Apply/Enrol
Application should be made on the enclosed form before 7th September 2001. Late applications will be considered should vacancies remain after the closing date.

Course Fee
IR£460 (€584) per year.
Note: This course fee qualifies for tax exemption.

Examinations
These will be held in January and June and will be by a combination of written examinations and continuous assessment.

Award
Technician Certificate in Electrical Services Engineering of Dublin Institute of Technology.
Career Opportunities

Electrical Services Technicians enjoy a very varied, interesting and well-paid work environment. There are so many aspects in which you can develop an interest and subsequently specialise. These can include working in an electrical design office, for an electrical contractor, as engineering systems support in the manufacturing sector, perhaps in technical sales support, project management, or in the provision of industrial services. The work invariably involves both office based and site/location activity.

Further Information

The Secretary,
Department of Electrical Installation,
$t +353 1 402 4617$

Location
DIT Kevin Street.
Description:
This course is designed to prepare students for the Parts 1, 2 and 3 Examinations of the City and Guilds of London Institute Electronic Servicing Course 224 and the EEB practical examinations.

Content
The course subjects include Electricity, Electronics, Radio, Television, Measurements and Control Systems, together with Mathematics and Electrical Workshop Practice. A systems approach is used with a strong emphasis on the practical aspects and a restricted use of analysis.

Entry Requirements
A pass in the Leaving Certificate of the Department of Education and Science, with Mathematics and English as essential subjects. Prospective students should be employed as trainees or apprentices in the electronics or telecommunications industry.

Duration
Three years, part-time (one day per week - 8 hours in first year; one day plus two evenings per week - 14 hours in other years).

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm). To complete enrolments candidates are required to attend at DIT Kevin Street in person, provide proof of examination results and supply three passport type photographs.

Course Fee
£424 (€538).

Examinations
The Part 1 Examination is taken at the end of the first year.
The Part 2 Examination is taken at the end of the second year.
Part 2 options are Television and Controls.
The Part 3 Examination is taken at the end of the third year. The Part 3 options are TV/Video/Radio and Audio/Digital/Microprocessors/Measurement, Controls/Instruments and Testing and Satellite Systems. All three Parts include a practical examination set by the Electronics Examination Board (EEB), London.

Award
Certificate in Electronic Servicing (City and Guilds - 224).

Career Opportunities
In manufacturing and servicing in electronics Industry.

Further Information
Mr. V. Thorne, School of Electronic and Communications Engineering.

Location
DIT Kevin Street.
Description
This course is appropriate for those who are employed in industry and who are involved in the maintenance and repair of electronic equipment, and in particular of equipment employing microprocessors. The course is designed to provide a broad general introduction to both analogue and digital electronics, and a detailed treatment of the practical aspects of microcomputer technology.

Content
Digital electronics and microprocessors.

Entry Requirements
Entry to the course is restricted to those who are employed in the maintenance of electronic equipment.

Duration
Three years. Attendance is required on three evenings per week.

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm). To complete enrolments candidates are required to attend at DIT Kevin Street in person, provide proof of examination results and supply three passport type photographs.

Course Fee
£424 (€538).

Examinations
At the end of the first year students will be eligible to sit for Part 1 of the City and Guilds of London Institute’s Microcomputer Technology (223) Certificate examinations. At the end of the second year students will be eligible to sit for Part 2 Microcomputer Technology (223) Certificate examinations. At the end of the third year students will be eligible to sit for Part 3 Microcomputer Technology (223) Certificate examination in System Design and Fault Finding.

Award
Certificate in Microcomputer Technology (City and Guilds 223).

Career Opportunities
In manufacturing, installation and servicing in computer industry.

Further Information
Mr. V. Thorne,
School of Electronic and Communications Engineering.
t +353 1 402 4579

Location
DIT Kevin Street.
Description
The programme is modular in structure and is designed to provide a progressive route to an advanced technician qualification of City and Guilds International. This progression is via a Technician Certificate, a Technician Diploma and an Advanced Technician Diploma.

Content
The Technician Certificate: The first level contains four subjects: Mathematics, Physical Science, Telecommunications Systems and Communications Studies. The subjects may be studied separately or in combination and City and Guilds International issues a Unit Credit Certificate on successful completion of each element. On successful completion of the four subjects, the Telecommunications Electronics Engineering Certificate is awarded.

The Technician Diploma: The second level contains four subjects: Mathematics, Telecommunications Principles, Electronics and either Microelectronic Systems or Radio. The subjects may be studied separately or in combination and each is examined at two levels, Level 2 and Level 3. On successful completion of the four subjects at the two levels the Telecommunications and Electronics Engineering Diploma is awarded.

The Advanced Technician Diploma: The final level contains three core subjects: Mathematics, Telecommunications Principles and Electronics. These subjects are examined at one level only. In addition, option subjects may be studied and these are examined at two levels, Level 4 and Level 5. The option subjects at Level 4 are Radio and Microelectronic Systems. The following Level 5 subjects are offered on an individual basis, one night per week, subject to demand and current resources: Telecommunications Principles, Mathematics, Data Communications, Radio and Satellite Systems, Software Engineering and Fibre Optic Equipment and Systems. These subjects are charged individual course fees which are available from the School Secretary. The Advanced Diploma is awarded following successful completion of the three core subjects together with one option subject at Level 4 and three option subjects at Level 5.

Full Technological Diploma: The Full Technological Diploma (FTD) in Telecommunications and Electronics Engineering will be awarded by City & Guilds to a candidate who is at least 21 years of age and has had relevant industrial experience and has successfully completed the assessments for the Telecommunications and Electronics Engineering Diploma and Advanced Diploma. Candidates who successfully completed a Portfolio of Evidence as an option for the Advanced Technician Diploma will use the Portfolio as a means of collecting the additional evidence required for the Full Technological Diploma. The Portfolio will be required by City & Guilds for a submission for this award. The Portfolio of Evidence is an option available to candidates intending to complete the requirements for the Advanced Technician Diploma. Its purpose is to provide evidence of competence and experience in applications, at a responsible level, in Telecommunications and Electronics Engineering.
Entry Requirements
Irish Leaving Certificate in five subjects which must include Mathematics and English or a qualification deemed equivalent.

Duration
The course is based on a credit accumulation system. The normal duration for each of the award levels is:
- 1 year - Technician Certificate
- 2 years - Technician Diploma
- 2 years - Advanced Technician Diploma.

How to Apply/Enrol
Selection is by interview only during the enrolment period. It is anticipated that part-time enrolments will take place between 3rd September and 13th September 2001 (Monday to Thursday each week - 6.30 - 8.30 pm.). To complete enrolments candidates are required to attend at DIT Kevin Street in person, provide proof of examination results and supply three passport-type photographs.

Course Fee
£424 (£538).

Examinations
Certificate/Diploma/Advanced Diploma (City and Guilds 2720).

Award
Certificate/Diploma/Advanced Diploma (City and Guilds 2720).

Career Opportunities
City and Guilds has over many years conducted examinations in Electronics and Telecommunications which have set the standard in providing widely accepted routes to technician qualifications by means of part-time study. This course with its range of option subjects offers a range of qualifications which prepares students for employment as technicians in virtually all sectors of the electronics and telecommunications industry.

Further Information
Mr. M. Gara,
School of Electronic and Communications Engineering.
Tel. +353 1 402 4803

Location
DIT Kevin Street.
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Description
This one year course aims to provide a basic training in Medical Records Administration and prepare students for the Certificate Examination of the Irish Health Services Management Institute. The course is specifically aimed at clerical and secretarial staff working in medical records, medical secretarial, admissions, outpatients, radiology, pathology and other medical support departments.

Content

Entry Requirements
Candidates are required to:
(a) be employed in the health service or a health agency,
(b) have passed the Leaving Certificate Examination or its equivalent in at least five subjects including English and Mathematics, Applications will be considered from mature students.

Duration
One year, two evenings per week, (Tuesday and Thursday).

How to Apply/Enrol
Applications must be made to the Registration Section, DIT Kevin Street, Dublin 8 on the prescribed form accompanied by the appropriate registration fee. In addition students must register with the Institute of Hospital and Health Service Administrators before presenting for enrolment. Application forms for registration may be obtained from: The Director of Education, Irish Health Services Management Institute, c/o Hume Street Hospital, Dublin 2. (+353 1 676 6935). Successful applicants should attend in person at DIT Kevin Street at the times and dates advised for enrolment. They should provide three passport size photographs for registration purposes.

Course Fee
£424 (€538).

Award
Certificate in Medical Records and Patient Services Management.

Examinations
Certificate Examination of the Irish Health Services Management Institute. Only registered students of that Institute who comply with its regulations are eligible to sit for the examination.

Career Opportunities
Graduates of this course are eligible to apply for administration posts in hospitals and other institutions of the Health Services.

Further Information
Dr. J. Tighe, School of Biological Sciences.
+353 1 402 4913

Location
DIT Kevin Street.
Description
Candidates who meet the admissions requirements may study individual modules and accumulate credits over a time frame that can be planned with the Course Director and approved by the Course Committee.

Content
- Years 1 and 2: Food Chemistry, Food Microbiology, Human Nutrition and a portfolio of work (to include a brief dissertation/literature review and a poster presentation).
- Year 3: Food processing and Research project. The latter is to be carried out in the place of employment. (Where appropriate, confidentiality arrangements between the food company and DIT will be agreed).

Entry Requirements
1. BSc Degree or a Diploma (three year post Leaving Certificate qualification) in a relevant subject area such as Food Science, Food Technology, Chemistry, Biological Science etc.
2. A minimum average mark of 55% in the final BSc/Diploma.
3. Applicants must be working in the food industry.

Duration
3 years part-time.

How to Apply/Enrol
An application form is included in this directory. Please complete and return to the School of Biological Sciences on or before 4th September 2001.

Course Fee
£813 (€1032).

Examinations
Examinations are held at the end of years 2 and 3.

Award
BSc (Food Science), with honours classification, of Dublin Institute of Technology.

Career Opportunities
Enhanced career prospects in the food and allied industries.

Further Information
School of Biological Sciences
+353 1 402 4562
ide.farrelly@dit.ie

Location
DIT Kevin Street.
K216 Course For Veterinary Nursing Examinations of
The Royal College of Veterinary Surgeons

Description
This course is designed to meet the needs of students who are employed in approved veterinary clinics and who wish to study for the examinations of the Royal College of Veterinary Surgeons Veterinary Nursing (VN) Scheme.

Content
• Year 1
  Anatomy and Physiology, First Aid, Theory and Practice of Nursing including Dietetics, Management, Hygiene and Feeding.

• Year 2
  Diagnostic Aids, Medical and Surgical Nursing, Radiography, Obstetrical and Paediatric Nursing.

Entry Requirements
Irish Leaving Certificate, or equivalent, in five subjects including English and two sciences (i.e. two science subjects from Mathematics or Physical or Biological science).
Applicants must have gained grades as follows:
Irish Leaving Certificate at Ordinary Level - at Grade C3 or above
Irish Leaving Certificate at Higher Level - at Grade D3 or above.
Additionally, applicants must have employment at a veterinary practice approved as a training centre.

Duration
Two years, two evenings per week.

How to Apply/Enrol
Application should be made on the appropriate form to the Registration Section, DIT Kevin Street, Dublin 8.

Course Fee
Year 1: £424 (€538).

Examinations
At the end of year one students sit Part 1 Examination of the Veterinary Nursing Scheme of the Royal College of Veterinary Surgeons. At the end of year two they may complete Part 2 of this examination.

