

1933

Shorthand (2nd Year): Technical School Examinations 1933

Department of Education: Technical Instruction Branch

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COURSE IN COMMERCE.

(11)

AN ROINN OIDEACHAIS.

(Department of Education.)

BRAINSE AN CHEÁRD-OIDEACHAIS.

(Technical Instruction Branch.)

TECHNICAL SCHOOL EXAMINATIONS.

1933.

SHORTHAND.

(Second Year.)

Monday, May 8th—7 to 8 p.m.

Examiner—MISS M. A. MURPHY, F.C.T.S.

Co-Examiner—J. F. BURKE, ESQ., D.SC.

GENERAL INSTRUCTIONS to be read to candidates before the Examination.

Enter on the Answer Book and Envelope supplied your Examination Number; the subject of examination and the system of Shorthand used.

You must not, under any circumstances whatever, speak to or communicate with another candidate; and no explanation of the subject of the examination may be asked for or given.

You must remain seated until your answer-book has been taken up, and then leave the examination-room quietly. You will not be permitted to leave before the expiration of twenty minutes from the commencement of the examination, and will not be re-admitted after having once left the room.

If you break any of these rules, or use any unfair means, you are liable to be dismissed from the examination, and your examination may be cancelled by the Department.

One hour is allowed for this paper. The dictation of the passage, which contains 300 words, will occupy FIVE minutes, and the remaining FIFTY-FIVE minutes are to be devoted to transcribing the Shorthand notes. Extra marks will be awarded for judicious phrasing. Answer-books, unless previously given up, will be collected at 8 p.m.

succeeded in making considerable economies during the year.

In the three departments / he thought they could claim
 3 to have had their fair share of such patronage as // had
 been available, and he was satisfied that fundamentally
 their business was very sound. They / were looking forward
 to the day when the world-wide depression would be lifted,
 and / as soon as they returned to more normal times he
 thought they could promise shareholders / improved results.
 They had during the last six weeks been making improvements
 4 to the exhibition // which should enhance its earning power
 and make for more efficient working. They intended to /
 continue that policy to the cinema at the most opportune
 time, and felt that the / amount they proposed expending
 would prove a good investment.

The report and accounts were unanimously / adopted,
 and a dividend of 10 per cent. was declared on the Deferred
 5 Ordinary shares. //

INSTRUCTIONS TO READER.

(See also *Special Instructions issued separately*).

(1) The whole passage contains 300 words. The reading of it must be completed in *five* minutes.

(2) The sloping lines, /, mark the divisions of time (fifteen seconds each), but the reader must not make a pause when they occur, unless the sense requires it. The double line, //, completes each minute.

The sixth annual general meeting of the Company was held yesterday.

The Chairman said that / it was a matter of regret that they were not able to show shareholders larger / profits as a result of the year's trading, but considering the conditions with which they / had to contend, they claimed that the net earnings were satisfactory under the circumstances.

1 The // reasons to account for the decline in turn-over and the shrinkage in net profits were, / first, the general reduction in spending power ; second, the continued decline in the number of / visitors from the provinces and abroad ; third, the exceptionally hot weather during the summer ; and / fourth, the increased rate of entertainment tax. It
 2 had not been within their power to // vary or alter any of those major conditions that had so adversely influenced their results. / All that could be done, by applying intelligence to minimise their effect, had been done, / and they had