Award
Registered Veterinary Nurse.

Career Opportunities
Graduates of this course are eligible to apply for posts working in animal houses, veterinary clinics and other such establishments where veterinary nurses are required.

Further Information
Ms. B. A. Ryan,
School of Biological Sciences.
t +353 1 402 4563

Location
DIT Kevin Street.
Description
This course is run jointly by the Dublin Institute of Technology, Kevin Street, and University of Dublin, Trinity College. The programme is broadly based and is designed for medical scientists and medical graduates seeking a career in pathology. The course deals with the biological basis of disease and addresses the impact of molecular methods on diagnostic clinical pathology.

Content
- Advanced biological concepts (including developments in molecular genetics, cell physiology, molecular structure-function relationships, immunology)
- Research methodology
- Biological basis of disease
- Theoretical basis of diagnostic methods
- Laboratory administration
- Units in one of the following:
  - Immunohaematology
  - Pathophysiology of blood disorders
  - Microbial pathogenesis and epidemiology
  - Pathobiology of the cell
  - Biochemical pathology
  - Molecular immunology

Students undertake a laboratory based research project.

Assessment: Students are expected to submit a series of essays and one dissertation based on course work. The final examination consists of three written papers. Students must satisfactorily complete their research project.

Duration (Course Commencement)
The course commences in early September. The full-time course extends over one year and the part-time course over two years. Timetable and Amount of Hours: The part-time course involves attendance for two blocks of two week duration and two blocks of one week duration in the first year and one two week and two one week blocks in the second year, involving a total of 300 hours tuition.

Entry Requirements
Honours degree in Biomedical Science at 2:2 level or higher, Part I Fellowship of the Institute of Biomedical Science (IBMS), London. Part II Fellowship of the IBMS, an approved medical degree or equivalent.

Award
Graduates of the course are eligible for the award of MSc (Molecular Pathology) of the University of Dublin, Trinity College.
Career Opportunities

Graduates have the opportunity to take up senior posts in the clinical pathology service, in biomedical industries and research institutes.

How to Apply/Enrol

Closing Date for Applications: 29th June 2001.

Proposed Interview Date: Eligible candidates may be interviewed in early July 2001.

Further Information

Dr Tom Scott
School of Biological Sciences
DIT Kevin St, Dublin 8
\( t \) +353 1 402 4747
\( f \) +353 1 402 4995
\( e \) ts cott@ dit.ie

Location

DIT, Kevin St and Trinity College Medical School, St James’s Hospital.

* Runs jointly with the University of Dublin, Ireland.
K219 MSc in Pharmaceutical Quality Assurance

Description
This course is designed to provide a bridge for students who have qualified in science disciplines to the specific requirements of the pharmaceutical and related industries with respect to quality assurance.

Course Content
- Q.A and GMP
- Validation
- Statistics
- Information Technology
- Control of ingredients, products, packaging and end products
- Legal and regulatory matters
- Auditing
- Manufacturing pharmaceuticals
- Separation science
- Advanced chromatography
- Advanced spectroscopy
- Instrumentation and automated analysis
- Pharmaceutical analysis
- Unit processes
- Pharmaceutical formulation
- Pharmacology
- Analytical microbiology
- Industrial microbiology

Assessment: Written assignments, practical work, written examinations, project.

Duration
One year full time or two to four years part time.
Timetable: The lecture course is divided into four modules of 40 hours each. Full-time students undertake four modules over two academic terms. Part-time students will undertake four modules over 4 or 8 academic terms. Full-time students will have an average of fourteen contact hours per week comprising lectures, tutorials and practical sessions.
Part-time students will have an average of 7 contact hours per week (two evenings). In addition, 10 major in-course assignments must be completed over the duration of the course. Full-time students must complete an industrially based project over the summer term. Part-time students are normally expected to perform the project at their place of employment over two summer terms.

Entry Requirements
Honours degree in chemistry or related discipline at 2:2 grade or higher, or equivalent qualification. Applicants for the part-time course should be employed in a relevant industrial sector. Selection may be by interview.

Award
Graduates are eligible for the award of MSc (Pharmaceutical Quality Assurance) of Dublin Institute of Technology.
Career Opportunities
Graduates of the course are well equipped to take up positions as quality professionals and managers in the pharmaceutical and related industries.

How to Apply/Enrol
Closing Date for Applications: 8th June 2001
Proposed Interview Date: Eligible candidates may be interviewed in the second week of June 2001.

Course Fee
£1320 (€1676).

Offer Date

Further Information
Dr Anne Greene,
School of Chemistry,
DIT Kevin Street.
Dublin 8.
t +353 1 402 4909
f +353 1 402 4948
e anne.greene@dit.ie

Location
DIT Kevin Street.
Description
This course provides the necessary mathematical foundations for entry to the BSc honours degree in Mathematics. It also provides a useful core of modern mathematics for second-level teachers, professionals in Industry, Commerce and the Public Services, and for those willing to return to employment after a career break.

Content
Year 1
The course consists of two topics:
(a) Mathematics Methods
(b) Numerical Methods.

Year 2
The course consists of two topics:
(a) Statistics
(b) Algebra.
The first and second year courses are offered on alternate years.
The first year course is scheduled to run in 2001/2002.

Entry Requirements
(a) Degree where Mathematics is taken for two years or
(b) relevant Diploma or Certificate at Merit level where Mathematics is taken in two years or
(c) any other such qualification which the Institute may deem equivalent.

Duration
Two years, two evenings (six hours) per week.

How to Apply/Enrol
Contact the School below.

Course Fee
Years 1 and 2: £501 (€636).
Year 3: £523 (€664).

Examinations
Examinations are held in August/September.

Award
BSc (Ordinary) in Mathematics of Dublin Institute of Technology. Successful candidates are eligible to apply for Licentiateship of the Institute of Mathematics and its Applications.

Further Information
Mr. A. Byrne,
School of Mathematics,
Statistics and Computer Science.
t +353 1 402 4824

Location
DIT Kevin Street.
Description
This is a course leading to the Graduateship in Statistics of the Royal Statistical Society. Classes are provided for students preparing for the Ordinary Certificate, the Higher Certificate and Graduateship Diploma Examinations of the Society. The course has been used for in-service training for people working with statistics in Industry, Education and the Civil Service. Graduates are qualified for entry to Higher Degrees by examination or through research. Exemptions may be granted from the Ordinary and Higher Certificate examinations to candidates with suitable qualifications. Students are advised to contact the Education Secretary, The Royal Statistical Society, 12 Errol Street, London EC1Y 8LX (020 7638 8998) for details of the exemption procedures.

Content
- Year 1: The Ordinary Certificate in Statistics examination at the end of the year involves two papers covering the Collection and Compilation of Data and Analysis and Interpretation of Data.
- Year 2: The Higher Certificate in Statistics Examination at the end of the year involves three papers: (a) Statistical Methods (b) Statistical Analysis (c) Statistical Applications and Practice.
- Year 3: Two of the five papers forming the Graduate Diploma in Statistics Examination are covered in this year. The papers are: (a) Statistical Theory and Methods 1 (b) Statistical Theory and Methods 2.
- Year 4: The remaining three papers of the Graduate Diploma in Statistics are covered this year. The papers are: (c) Optional Subject Paper.

Entry Requirements
Contact the School below.

Duration
Four years, two evenings (six hours) per week.

How to Apply/Enrol
Contact the School below.

Course Fee
£788 (£1000) per year.

Examinations
The Ordinary Certificate examinations,
The Higher Certificate examinations,
The Graduate Diploma examinations.

Award
Graduate Diploma in Statistics of the Royal Statistical Society.

Further Information
Mr. I.A. Kinsella, School of Mathematics, Statistics and Computer Science. t +353 1 402 4839

Location
DIT Kevin Street.
Description
This course is designed to introduce students to a range of modern pure and applicable mathematics at honours degree level. The course content is suitable for all those who wish to improve their mathematical standard from general or pass degree to honours degree level. Graduates are qualified for employment in Industry, Education and the Public Service where degree level mathematics is an essential entry requirement and are also eligible to proceed to postgraduate study/research for higher degrees.

Content
The course consists of four topics, three of which are compulsory.
- Year 1: (a) Mathematical Methods (b) Functional Analysis
- Year 2: (a) Control Theory (b) Optional Topic / Project from an approved list. The first and second year courses are offered on alternate years. The first year course is scheduled to run in 2001/2002.

Entry Requirements
- (a) Ordinary degree with Mathematics as the main subject or
- (b) Licentiate of the Institute of Mathematics and its Applications or
- (c) any other such qualification that the Institute may deem equivalent.

Duration
Two years, two evenings, (six hours) per week.

How to Apply/Enrol
Contact the School below.

Course Fee
Year 1: £501 (€636).
Year 2: £523 (€664).

Examinations
Examinations are held in August/September.

Award
BSc in Mathematics, with honours classification, of Dublin Institute of Technology. Successful candidates will be eligible for Graduate Membership of the Institute of Mathematics and its Applications.

Further Information
Ms. M. Maquire
School of Mathematics, Statistics and Computer Science.
t +353 1 402 4842
t +353 1 402 4827
t +353 1 402 4610

Location
DIT Kevin Street.
Description
The British Computer Society (BCS) is a professional body whose brief is to promote various aspects of the computer industry and of the personnel who work in the industry. This includes the provision of computer education and examinations. The syllabus and examinations are provided by the British Computer Society. The role of the Institute is to provide a course of lectures based on their syllabus and an Examination Centre.

Content
The examination has a modular structure with three levels. There is one examination per paper per module.

- **Certificate**: three compulsory modules, each paper of two hours duration. These are Information Systems, Software Development and Technology.

- **Diploma**: one compulsory core module and three modules chosen from a list of options, each paper of two hours duration. The list includes:
  - Architecture
  - Computer Networks
  - Database Systems
  - Object Oriented Programming
  - Project Management
  - Services Management
  - Software Development Environments
  - Systems Analysis

- **Advanced Diploma**: four modules chosen from a list of options, each paper of three hours duration. The list includes:
  - Advanced Database Management Systems
  - Computer Services Management
  - Management Information Systems
  - Network Information Systems
  - Programming Paradigms
  - Software Engineering
  - User Interface Design

A Professional Project must be undertaken at either Diploma or Advanced Diploma depending on whether the candidate wishes to exit the course with a diploma or advanced diploma. All of the above options may not be offered in any particular year.

Entry Requirements
There are no formal entry requirements. Candidates are expected to determine their own suitability for each module taken. It is recommended that applicants have at least one year experience in Information Technology either professionally or through education.

Duration
Normally four years but it is possible to complete the course in a shorter period.
How to Apply/Enrol

(a) Applicants should complete a Preliminary Application Form available from The Secretary, School of Mathematics, Statistics and Computer Science, Dublin Institute of Technology, Kevin Street, Dublin 8. The application should detail academic qualifications and computer experience.

(b) Successful applicants must register with the BCS before January 6th in the year of an examination attempt. Students should obtain a registration form, syllabus and regulations from the BCS in advance. This literature is available free.

Course Fee
Certificate and Diploma: £523 (£664);
Advanced Diploma: £551 (£700) per year.

Examinations
Exemptions from the Certificate and Diploma may be available to students who have already completed an academic course of at least general degree level or a 3-year diploma in Computer Science. Application for exemption should be made directly to the BCS. Graduates of DIT course DT266 (Diploma in Computer Science) are usually eligible for exemption from the Certificate and Diploma as are graduates of the Diploma in Advanced Computer Programming (Trinity College). Graduates with a Diploma in Computer Science from other Institutes of Technology may, in certain cases, receive an exemption from the Certificate and/or Diploma.

Award
The Certificate is considered equivalent to the first year of a UK Higher National Diploma. The Diploma is considered equivalent to a UK Higher National Diploma. The Advanced Diploma is considered equivalent to an Honours Degree.

Career Opportunities
Progression to senior positions in the computer industry.
Honours Allowance in Teaching. Eligible for lecturing in Institutes of Technology where Hons. Degree in I.T. or Computer Science or cognate subject are required.

Further Information
School of Mathematics, Statistics and Computer Science,
Dublin Institute of Technology,
Kevin Street, Dublin 8.
t +353 1 402 4610
w http://www.dit.ie

British Computer Society,
1 Sanford Road, Swindon SN1 1HJ,
United Kingdom.
t +44 (0) 1793 417424
w http://www.bcs.org.uk

Location
DIT Kevin Street.
Course Description
The main aim of the course is to produce graduates with the necessary skills to function as information technology professionals in a broad range of commercial, industrial and public sector environments. A further aim of the course is that, in view of the rapidly changing nature of the computer industry, graduates are equipped with a wide and educationally sound background in order that they may possess the flexibility likely to be required in the future.

Content
Diploma: There are four compulsory modules - Information Systems, Software Development, Computer Technology and Professional Issues in IS Practice.
Three modules are chosen from the following list:
- Object Oriented Software Engineering
- Database Systems
- IS Project Management
- Object Oriented Programming
- Architecture & System Software
- Networks & Data Transmission
- Mathematics of Computing

Degree: Four modules are chosen from the following list:
- Software Engineering
- Advanced Database Management Systems
- Management Information Systems
- E-Commerce
- Internet Development
- Distributed Information Systems
- Medical Informatics/ Assistive Technology
- Human Computer Interaction
A Project must be undertaken at either Diploma or Degree level depending on whether the candidate wishes to exit the course with a Diploma or Degree.
All of the above options may not be offered in any particular year.

Entry Requirements
The Irish Leaving Certificate in six subjects, two of which must be at grade C3 or better on higher level papers. However, places may be offered to applicants with a qualification considered equivalent to the minimum requirements, as determined by the Course Committee. Places may also be offered to non-standard students who meet certain criteria with respect to suitability, analytical skills and professional experience. Students may be requested to attend for interview.

This course positively supports the entry of mature students: experiential knowledge will be favourably considered. This is in keeping with the concept of lifelong learning and the long-established philosophy of the Dublin Institute of Technology.
Exemptions from certain options may be available to students who have already completed an academic course such as a general degree, a three-year diploma or a two-year certificate.
Duration
The course is normally of five years duration. It is modular and divided into two stages. Stage 1, leading to a Diploma in Information Technology, normally takes three years. Students are required to complete four core modules (Stage 1a) and three options modules (Stage 1b).
Stage 2 leading to a BSc. (Hons) in Information Technology may take two further years but students may take longer. Students are required to complete four option modules and a project.
Continuous assessment is an integral part of every module offered on the course.

How to Apply/Enrol
Applicants should complete a Preliminary Application Form available from The Secretary, School of Computing, Dublin Institute of Technology, Kevin Street, Dublin 8. The application should detail academic qualifications and computer experience.

Course Fee
£480 (€609) per stage per year.

Examinations
The examinations have a modular structure with two levels. Diploma: there is a two hour examination paper per module. Degree: there is a three hour examination paper per module.

Award
BSc in Information Technology of Dublin Institute of Technology.
Students who do not wish to complete Stage 2 may graduate with a Diploma in Information Technology of Dublin Institute of Technology if all of the Stage 1 modules and a project have been completed satisfactorily.

Career Opportunities
Progression to senior positions in the computer industry.

Further Information
School of Computing,
Dublin Institute of Technology,
Kevin Street, Dublin 8.
t +353 402 4610
w http://www.dit.ie

Location
DIT Kevin Street.
Description
This is a course for those who work in Medical Physics or who are engaged in aspects of Physiological Measurement or Bio-engineering. It is of interest to those working in hospitals, research and certain types of veterinary, pharmaceutical and agricultural work. Applicants must be working in an appropriate area to be considered for admission to this course.

Content
- Year 1: Basic Mathematics, Basic Biology and Anatomy of the Human Body, Chemistry, Physics of Medical Instrumentation 1, Computing 1, Anatomy of the Human Body, Physics of Medical Instrumentation 2, Biochemistry/Physiology, Electronics 1, Electrical Measurements, Ionizing Radiation Physics 1, Physiology 1, Summer Project/Project Talk.

Entry Requirements
Irish Leaving Certificate with passes in five subjects including English and Mathematics (or Applied Mathematics) or equivalent.

Duration
Two years with lectures on Saturdays and project work each summer.

How to Apply/Enrol
Application forms should be sent directly to: Dr. P. G. Goodman, School of Physics, to arrive not later than Friday 14 September 2001.

Course Fee
£512 (£650).

Examinations
The course comprises twelve taught modules per year with an examination in each module together with project work.

Award
Technician Certificate in Medical Physics and Physiological Measurement of Dublin Institute of Technology with grades of Pass, Merit or Distinction as appropriate.

Career Opportunities
Career advancement in the health service.

Further Information
Dr. P. G. Goodman, School of Physics.
\(+353 1 402 4782\)  e  pat.goodman@dit.ie

Location
DIT Kevin Street.
Description
This course is designed to meet the needs of students with a Certificate in Chemistry or equivalent who wish to up-grade their qualifications and obtain a Diploma in Chemistry on a part-time basis.

Content
Inorganic, Organic and Physical Chemistry with a strong emphasis on the analytical component of each area. College examinations take place at the end of year two. The first and second year of the course are offered on alternate years. The first year of the course will run in 2001/2002.

Entry Requirements
The minimum requirement for entry to the part-time course is one of the following:

1. A National Council for Education Awards (NCEA) Certificate (two years full-time or equivalent) in Chemistry or an allied discipline where the major component of the course is chemistry or
2. any equivalent qualification, as determined by the Institute or
3. an exemption may be made for students of advanced standing who have worked in the chemical industry for a number of years and demonstrate a knowledge of chemistry and practical procedures. This will normally be assessed at interview.

A student must take the two years of the part-time course. Applicants may be required to attend a selection interview.

Duration
Two years. All day Friday, plus two evenings per week.

How to Apply/Enrol
Postal applications should be sent directly to: Dr. Patricia Ennis, School of Chemistry. Recruitment occurs every alternate year. The next recruitment will take place in June 2001.

Course Fee
£501 (£636) per year.

Examinations
Diploma in Chemistry.

Award:
Diploma in Chemistry of Dublin Institute of Technology.

Career Opportunities
Graduates are eligible to proceed to the honours degree programme BSc Chemical Sciences (K292) on a part-time basis or (DT299) on a full-time basis. Many graduates find employment as technicians.

Further Information
Dr. Patricia Ennis,
School of Chemistry.
t +353 1 402 4780
f +353 1 402 4989
e patricia.ennis@dit.ie
w www.dit.ie

Location
DIT Kevin Street.
The aim of this course is to provide a pathway for graduates with pass degrees or LRSC standard qualifications to proceed to an honours degree qualification and so be eligible for a professional award from the Royal Society of Chemistry.

Content
- Inorganic Chemistry
- Organic Chemistry
- Physical Chemistry
- Analytical Chemistry
- Chemical Technology.

These modules are covered over the first four terms. In the fifth term each student undertakes a research/development project.

Entry Requirements
- (i) Technician Diploma in Applied Science (Chemistry) of Dublin Institute of Technology with Merit 1 or Distinction or
- (ii) a merit level achievement in a General Degree Programme from a recognised university, having chemistry as a final year subject or
- (iii) a pass degree from a recognised university having chemistry as a final year subject followed by at least one year of relevant experience in a chemical or related industry or
- (iv) Technician Diploma in Applied Science (Chemistry) of Dublin Institute of Technology (Merit 2) followed by at least one year of relevant experience in a chemical or related industry or
- (v) the Licentiateship of the Royal Society of Chemistry (LRSC) achieved through examination or
- (vi) the GRSC (Part 1) and GRSC Practical with examination or
- (vii) the HNC/D and Certificate in Applied Chemistry (CAC) with appropriate bridging studies where required.

Duration
Five terms part-time (two years). The programme may also be taken on a full-time basis over three semesters (Ref: DT299).

How to Apply/Enrol
Application forms should be sent directly to: The Secretary, School of Chemistry, DIT Kevin Street, Dublin 8. Recruitment of part-time students occurs every alternate year. The next such recruitment will take place in June 2001.

Course Fee
£501 (€636) per year.

Examinations
Degree, BSc (Chemical Sciences).

Award
BSc in Chemical Sciences of Dublin Institute of Technology, with honours classification. Those who obtain at least second class honours will be awarded the Graduateship of the Royal Society of Chemistry on application to the RSC.
Career Opportunities

Graduates are eligible to apply for MSc and PhD Programmes at universities and research institutes throughout Europe and America. They may also decide to enter directly into the wide-ranging chemical industry. Many graduates hold senior positions in industry in Ireland and abroad.

Further Information
Dr. M.B. Foley,
School of Chemistry.
+353 1 402 4645
+353 1 402 4989
barry.foley@dit.ie
www.dit.ie

Location
DIT Kevin Street.
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C407 Supervisory Management

Description
A two year part-time evening course to develop and provide further education for supervisors and potential supervisors in the hotel and catering industry.

Content
Year 1
- Principles of Supervision, Supervisory Management, Accounting, Food Hygiene and Safety Management, Communications, Computer Applications, Economics.

Year 2
- Human Resource Management, Quantitative Methods, Accounting, Nutrition, Computer Applications, Law, Marketing, Food and Beverage Management.

Entry Requirements
At least three years experience in the industry and/or relevant craft courses e.g., NTCB or City and Guilds. This course is designed for individuals currently engaged in or contemplating supervisory positions in the hotel and catering industry.

Duration
2 years, 2 evenings per week (Tues. and Thurs. from 6 - 9 pm).

How to Apply/Enrol
An application form is included with this publication. Completed application forms must be returned before Monday 20th August 2001 to: The Secretary, School of Hotel, Tourism and Catering Management, DIT Cathal Brugha Street, Dublin 1.

+353 1 402 4352 / +353 1 402 4496
Late applications will be considered where vacancies exist. Enrolment will commence in September.

Course Fee
£480 (£609) per annum (including examination fee).

Examinations
Examinations will be a combination of continuous assessment and terminal examinations.

Award
Certificate in Supervisory Management.

Career Opportunities
This programme will provide the necessary education and training to effectively supervise diverse hotel and catering operations.

Further Information
Ms Clare Johnson or Detta Melia, School of Hospitality Management and Tourism
+353 1 402 4440/402 4558 / +353 1 402 4496

Location
DIT Cathal Brugha Street.
Description:
This course introduces participants to the concepts, principles, theories and practices of effective management essential to the successful operation of a business in the hospitality industry. This course will be of benefit to individuals who have recently been appointed to supervisory posts and wish to formally study the role and work of supervisors/managers in the hospitality industry. This subject will assist participants in integrating their practical experience with a theoretical perspective on management.

Content:
This course provides a broad introduction to the role and functions of supervisors in the hospitality industry. It includes the study of the operational and strategic management responsibilities of various levels of managers; the influence of the external environment on the business; the impact of various theories of management on current thinking and the impact of organisation structure on the business.

Entry Requirements
Experience in the hospitality or services industry or relevant courses e.g. NTCB or City and Guilds is desirable.

Duration
One night per week (2 hours per night) for one term, approximately 24 hours in total.

How to Apply/Enrol
Applications for admission must be made to:

The Secretary, School of Hospitality Management and Tourism,
DIT Cathal Brugha Street, Dublin 1. t +353 1 402 4352
f +353 1 402 4496. An application form is included with this publication. Completed application forms must be returned to the above address before 31st August 2001.

Course Fee
£100 (€127).

Examinations
Examinations will be on the basis of continuous assessment and examination. Examinations are optional.

Award
Principles of Supervision for the Hospitality Industry-Level 1 Short Course Certificate of Dublin Institute of Technology. Students who successfully complete the examinations will be considered for exemption from the equivalent subject on the Certificate in Supervisory Management (course code C407).

Further Information
Ms Phil Hanlon, School of Hospitality Management and Tourism.
t +353 1 402 4473
f +353 1 402 4496
e phil.hanlon@dit.ie

Location
DIT Cathal Brugha Street.
Description
The focus of Principles of Supervision for the Hospitality Industry - Level 2 is to build on and continue the system development of Principles of Supervision for the Hospitality Industry - Level 1. The course will assist participants to increase their understanding of how to successfully manage a hospitality enterprise.

Content
The roles and functions of supervisors will be examined in detail including how to motivate staff on an individual and group basis; the supervisors role in planning and control; various approaches to leadership; planning and implementing change; managing quality and a number of other current management issues.

Entry Requirements
Applicants must have successfully completed Principles of Supervision for the Hospitality Industry - Level 1 or equivalent.

Duration
One night per week for one term (2 hours per week), approximately 24 hours in total.

How to Apply/Enrol
Applications for admission must be made to:
The Secretary, School of Hospitality Management and Tourism, DIT Cathal Brugha Street, Dublin 1.
t +353 1 402 4352
f +353 1 402 4496

An application form is included with this publication. Completed application forms must be returned to the above address before 31st August 2001.

Course Fee
£100 (€127).

Examinations
Examinations will be on the basis of continuous assessment and one examination. Examinations are optional.

Award
Principles of Supervision for the Hospitality Industry-Level 2 Short Course Certificate of Dublin Institute of Technology. Students who successfully complete the examinations will be considered for exemption from the equivalent subject on the Certificate in Supervisory Management (course code C407).

Further Information
Ms Phil Hanlon,
School of Hospitality Management and Tourism.
t +353 1 402 4473
f +353 1 402 4496
e phil.hanlon@dit.ie

Location
DIT Cathal Brugha Street.
Description
This course provides those responsible for Hygiene and Safety in hospitality enterprises with the knowledge and awareness to carry out their responsibilities successfully. The regulatory environment for all businesses is becoming increasingly complex and subject to a greater number of detailed directions. This is particularly the case in the highly sensitive operating environments of food production and service areas within the hospitality industry. For these reasons it is very important for individuals responsible for this area to have a thorough grasp of their managerial responsibilities.

Content
This course will include the study of food hygiene and safety regulations; operational and structural hygiene; hazard identification and the classification of hazards; safety statements and safety management; hazard analysis critical control point (HACCP) and hygiene awards and standards, including IS340, IS343 and QMark.

Entry Requirements
No previous experience is necessary.

Duration
One night per week for one term (2 hours per week), approximately 24 hours in total.

How to Apply/Enrol
Applications for admission must be made to:

The Secretary, School of Hospitality Management and Tourism
DIT Cathal Brugha Street, Dublin 1.
t +353 1 402 4352 f +353 1 402 4496

An application form is included with this publication. Completed application forms must be returned to the above address before 31st August 2001.

Course Fee
£100 (€127).

Examinations
Examinations will be on the basis of continuous assessment and a terminal examination. Examination is optional.

Award
Hygiene and Safety for the Hospitality Industry-Short Course Certificate of Dublin Institute of Technology. Students who successfully complete the examinations will be considered for exemption from the equivalent subject on the Certificate in Supervisory Management (course code C407).

Further Information
Ms. Phil Hanlon
School of Hospitality Management and Tourism.
t +353 1 402 4473
f +353 1 402 4496 e phil.hanlon@dit.ie

Location
DIT Cathal Brugha Street.
Description
This course is an introductory course in computer applications with emphasis placed on the basics of computing as applied to professionals in the hospitality industry. The course is focused in preparing participants to appreciate and critically evaluate the role and use of information technology.

Content
The course will include the following areas: introduction to hardware and software concepts; purchasing of computers; word processing applications; spreadsheets; presentation packages and data communications.

Entry Requirements
No previous experience of computers is necessary.

Duration
One night per week for one term (2 hours per night), approximately 24 hours in total.

How to Apply/Enrol
Applications for admission must be made to:
The Secretary, School of Hospitality Management and Tourism,
DIT Cathal Brugha Street, Dublin 1.
t +353 1 402 4352
f +353 1 402 4496

An application form is included with this publication. Completed application forms must be returned to the above address before 31st August 2001.

Course Fee
£100 (€127).

Examinations
Examinations will be on the basis of continuous assessment and examination. Examination is optional.

Award
Information Technology for the Hospitality Industry- Level 1 - Short Course Certificate of Dublin Institute of Technology. Students who successfully complete the examinations will be considered for exemption from the equivalent subject on the Certificate in Supervisory Management (course code C407).

Further Information
Ms. Phil Hanlon
School of Hospitality Management and Tourism.
t +353 1 402 4473
f +353 1 402 4496
e phil.hanlon@dit.ie

Location
DIT Cathal Brugha Street.
Description
This course is the follow-on course from Information Technology for the Hospitality Industry - Level 1, and is structured to further explore the uses of information technology in the context of decision support and analysis as applied to the hospitality industry.

Content
The course covers the following areas: word processing-intermediate level; spreadsheets-intermediate level; databases-intermediate level; relational databases; combining applications through project work; decision support systems.

Entry Requirements
Applicants must have successfully completed Information Technology for the Hospitality Industry - Level 1 or possess appropriate computing experience.

Duration
One night per week for one term (2 hours per week), approximately 24 hours in total.

How to Apply/Enrol
Applications for admission must be made to:
The Secretary, School of Hospitality Management and Tourism
DIT Cathal Brugha Street, Dublin 1.

An application form is included with this publication. Completed application forms must be returned to the above address before 31st August 2001.

Course Fee
£100 (€127).

Examinations
Examinations will be on the basis of continuous assessment and a terminal examination. Examination is optional.

Award
Information Technology for the Hospitality Industry-Level 2-Short Course Certificate of Dublin Institute of Technology. Students who successfully complete the examinations will be considered for exemption from the equivalent subject on the Certificate in Supervisory Management (course code C407).

Further Information
Ms. Phil Hanlon
School of Hospitality Management and Tourism,
t +353 1 402 4473
f +353 1 402 4496
e phil.hanlon@dit.ie

Location
DIT Cathal Brugha Street.
Description
This course will provide participants with a foundation in marketing principles and practices as applied to the hospitality industry. Individuals who wish to appreciate and apply marketing tools in the course of their work will find it of particular benefit.

Content
This course will include market analysis and marketing research for the hospitality industry; marketing planning process; product; pricing; promotion and distribution issues and the development of a marketing plan.

Entry Requirements
No previous experience is necessary.

Duration
One night per week for one term (2 hours per night), approximately 24 hours in total.

How to Apply/Enrol
Application for admission must be made to:
The Secretary,
School of Hospitality Management and Tourism,
DIT Cathal Brugha St., Dublin 1.
t +353 1 402 4352
t +353 1 402 4496

An application form is included with this publication. Completed application forms must be returned to the above address before 31st August 2001.

Course Fee
£100 (€127).

Examinations
Examinations will be on the basis of continuous assessment and a terminal examination. Examination is optional.

Award
Introduction to Marketing for the Hospitality Sector- Short Course Certificate of Dublin Institute of Technology. Students who successfully complete the examinations will be considered for exemption from the equivalent subject on the Certificate in Supervisory Management (course code C407).

Further Information
Ms. Phil Hanlon
School of Hospitality Management and Tourism.
t +353 1 402 4473
t +353 1 402 4496
e phil.hanlon@dit.ie

Location
DIT Cathal Brugha Street.
**Description**
This is a three year day release programme in hotel and catering management. It is aimed at complementing the practical experience gained by individuals working in the industry with an academic focus in college. It is designed to prepare students for the examinations of the Irish Hotel and Catering Institute.

**Content**
- **Year 1:** Financial Accounting; Management; Economics; Communication; Quantitative Methods.
- **Year 2:** Financial Accounting; Management; Economics; Computer Applications; Marketing; Languages; Hospitality Health and Safety Management.
- **Year 3:** Management Accounting; Marketing; Human Resource Management; Languages; Tourism; Hospitality Computer Systems.

**Entry Requirements**
Leaving Certificate or equivalent with a language. In addition applicants must be employed as trainee managers within the hotel industry.

**Duration**
3 years, 1 day per week – approximately 8 hours per week.

**How to Apply/Enrol**
Application for admission must be made to:
Irish Hotel and Catering Institute, Mespil House,

Sussex Road,
Dublin 4.
+t 353 1 668 8278
Enrolment will commence in September.

**Course Fee**
£480 (€609) per annum, including examination fee.

**Examinations**
Examinations will be a combination of continuous assessment and terminal examinations.

**Award**
Membership of the Irish Hotel and Catering Institute.

**Career Opportunities**
This programme should lead to career paths at management/supervisory level in the hospitality industry.

**Further Information**
Mr. D. O'Donoghue,
School of Hospitality Management and Tourism.
t +353 1 402 7547
f +353 1 402 4496

**Location**
DIT Cathal Brugha Street.
C416 The Effective Manager

Description
This course is designed to provide an opportunity for experienced managers/supervisors to reflect on their approach to management. The aim of the course is to assist participants to develop a greater awareness of their own management style and become more effective in their management of people. The course will be delivered in a workshop format, incorporating both theory and practical exercises. A number of self-assessment exercises on management will be used.

Content
The areas to be covered will include:
- Improving personal effectiveness
- How people operate in groups, and effective management of groups
- Team building – identifying your team style
- Assessing your leadership style
- The manager as a facilitator
- Current management issues.

Entry Requirements
Course participants will have experience in the management of hotel/catering enterprises or other service businesses. This programme is of interest to individuals who wish to develop a management expertise in the area of people skills.

Duration
One night per week for 12 weeks.

How to Apply/Enrol
Application for admission must be made to:
The Secretary, School of Hospitality Management and Tourism,
DIT Cathal Brugha St., Dublin 1.
t +353 1 402 4352
f +353 1 402 4496 An application form is included with this publication. Completed application forms must be returned to the School/Department above before 31st August 2001

Course Fee
£159 (£202).

Examinations
Examinations will be on the basis of continuous assessment and a terminal examination.

Award
The Effective Manager - Short Course Certificate of Dublin Institute of Technology.

Career Opportunities
This programme is aimed at enhancing existing skills and expertise.

Further Information
Ms. Phil Hanlon
School of Hospitality Management and Tourism.
t +353 1 402 4473 f +353 1 402 4496 e phil.hanlon@dit.ie

Location
DIT Cathal Brugha Street.
Description
This course is designed to provide a broad education for those who wish to pursue a career in management in the hotel and catering industry. This diploma programme offers majors in the third year of the course enabling the student to develop a specialism in one of the following areas: Food and Beverage Management, Front Office and Accommodation Management, Conference and Leisure Management.

Content
Year 1
Management, Accounting, Economics, Communications and Customer Care, Computer Applications, Front Office and Accommodation Management, Quantitative Methods, Hospitality, Health and Safety Management.

Year 2
Management, Accounting, Language, Marketing, Tourism, Human Resource Management, Hospitality, Computer Applications, Food and Beverage Management. Special arrangements concerning languages may be made in term two of year two.

Year 3

Major (one of the following): Front Office and Accommodation Management; Food and Beverage Management; Conference and Leisure Management. (Majors available subject to demand).

Entry Requirements
Leaving Certificate or equivalent with Grade D3 or higher on ordinary papers in at least five subjects including English or Irish, Mathematics and either French or German and substantial experience in the hospitality industry.
The Institute will consider applications from mature students (aged 23 and over) who do not hold the appropriate minimum entry requirements but who have substantial experience in the hospitality industry. The final selection of candidates for places on the course will be made on the basis of Leaving Certificate results (or equivalent) and experience in the hospitality industry. Places may be offered to mature students who meet certain criteria in respect of age, suitability and experience to date in the hospitality industry. Transferees from other courses will also be considered. Interviews will be used in the selection process. Exemptions may be given in specific subject areas having regard to the year of the programme, on a case by case basis.

Duration
This course will be offered over three years on a part-time basis. It will be structured on the basis of three evenings a week from September to May each year, and from 5.30 pm - 9.30 pm (approx.). In the final year a fourth night may be specified for part of the year. Some additional times such as Saturdays may be scheduled to ensure all course content is completed.
How to Apply/Enrol

Applications for admission must be made to:
The Secretary,
School of Hospitality Management and Tourism,
DIT Cathal Brugha St., Dublin 1.
t  +353 1 402 4352
f  +353 1 402 4496

All applicants will be interviewed. Enrolment will commence in September and will extend to approximately 30 candidates.

Course Fee
£480 (€609) per annum including examination fee.

Examinations
Examinations will be a combination of continuous assessment and terminal examinations.

Award
Diploma in Hotel and Catering Management of Dublin Institute of Technology. Graduates also qualify for membership of the Irish Hotel and Catering Institute and membership of the Catering Managers Association of Ireland.

Career Opportunities
This programme will provide the necessary education and training to effectively and efficiently manage diverse hotel and catering organisations. Such operations include:

- Hotels
- Restaurants
- Industrial Catering Enterprises
- Contract Catering
- Transport Catering
- Accommodation Enterprises
- Self-Employment

Further Information
Mr Marc McDonald
t  +353 1 402 4462
or
Mr Noel O'Connor
t  +353 1 402 4354
f  +353 1 402 4496
School of Hospitality Management and Tourism.

Location
DIT Cathal Brugha Street.
Description
This is the first such programme in the Republic of Ireland. The School of Hospitality Management and Tourism is Ireland's leading centre for hospitality management education. It has consistently provided challenging, dynamic and innovative programmes in hospitality management. This programme is aimed at professional managers who wish to develop a strategic perspective while developing their management practice. It provides a challenging curriculum, which offers the participant the opportunity to interact with leading academics, experts from the national and international hospitality sector and peers from within the student body. There will be a focus on the development of interpersonal skills to prepare participants for leadership and effective communication central to management in the hospitality sector. The course reflects an international dimension essential for management responding to an increasingly competitive and complex global business environment.

Content
Research methods, strategic hospitality marketing, hospitality financial management, international human resource management, intercultural studies, information technology for the hospitality industry, tourism policy, strategic hospitality management, international hospitality law, property asset management, management science for the hospitality industry, integrated management simulation. Participants will also complete an executive mentorship (two weeks) and a dissertation.

Entry Requirements
Applicants should possess an undergraduate degree in hospitality management or a related degree at honours classification (2.2 grade or higher) or equivalent and a minimum of three years experience in the hospitality industry. In addition, applicants may be required to complete an admission interview.

Duration
Two years part-time.

How to Apply/Enrol
Application forms are available from the Office of Graduate Studies and Research, Dublin Institute of Technology, Fitzwilliam House, 30 Upper Pembroke Street, Dublin 2, Ireland.

Course Fee
£1715 (£2178) per year excluding capitation.
Award

Graduates of the course are eligible for the award of Masters Degree in Hospitality Management of Dublin Institute of Technology.

Career Opportunities

This programme will enhance promotional opportunities and lead to the development of management skills to middle and senior management positions.

Further Information

Mr Dominic Dillane,
School of Hospitality Management and Tourism,
Faculty of Tourism and Food,
Dublin Institute of Technology,
Cathal Brugha Street, Dublin 1, Ireland.
t +353 1 402 4391
t +353 1 402 4352
f +353 1 402 4496
e ddillane@dit.ie

or

Office of Graduate Studies and Research,
Dublin Institute of Technology,
Fitzwilliam House,
30 Upper Pembroke Street,
Dublin 2, Ireland.
t +353 1 402 3400
f +353 1 402 3393
e postgraduate@dit.ie
w www.dit.ie/admin/graduate

Location

DIT Cathal Brugha Street.
Description
This programme aims to equip participants with the necessary expertise to manage, co-ordinate and plan for the development of tourism in Ireland and abroad. It is primarily aimed at professionals currently engaged within the tourism industry in its broadest sense. This dynamic programme encourages interaction with academics, industry practitioners from the national and international tourism sector and with peers from within the programme.

Content
- Tourism Marketing
- Tourism Planning and Policy
- Tourism Law
- Information Technology for the Tourism Industry
- Intercultural Studies
- Environment and Heritage Management Planning
- Travel and Transport Operations Management
- Strategic Management
- Human Resources Development for the Tourism Industry

The programme enables participants to tailor their own study by providing a range of electives. These include:
- Strategic Tourism Marketing
- Rural Tourism
- Strategic Services Management
- Marine Tourism
- Sports Tourism
- Research Methods

Entry Requirements
Applicants should possess an undergraduate degree at honours classification (2.2 grade or higher) or equivalent. In addition, applicants may be required to complete an admission interview.

Duration
One year full time or two years part time, commencing in September. Contact hours amount to approximately 14 hours per week. In addition, it is envisaged that students would undertake significant self-learning and research. Normally contact hours are confined to two days per week which vary from year to year.

How to Apply/Enrol
Eligible candidates may be interviewed during May - August 2001. Offer Date: August 2001.

Course Fee
£1170 (€1486) per year excluding capitation.

Examinations
The programme is assessed through a range of methods, which includes: project work, group work, assignments, presentations and terminal examinations. In addition, students will be expected to complete a dissertation.
Award

Graduates of the programme are eligible for the award of Masters Degree in Tourism Management (MSc in Tourism Management) of Dublin Institute of Technology.

Career Opportunities

Graduates of this programme will have enhanced career opportunities within the tourism industry. Career paths may include careers in transport, travel agencies, tourism providers /suppliers, self-employment, project management, technology management, community development, public sector support, financial institutions and tourism agencies.

Further Information

Dr Sheila Flanagan or
Ms. Catherine Gorman,
DIT Cathal Brugha Street,
Dublin 1, Ireland.

+353 1 402 7543/402 4483
+353 1 402 4496
sheila.flanagan@dit.ie
catherine.gorman@dit.ie

Location

DIT Cathal Brugha Street.
Description
This course is designed to provide students with the practical and theoretical education required for those who wish to further their career in food service. The course covers a broad range of topics and in particular focuses on the development of the individual and his/her service techniques.

Content
Contemporary restaurant styles and service, beverage and wine studies, food hygiene and safety, bar and restaurant law, on-the-job training.

Entry Requirements:
NTCBI or City and Guilds 707/1 or 2 years relevant experience in food service.

Duration
Sixteen weeks part-time.

Course Fee
£159 (€202).

Examinations
Competence based practical and a written examination as stipulated by DIT examination regulations.

Award
Professional Food and Beverage Service Level 1 Short Course Certificate of Dublin Institute of Technology

Career Opportunities
Graduates of this course will find opportunities for work in restaurants of fine dining. They may also seek to improve their learning by applying for further advanced programmes and certification in related food and service disciplines.

Further Information
Mr. Frank Cullen
School of Culinary Arts and Food Technology.
t +353 1 402 4344 or +353 1 402 4474.
e frank.cullen@dit.ie

Location
DIT Cathal Brugha Street.
Description
This course is designed to provide the student with the practical and theoretical education required for those who wish to pursue/further a career in diplomatic, corporate and executive dining. The course covers a broad range of topics and in particular focuses on fine dining.

Content
- Diplomatic, corporate and executive dining
- Costing and control
- Quality control/Problem solving
- Communications

Entry Requirements
NTCBI or City and Guilds 707/1 and 2 years experience in restaurant service or completion of Professional Restaurant Service 1.

Duration
Sixteen weeks part time.

How to Apply/Enrol
An application form is available from DIT, Cathal Brugha Street. Completed application forms must be returned to the School/Department below before Friday 10th August 2001. Application should include three passport type photographs and a stamped addressed envelope with completed application forms. Late applications will be considered where vacancies exist.

Enrolment takes place in September.

Course Fee
£159 (€202).

Examinations
Competence based practical, project, and a written examination as stipulated by DIT examination regulations.

Award
Professional Food and Beverage Service Level 2 Short Course Certificate of Dublin Institute of Technology.

Career Opportunities
Graduates of this course will find opportunities for work in restaurants. They may also seek to improve their learning by applying for further advanced programmes and certification in related food and service disciplines.

Further Information
Mr. Frank Cullen,
School of Culinary Arts and Food Technology.
t +353 1 402 4344 or +353 1 402 4474
e frank.cullen@cit.ie

Location
DIT Cathal Brugha Street.
Description
This course is offered for persons seeking to commence a career in the hotel and catering industry, including hospitals, prisons, nursing homes and other places where professional catering services are provided.

Content
Part 1. This stage extends over one and a half years. Food Preparation, (kitchen, larder and pastry), Theory of Food; Food Costing and Control, Hygiene/Safety, Nutrition, Menu/Culinary French and Theory of Catering/Food. A person who has completed this course may be eligible to enter for the National Tourism Certification Board (NTCB) Certificate.

Part 2. This stage extends over one and a half years and is intended for students who have successfully completed Part 1 and have satisfied the requirements of their apprenticeship. Subjects studied in Part 2 include: Kitchen, Larder and Pastry, Theory of Cookery, Food Costing and Control, Catering Planning, Kitchen Organisation/Menu Planning, French and Computer Applications.

Entry Requirements
Selection for the course will be made on the basis of:
(i) employer’s recommendation
(ii) experience in the industry.
Preference will be given to candidates who have applied before. Candidates may be called for interview.

Duration
Three years – one day per week.

How to Apply/Enrol
An application form is available from DIT, Cathal Brugha Street. Completed application forms (including two passport-type photographs and a stamped addressed envelope) must be returned to the School below before Friday 10th August 2001. Enrolment will take place in the third week of September.

Course Fee
None.

Examinations
Practical, written and project work as stipulated by the National Tourism Certification Board (NTCB).

Award
Certificate in Professional Cookery (NTCB).

Career Opportunities
Graduates will find employment as chefs in hotels, restaurants and other catering establishments. Graduates may also apply for advanced and further training courses and certification.

Further Information
School Secretary, School of Culinary Arts and Food Technology
+353 1 402 4344

Location
DIT Cathal Brugha Street.
The School of Culinary Arts and Food Technology offers the following individually certified modular courses to which the appropriate European Union Credit Transfer System (ECTS) applies.

Description
These advanced courses are designed for practicing chefs who wish to acquire specialist professional skills in advanced kitchen techniques.

C438 Advanced Cold Kitchen
Content
The principles and practices of cold kitchen and advanced techniques; cold and hot buffet display; preparation and use of raw, semi-processed and fully-processed materials; cost and quality specifications; aesthetics and creative artistry in material usage; developments and trends.

Award
Advanced Cold Kitchen Certificate of Dublin Institute of Technology.

Further Information
Mr. Joseph Erraught, School of Culinary Arts & Food Technology
+353 1 402 4345

C439 Advanced Kitchen (Pastry)
Content
The principles and practices of classical/modern pastry production techniques; food science; new product development; cost and quality factors; health; safety and nutrition

Award
Advanced Kitchen (Pastry) Certificate of Dublin Institute of Technology.

Further Information
Mr. John Linnane, School of Culinary Arts & Food Technology
+353 1 402 4454

C451 International Cuisine 1 and 2
Content
The principles and practices of classical and modern fish and sauce preparation, use of stocks, sauces, herbs, spices, quality and cost considerations, finishing and presentation, future trends and developments.

Award
International Cuisine Certificate of Dublin Institute of Technology.

Further Information
Mr. Jim Bowe, School of Culinary Arts & Food Technology
+353 1 402 4450
C452 Advanced Kitchen (Ethnic Cuisine)

Content:
The principles and practices of a range of ethnic cookery styles which will include the following: Japanese; Chinese; Indian; Special Diet; Vegetarian; American; Australian.

Award
Advanced Kitchen (Ethnic Cuisine) Certificate of Dublin Institute of Technology.

Further Information
Mr. Jim Bowe
School of Culinary Arts & Food Technology
+353 1 402 4450

C453 Advanced Kitchen (Kitchen Management)

Content
The principles and practices of Management Theory; Food Service Operations Management; Communications; Occupational Health and Safety, Information Technology.

Award
Advanced Kitchen (Kitchen Management) Certificate of Dublin Institute of Technology.

Further Information
Mr. Patrick Keys
School of Culinary Arts & Food Technology
+353 1 402 4435

Entry Requirements
These courses are designed for practicing chefs who have post-apprenticeship experience in the hotel, restaurant and catering industry. Candidates must have passed the Dublin Institute of Technology Certificate in Culinary Arts, NTCB Certificate in Professional Cookery or City and Guilds 706/2, or equivalent, together with appropriate professional experience. Applicants will be required to attend for interview.

Duration
One day per week for 16 weeks (112 hours)
How To Apply/Enrol

An application form is included with this publication. Completed application forms must be returned to the School/Department below before Friday, 17th August 2001. Applicants should include three passport type photographs and a stamped addressed envelope with completed application forms. Late applications will be considered where vacancies exist. Enrolment takes place in September.

Course Fee

Each module costs £355 (€451).

Examinations

All modules will include practical, written and project work, with the exception of C453 - Advanced Kitchen Management which will involve written and project work only.

Location

DIT Cathal Brugha Street.
Description
This course is designed for those who are engaged in cooking as a career, in hotel restaurants and other establishments offering catering facilities and who wish to enhance their skills and gain formal qualification. It is offered in two parts. Part one covers the foundations of cookery and part two develops these skills to a higher level.

Content
- Part 1 (C445): This course introduces participants to the fundamental concepts, skills and techniques of cookery for the Hotel and Catering Industry. Special emphasis is placed on the study of basic ingredients, theory of cookery, practical cookery principles and procedures. A person who has completed this course may be eligible to enter for the National Tourism Certification Board (NTCB) Certificate.
- Part 2 (C446): This course is intended for students who have successfully completed Part 1 and wish to develop their skills further. Subjects studied include Kitchen Larder Pastry, Cookery Theory, Food Costing and Control, Planning and Kitchen Organisation, Menu Design, French and Computer Applications.

Entry Requirements
- Part 1: Applicants should be actively engaged in cookery as a career and may be required to attend for interview.
- Part 2: Applicants must have successfully completed Part 1.

Duration
- Part 1: Two evenings per week for one and a half years.
- Part 2: Two evenings per week for one and a half years.

How to Apply/Enrol
An application form is included with this publication. Completed application forms must be returned to the School/Department below before Friday 10th August 2001. Applicants should include two photographs and a stamped addressed envelope with completed application forms. Late applications will be considered where vacancies exist. Enrolment will take place in September.

Course Fee
£424 (€538) per annum.

Examinations
Practical, written and project work as stipulated by the National Tourism Certification Board (NTCB).

Award
The NTCB (National Tourism Certification Board) Certificate in Professional Cookery.
Career Opportunities

Graduates will find employment as chefs in hotels, restaurants and other catering establishments. Graduates may also continue their studies at advanced levels and obtain higher certification.

Further Information

› Part 1

Mr. David O'Connor,
Course Tutor.

\[+353\ 1\ 402\ 4344\]

› Part 2

Mr. John Clancy,
Course Tutor.

\[+353\ 1\ 402\ 4344\]

Location

DIT Cathal Brugha Street.
Description
This course is designed for those interested in learning about wines and spirits. It allows persons to improve knowledge and skills in this area.

Content
Product knowledge, selecting, purchasing, storing, development. Service of wines and other alcoholic beverages will be explored. Classes will include demonstrations, practice, and tasting of wines and other drinks, as appropriate.

Entry Requirements
Preference will be given to those with an interest in developing their knowledge and expertise. Applicants will be required to attend for interview.

Duration
One evening per week (4 hours) for one year.

How to Apply/Enrol
An application form is included with this publication. Completed application forms must be returned to the School/Department below before Friday, 10th August 2001. Applicants should include two photographs and a stamped addressed envelope with completed application forms. Late applications will be considered where vacancies exist. Enrolment takes place in September.

Course Fee
Basic course £195 (€248), Advanced course £262 (€333).

Examinations
Written and project work.

Award
Certificate in Wine and Spirit Studies.

Career Opportunities
Graduates of the course will have developed a knowledge of wines and alcoholic beverages which can lead to career opportunities in restaurants, bars, hotels and catering establishments.

Further Information
Mr. Albert Mulligan,
Course Tutor,
t +353 1 402 4344

Location
DIT Cathal Brugha Street.
This interdisciplinary course will be for graduates who are seeking to update their current knowledge and skills and enhance career opportunities in all aspects of Food Safety Management.

**Course outline**

- Biotechnology
- Food chemistry
- Food microbiology
- Toxicology
- Nutrition
- Food production technology
- Packaging and distribution
- Risk assessment and management
- Quality systems and food auditing
- Food law
- Consumer affairs.

This course integrates material from several disciplines to achieve a holistic view of Food Safety Management. It will allow the Food Safety professional to address the increasing demand for expertise in this area at national and international level.

**Assessment**

Assessment methods will include examinations, assignments, case studies and a dissertation.

**Duration**

Two years part-time. The course commences in September 2001.

Closing Date for Applications: 8th June 2001

Proposed Interview Date: Will be arranged by the course tutor.

Offer Date: Will be arranged by the course tutor.

**Timetable and Amount of Hours:**

The part-time mode requires attendance for one day per week per academic year with occasional field trips of longer duration (some foreign travel may be required).

**Course Fee**

£2200 (€2793).

**Entry Requirements**

An honours degree (2.2 grade or higher) or equivalent in Science, Engineering, Technology, Food, Environmental Health or related disciplines. Eligible candidates may be interviewed.

**Award**

Graduates of the course are eligible for the award of MSc in Food Safety Management of the Dublin Institute of Technology.
Career Opportunities
Graduates are expected to be employed within the manufacturing, technology, public and private sectors food, chemical, environmental and associated industries in a variety of safety, quality, regulatory, consultancy and related roles.

Further Information
Dr Gary Henehan
School of Food Science and Environmental Health
Dublin Institute of Technology
Catha Brugha Street, Dublin 1
t +353 1 402 4408
f +353 1 402 4549
e gary.henehan@dit.ie.

Location
DIT Cathal Brugha Street.

* Subject to validation
Content

- Sensory Analysis
  This workshop will train personnel to a level at which they will understand the principles of sensory analysis, be able to train an in-house panel and be capable of assessing the results of taste panels. The course will be of benefit to those involved in quality assurance, product development and marketing.

- Basic Hygiene
  By law, everyone working in the food industry must be trained in food hygiene. This course covers both personal and operational hygiene and food hygiene legislation. It also explains what causes food poisoning and how to prevent it. This is an ideal introduction for new entrants to the food industry and for those who have recently moved into a food processing area. Can also be run within company.

- Introduction to HACCP for Manufacturers
  This workshop is aimed at those who are not familiar with the principles of HACCP and who wish to meet their legal obligations in this area. This workshop encourages participants to learn by applying HACCP to their own workplace.

- Writing a HACCP plan for Catering Operations
  This workshop has been designed to introduce the requirements of HACCP to caterers, and owners of pubs, restaurants and cafés. Delegates will start to identify risks associated with food preparation on their premises and be given a framework by which they can develop their HACCP Plan.

- Food Labelling
  Topics to be covered include the labelling of:
  - Pre-packed foods for the consumer and caterer
  - Genetically modified foods
  - Nutrition composition and information
  - Spreads, chocolate and alcoholic drinks.
  Emphasis is placed on the practical application of the relevant legislation. This course will be of interest to sales and marketing personnel, new product developers and anyone involved in the food packaging industry.

Duration
Most courses are 1-2 days.

How to Apply/Enrol
Delegates may contact the Food Product Development Centre at any time to be advised when courses will be run.

Course Fee
To be advised per specific course.
Award
Certificate of Attendance.

Career Opportunities
Career enhancement/professional development.

Further Information
Course Co-ordinator,
Food Product Development Centre,
t +353 1 402 4300 or
t +353 1 874 6058

Location
31 Marlborough Street
Dublin 1.
This interdisciplinary course will be for graduates who are seeking to update their current knowledge and skills and enhance career opportunities in environmental health management, environmental management, occupational safety and health, food safety and risk management.

Course Outline
- Risk assessment
- Risk management
- Strategic management
- Policy
- Occupational safety and health
- Food safety and hygiene
- The built environment
- Environmental management
- Environmental health

These modules will address the foundation, current thinking and practice of risk management at national, European, and international levels. Emphasis will be placed on risk and impact assessment, toxicology, epidemiology, research methods, strategic management and the quality management. Career interest and specialisation is facilitated by allowing the student to select his or her own study options from a list of case studies and electives.

Assessment
Assessment methods will include examinations, assignments, case studies and a dissertation.

Duration
One year full-time or two years part-time. The course commences in September.

Timetable and Amount of Hours: The full-time mode requires attendance for two days per week per academic year. The part-time mode requires attendance for one day per week per academic year.

Entry Requirements
An honours degree (2.2 grade or higher) or equivalent in a Science, Engineering, Technology, Construction, Architecture, Environmental Health or related discipline. Eligible candidates may be interviewed.

Award
Graduates of the course are eligible for the award of MSc in Environmental Health Risk Management of the Dublin Institute of Technology.

Closing Date for Applications
8th June 2001

Proposed Interview Date
Will be arranged by the course tutor.
Offer Date
Will be arranged by the course tutor.

Career Opportunities
Graduates are expected to be employed within manufacturing, technology, public and private sectors food, chemical, environmental and associated industries in a variety of health, hygiene, safety, quality, regulatory, consultancy and related roles.

Further Information
Mr Victor Hrymak
School of Food Science and Environmental Health
Dublin Institute of Technology
Cathal Brugha Street, Dublin 1
t +353 1 402 4355
f +353 1 402 4495
e victor.hrymak@dit.ie
Description

This two year course has been designed for students who are interested in developing skills in cake decoration. The course is appropriate as a basis for employment in the industry, for self-employment and for full-time and part-time students wishing to enhance their skills.

Content

- **Year 1: Intermediate Level**
  Preparation of Almond Paste and Royal Icing. Method and technique of applying almond paste to cake. Method and technique of coating cake of various shapes and textures. Introduction to and precise use of a range of piping tubes. Practical skills in use of piping tubes, including piped borders, line work and simple methods of lettering. Wedding and celebration cake design. Use of colours and use of colour harmonies. Introduction to 'run out sugar' and its application in Royal Icing designs. Design and creation of run out collars.

- **Year 2: Advanced Level**
  Advanced design techniques incorporating fine piping work. Appreciation of colour combination and harmonisation. Preparation of designs and working drawings for 'run out' technique. Advanced techniques of lettering and writing with fine piping tubes. Technique for full, double and floating collars, side panels and elevated flanges. Method and techniques of brush embroidery, fine bridge work, lace work, basket work and sugar painting.

Entry Requirements

Entrants should be employed (or seeking employment) in the industry, or be a full-time or part-time student of a recognised bakery course.

Duration

Two years part-time.

How to Apply/Enrol

Contact National Bakery School, DIT Kevin Street, Dublin 8.

Course Fee

£297 (£377) per year.

Examinations

Year one: Assessment. Year two: Practical examination.

Award

Continuing Professional Development Programme Certificate of Dublin Institute of Technology.

Career Opportunities

Full/part-time employment in the bakery industry, self employment.

Further Information

Derek O'Brien, National Bakery School.

Tel: +353 1 402 4566

Location

DIT Kevin Street.
Description
This two year course has been designed for students who are interested in developing skills in cake decoration. The course is appropriate as a basis for employment in the industry, for self employment and for full-time and part-time students wishing to enhance their skills.

Content

Year 1: Intermediate Level
Introduction to preparation of sugar paste. Knowledge of available convenience products. Method and technique of applying sugar paste to cakes of various shapes and textures. Understanding of sugar paste equipment and its use. Method and technique of bridge work. Practical skills in use of ribbon as a decoration medium and ribbon insertion techniques including crimping and tablecloth design. Use of colours and colour harmonies. Introduction to flounces and lace work. Practical use of crimplers. Introduction to Broderie Anglaise.

Year 2: Advanced Level
Preparation of designs and working drawings for sugar paste techniques. Advanced design techniques including smocking, quilling and collage work. Appreciation of colour combination and harmonisation. Advanced techniques of crimpler and tablecloth design work. Technique for overskirts or panels, incorporating Broderie Anglaise. Method and techniques of brush embroidery and Nottingham lace designs. Introduction to and application of bass relief and cake design.

Entry Requirements:
Enterants should be employed (or seeking employment) in the industry, or be a full-time or part-time student of a recognised bakery course.

Duration
Two years part-time.

How to Apply/Enrol
Contact National Bakery School, DIT Kevin Street, Dublin 8.

Course Fee
£297 (€377) per year.

Examinations
Year one: Assessment. Year two: Practical examination.

Award
Continuing Professional Development Programme Certificate of Dublin Institute of Technology.

Career Opportunities
Full/part-time employment in the bakery industry, self employment.

Further Information
Derek O'Brien, National Bakery School.
t: +353 1 402 4566

Location
DIT Kevin Street.
Description
This one year course has been designed for students who are interested in developing skills in cake decoration. The course is appropriate as a basis for employment in the industry, for self employment and for full-time and part-time students wishing to enhance their skills.

Content:
- Year 1: Advanced Level
  Introduction to, preparation and storage of Flower Paste.
  Knowledge of available convenience products. Method and technique of preparing hand pulled and cutter type flowers.
  Understanding of correct method of rolling paste. Technique of the Mexican Hat method. Introduction to and application of setting petals and foliage using formers. Practical skills in use of equipment including cutters, wires, various veiners, moulds and formers. Use of colours for dusting, air brushing and painting formers. Pinch and pull method of flower making.

Entry Requirements
Entrants to this course must have completed the first year of the Cake Design and Decoration course (Royal Icing and/or Sugar Paste), or possess such other qualification as the Institute may deem equivalent.

Duration
One year part-time.

How to Apply/Enrol
Contact National Bakery School,
DIT Kevin Street, Dublin 8.

Course Fee
£297 (£377) per year.

Examinations
Practical examination.

Award
Continuing Professional Development Programme Certificate of Dublin Institute of Technology.

Career Opportunities
Full/part-time employment in the bakery industry, self employment.

Further Information
Derek O’Brien,
National Bakery School.
+353 1 402 4566

Location
DIT Kevin Street.
Description
This hands on course will introduce you to an interesting range of breads from around the world. It is aimed at the person who likes bread but is dissatisfied with the factory breads presently available in Ireland. This new and unique course is designed to give you a sound understanding of the fundamentals of bread making. You will learn the different techniques of dough making and fermentation and be introduced to the use and function of natural ingredients.

The course is offered in a modular structure. There are four separate modules. Each module will consist of five classes, one per week. Each class will be of 3 to 4 hours in duration dependent on the amount of work covered. Each class will consist of a mixture of the theory and history of bread together with a high level of hands-on practical experience. The course is structured to allow the student to take one module at a time and may be spread over a period of time. Those students wishing to progress through the entire course must take each module in sequence.

Content

• Module 1: Fundamentals of Bread Baking 1 - Basic Breads
  Process: Fermentation, Temperature, Proving, Baking.
  Technique: Equipment, Mixing, Kneading, Shaping, Glazes.
  Products: Dublin Plain Pan, Victorian Milk Pan, Granary Pan, Country Oatmeal Pan, Wheaten Meal Pan, Cottage Loaf, Irish Batch Bread, Irish Turnover.

• Module 2: Fundamentals of Bread Baking 2 - Classic Breads
  Ingredients: Butter, Olive Oil, Eggs, Milk, Seeds.
  Process: Enriched Dough, Dough Ferments and Starters.
  Technique: Equipment, Mixing, Handling, Shaping.

• Module 3: Advanced Bread Baking 1 - Artisan Breads
  Ingredients: Wheat/Rye Flours, Protein, Cereals, Acids/Bacteria.
  Process: Barms, Sponge, Sours, Biga, Levains, Anstellgut.
  Technique: Sourdough Starters, Using and Feeding a Starter.

• Module 4: Advanced Bread Baking 2 - Aromatic Breads
  Technique: Preparation and incorporation in dough.
  Products: Pain de Fromage, Pain aux Noix, Pizza Margarita, Calzone Mezzadro, Focaccia Farcita, Leinsamenbrot, Zwiebelbrot, Tomato and Fennel Seed Bread, Chowder Bread Boule.

Entry Requirements
Entrants should be mature students (23 years of age and over).
No previous experience required.
Duration
This course will be offered over a two year period on a part time basis. It will be possible for participants to complete the entire course over a longer period to suit individual needs.

How to Apply/Enrol
Contact National Bakery School, DIT Kevin Street, Dublin 8.
\[ +353 1 402 4676 \] (lines open 24 hrs).

Course Fee
£73 (€93) per individual module / £292 (€369) for all modules.
Note: You are only required to pay for the first module - should you decide to proceed to the second and subsequent modules, you will be asked to pay the module fee as each module commences.

Award
Certificate of Attendance - This course is currently being assessed for a Dublin Institute of Technology short course certificate.

Career Opportunities
It is expected that the majority of people taking this course will be, or would wish to become amateur bakers and not necessarily because of any interest in career opportunities. However, completion of the course may lead to full/part-time employment in the bakery and food service industry or self-employment.

Further Information
Derek O'Brien, National Bakery School.
\[ +353 1 402 4566 \]

Location
DIT Kevin Street.

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Description
This hands-on course will introduce you to an interesting range of great cakes from around the world. It is aimed at both the amateur baker and professional and covers cakes from Europe and North America. This new and unique course is designed to give you a sound understanding of the fundamentals of cake baking. You will learn the different techniques of mixing and be introduced to the use and function of natural ingredients.

The course is offered in a modular structure. There are four separate modules. Each module will consist of five classes, one per week. Each class will be of 3 to 4 hours in duration - dependent on the amount of work covered. Each class will consist of a mixture of the theory and history of cake together with a high level of hands-on practical experience. The course is structured to allow the student to take one module at a time and may be spread over a period of time. Those students wishing to progress through the entire course must take each module in sequence.

Content
- **Module 1: Cake Baking 1 - Traditional Festive Baking**
  - **Ingredients:** Flours, Sugars, Butter - Margarine, Eggs, Fruits.
  - **Theory:** Sugar Batter System, Nut Paste, Baking.
  - **Technique:** Equipment, Mixing, Tins/Shapes, Decoration.

- **Module 2: Cake Baking 2 - Classic Plain and Fruit Cakes**
  - **Ingredients:** Milk, Baking Powder, Nuts, Spices, Seeds, Icings.
  - **Theory:** Flour Batter System, Boiled Method, Raising Agents.
  - **Technique:** Equipment, Fruit Preparation, Baking Time/Temps.
  - **Products:** Madeira Cake, Sand Cake, Marble Cake, Seed Cake, Banana Cake, Dundee Cake, Genoa Cake, Cherry Cake, Simnel Cake, Porter Cake, Tea Cake, Rum and Raisin Cake.

- **Module 3: Party Baking - Novelty Cake and Party Treats.**
  - **Ingredients:** Creams, Fresh Fruits, Chocolate, Sugar Paste.
  - **Theory:** Sponge Cake Systems, Genoese, Creams.
  - **Technique:** Equipment, Fruit preparation, Decorations.
  - **Products:** Novelty Cake - Barney, Pokemon, Cake for Him/Her, Sweet Treats - Mini Muffins, Mini Meringues, Mini Brownies, Mini Slices, Chocolate Profiteroles, Savoury Treats - Mini Sausage Rolls, Mini Quiche, Mini Volauvents, Mini Pizza, Sausage Whirls, Bacon Pinwheels, Cheese Pastries, Decker Sandwiches.

- **Module 4: Advanced Cake - Torten, Gateaux and Desert**
  - **Ingredients:** Eggs, Egg white, Cheeses, Liqueurs.
  - **Theory:** Classic Creams and Custards, Coagulation.
  - **Technique:** Continental Cake Rings Piping, Decoration, Presentation.
  - **Products:** America - Angel Food Cake, Devils Food Cake, Carrot Cake, New York Cheese Cake, Germany/Austria - Swartzwalder Kirsch Torte, Apfel Strudel, France/Belgium - Sunshine Gateaux, Raspberry Gateaux, Millefeuille.
Entry Requirements
Entrants should be mature students. (23 years of age and over)
No previous experience required.

Duration
This course will be offered over a two year period on a part time basis. It will be possible for participants to complete the course over a longer period to suit individual needs.

How to Apply/Enrol
Contact National Bakery School, DIT Kevin Street, Dublin 8.
t +353 1 402 4676 (lines open 24 hrs).

Course Fee
£292 (£369) £73 (£93) per module.

Examination
End of module assessment.

Award
Certificate of Attendance - This course is currently being assessed for a Dublin Institute of Technology short course certificate.

Career Opportunities
Full/part-time employment in the bakery and food service industry.
self-employment.

Further Information
Derek O'Brien,
National Bakery School.
t +353 1 402 4566

Location
DIT Kevin Street.
Description
Meat accounts for over 50% of agricultural output in this country and given that agriculture accounts for 40% of Ireland’s net exports this highlights the importance of the meat industry in this country. The combined retail sales of beef, lamb, pig meat and poultry is said to be approximately one billion €IR in value. There are an estimated 2050 traditional retail butcher shops, 140 supermarket multiples and 48 domestic wholesalers. Combined, these account for around 8,000 jobs. Market pressures on a number of fronts highlight the need for professionalism at management levels in the retail meat sector. This course, organised in association with the Association of Craft Butchers of Ireland addresses the management needs of the sector.

Content
- Meat Technology/Processing/Hygiene
- Management
- Law
- Meat Costing
- Accounting

Entry Requirements
Dublin Masters Victuallers Association Diploma holders or managers/supervisors of retail meat stores/qualified butchers.

Duration
Two years.
Attendance: Monday 6.30 - 9.30 pm.

How to Apply/Enrol
Students may enrol for the course at DIT Mountjoy Square, from Monday 3rd to Thursday 8th and, Monday 10th to Thursday 13th September 2001, 9 am. - 4 pm. Places for this course are allocated in order of enrolment.

Course Fee
£297 (€377) per annum (Fee payable by Bank Giro issued on enrolment). There is an Examination Fee payable to Association of Craft Butchers of Ireland.

Examinations
April/May 2002.

Award
Association of Craft Butchers of Ireland Diploma.

Career Opportunities
Management in the sector.

Further Information
Course Co-ordinator.
t. +353 1 402 4143

Location
DIT Mountjoy Square.
Description
This course is provided in co-operation with the Licensed Vintners Association to allow holders of their Diploma to develop managerial, personal, supervisory and operational business skills. The retail licensed trade industry in Ireland comprises approximately 11,019 fully licensed premises, 775 in Dublin (City, County) and 10,244 in the rest of the State. Almost all premises (97.4%) are separate owner-run or family-run businesses, the remainder being part of a chain of other licensed premises/hotels. The aim of this course, which is broadly based, is to give practical specialist education in Licensed Trade/Bar Management to those who wish to advance their careers in this business. It will provide them with the knowledge on which they can build, by experience, the relevant skills necessary to run a complex licensed trade business profitably and efficiently.

Content
- Business Feasibility Study
- Marketing and the Publican
- Management
- Property Acquisition
- Sales Promotion
- Financial Management
- Hygiene

Entry Requirements
1. Licensed Vintners Association Apprentice Diploma holders
2. Managers/Supervisors in the licensed trade.

Duration
Two years.
Attendance: Year 1: Tuesday 9.00 am. - 12.00 noon.
Year 2: Wednesday 9.00 am. - 12.00 noon.

How to Apply/Enrol
Students may enrol for the course from 3rd September 2001 between 10.00 am. - 12.00 noon at DIT Mountjoy Square.
Places for this course are allocated in order of enrolment.

Course Fee
£297 (€377) per annum (Fee payable by Bank Giro issued on enrolment). £40 (€50) examination fee to Licensed Vintners Association.

Examinations
First week of May 2002.

Award
Licensed Vintners Association Bar Management Diploma.

Career Opportunities
Management in the sector.

Further Information
Course Co-ordinator. i +353 1 402 4143

Location
DIT Mountjoy Square.
Description
This is a part-time course run in co-operation with the Irish Guild of Sommeliers. The course is divided equally between theory and practical sessions. The course is intended to give students a good knowledge of the wines of the world. It will show why their favourite wines and other drinks taste different from each other and it will give participants the confidence to broaden their tasting experience. Spirits and Liqueurs will also be covered.

Content
- Introduction to Wines
- Viniculture and Vinification
- Wine Regions: Europe, Central and Eastern Europe and New World Wines
- Wine Legislation and Labelling
- Types of Wines: Red, White, Rose, Sparkling and Fortified
- Wine Tastings
- Choosing, Storage and Service of Wine
- Spirits and Liqueurs
- Wine Equipment

Entry Requirements
Employees of hotels, restaurants, pubs, clubs, off license trade and drinks companies.

Duration
10 weeks. Attendance: Tuesday 6.15 - 9.15 pm.

How to Apply/Enrol
Students may enrol for the course at DIT Mountjoy Square from Monday 3rd to Thursday 6th of September 2001 (6 - 8 pm). Places on this course are allocated in order of enrolment.

Course Fee
£138 (€175) (Fee payable by Bank Giro issued on enrolment).

Examinations
At the end of each course. Examination fee £25 (€32).

Award
Sommelier Class 1 Certificate, Irish Guild of Sommeliers.

Further Information
Course Co-ordinator.

Location
DIT Mountjoy Square.
Description
This course of training and education for retail meat apprentices is arranged in agreement with the trade organisation. Course objectives include preparing the student for full and productive participation at all levels of the retail meat trade. Particular attention is paid to the development of essential traditional skills as well as the techniques associated with a modern, progressive meat business.

Content
- Meat Cutting - Theory and Practice
- Meat - Commodity Knowledge
- Retail Accounts
- Principles of Distribution
- Law
- Hygiene/Safety/Security
- Salesmanship/Display

Entry Requirements
Apprentice/Trainee butchers.

Duration
Three years.

Attendance:
- Year 1: Mon 9 am. - 12 pm. or Tues 9 am. - 12 pm. (or Wed 2 pm. - 5 pm. subject to demand).
- Year 2: Mon 9 am. - 12 pm. or Tues 2 pm. - 5 pm (or Wed 2 pm. - 5 pm subject to demand).
- Year 3: Mon 9.00 am. - 1 pm. or Mon 2 pm. - 5.30 pm.

How to Apply/Enrol
Students may enrol for the course at DIT Mountjoy Square, from Monday 3rd to Thursday 6th and Monday 10th to Thursday 13th of September 2001 from 6 - 8 pm. Places for this course are allocated in order of enrolment.

Course Fee
There is an examination fee payable to the Dublin Master Victuallers Association.

Examinations
April/May 2002.

Award
Dublin Master Victuallers Association Diploma.

Further Information
Mr Sean Cruise
Course Co-ordinator.
t +353 1 402 4143 or +353 1 402 4214
e sean.cruise@dit.ie

Location
DIT Mountjoy Square.
Description

The course is organised in conjunction with the Licensed Vintners' Association and MANDATE Trade Union to provide training and education for bartenders. The course objective is to give bartenders an insight into the quality, technical and commercial running of a licensed premises.

Content

- Commodity Management
- Dispense Management
- Retail Accounting and Calculations
- Retail Distribution
- Licensing and Labour Law
- Customer Relations
- Hygiene Regulations

Entry Requirements

Bar Apprentices and Trainees.

Duration

One Year: Thursday 9 am. - 1 pm. September 2001 to April 2002.

How to Apply/Enrol

Bartenders may enrol for the course at DIT Mountjoy Square on Monday 3rd September 2001 from 10 am. - 12 noon each day.

Course Fee

£42 (€53) examination fee payable on enrolment.

Examinations

Last week of April 2002.

Award

Licensed Vintners' Association Trainee Bartender Diploma.

Further Information

Andrew O'Gorman,
Head of Department.
t +353 1 402 4145 or +353 1 402 4143
f +353 1 402 4296.

Location

DIT Mountjoy Square.
Postgraduate Programme in Third Level Learning and Teaching:
Postgraduate Certificate, Diploma, Masters

Description
Are you a new lecturer, keen to get started, but a little apprehensive about teaching? Are you an experienced lecturer, wanting to try out some new learning and teaching methods? Are you interested in using more learning technology? Are you interested in exploring your specific areas of interest in learning and teaching e.g. distance learning, problem-based learning, or research in higher education?. This programme is for lecturers in all universities and third level institutions, from all subject disciplines. It is the first Postgraduate programme in the Republic of Ireland exclusively for lecturers; it consists of three part-time modularised courses located in the Learning and Teaching Centre, Directorate of Academic Affairs, DIT.

Content
1. Postgraduate Certificate in Third Level Learning and Teaching
There are two modules:
- Learning and teaching in higher education
- Designing curricula and assessment strategies

2. Postgraduate Diploma in Third Level Learning and Teaching
Four modules will be offered in the academic year:
- Problem-based learning
- Online learning
- Key skills and career management
- Research methods in higher education

3. Masters (M.A.) in Third Level Learning and Teaching
Participants will carry out an educational research project which combines academic rigour with personal and professional relevance.

Participants will experience three different models of learning in order to be comfortable implementing and adapting these models in their own teaching. The Certificate uses “Experiential Learning”, the Diploma uses “Problem-Based Learning” and the Masters (M.A.) uses “Research-Based Learning”.

Entry Requirements
Course specific. Please contact the relevant course coordinator as listed below.

Duration
Participation on these courses involves attendance for a half day a week. The Postgraduate Certificate is on Wednesday mornings 10 am. - 1 pm. and the Postgraduate Diploma is on Tuesday mornings 10 am. - 1 pm. Both are for the full academic year. In addition, participants attend an induction programme.

How to Apply/Enrol
Contact Learning and Teaching Centre (see below).

Course Fee
Certificate & Diploma: £900 (€1143) per year excluding capitation.
Masters: £700 (€889).
Award

Graduates are eligible for the award of the following (depending on course option taken) of the Dublin Institute of Technology:

Postgraduate Certificate in Third Level Learning and Teaching
Postgraduate Diploma in Third Level Learning and Teaching
Masters (M.A.) in Third Level Learning and Teaching.

Closing Date for Applications

Further Information
For further information and an application form, contact the Programme Administrator:
Mr Michael Flaherty
DIT Learning and Teaching Centre
14 Upper Mount Street
Dublin 2
t +353 1 402 7875
e learning.teaching@dit.ie

To discuss the programme after receiving this information, contact the Postgraduate Certificate Coordinator:
Ms Roisin Donnelly
DIT Learning and Teaching Centre
14 Upper Mount Street
Dublin 2
t +353 1 402 7886
e roisin.donnelly@dit.ie

or
Postgraduate Diploma and Masters Coordinator:
Ms Terry Barrett
DIT Learning and Teaching Centre
14 Upper Mount Street
Dublin 2
t +353 1 402 7882
e terry.barrett@dit.ie

Location
DIT Learning and Teaching Centre, 14 Upper Mount Street,
Dublin 2.
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APPLICATION FORM - PART TIME
UNDERGRADUATE COURSES 2001/2002

Student No: Masterfile Input: D

Surname
First Name(s)

Permanent home address

Correspondence address (if different)

Permanent home address

Correspondence address (if different)

Home telephone: Telephone (above address):
Mobile phone: Email address:
Date of birth: Nationality: Country of birth:

COURSE REQUIRED THIS SESSION

Course title: Code:

If permissible, and you are not enrolling for all subjects in a course, please list the subjects required:

Code Subject Code Subject

Employers name and address:

Employment (tick) Office use
Full time 1001
Part time 1002
Apprentice 1003
Unemployed 1004
Other 1005

Employers telephone:

Present job title:

If you have attended this centre prior to session 2001/2002 please state course title and session last attended:

Course title: Session:

Interviewed by Date Place offered Date

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