

1933

Typewriting (1st Year): Technical School Examinations 1933

Department of Education: Technical Instruction Branch

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COURSE IN COMMERCE.

(5)

AN ROINN OIDEACHAIS.

(Department of Education.)

BRAINSE AN CHEARD-OIDEACHAIS.

(Technical Instruction Branch.)

TECHNICAL SCHOOL EXAMINATIONS.

1933.

TYPEWRITING.

(First Year.)

Thursday, May 18th.

Examiner—E. P. BRAZIL, ESQ.

Co-Examiner—J. F. BURKE, ESQ., D.SC.

GENERAL INSTRUCTIONS.

Enter your Examination Number in the space provided on each sheet of paper supplied to you and your Examination Number and subject of examination on the large envelope provided.

You must not have with you any book, notes, or scribbling-paper.

You are not allowed to write or make any marks upon your paper of questions.

You must not, under any circumstances whatever, speak to or communicate with another candidate; and no explanation of the subject of the examination may be asked for or given.

You must remain seated until your work has been taken up, and then leave the examination-room quietly.

If you break any of these rules, or use any unfair means you are liable to be dismissed from the examination, and your examination may be cancelled by the Department.

This paper must be handed to the Superintendent with the envelope containing your typed exercise at the conclusion of the examination.

Half an hour is allowed for this paper.

INSTRUCTIONS.

Read the General Instructions on page 1

Work each question on a separate sheet of paper.

- Question 1. (a) Type a copy of the following letter :—
 (b) Type the address on the business envelope provided.

110 Mayne Street,
 Mullingar.

18th March, 1933.

Messrs. Dowling & Co., Ltd.,
 315 Nassau Street,
 Dublin.

Dear Sirs,

I am in receipt of your letter of the 16th instant in connection with my overdue account. I am deeply grateful for the consideration you have shown me in the matter, but must ask you to extend your indulgence for a little longer.

Business in this district has been very dull for some months past owing to the general depression in trade. But the opening of a new factory lately has begun to improve matters. Prospects are brighter and money is more plentiful.

I enclose cheque for £10 10s. 0d. and promise definitely that you will have the balance not later than the end of the month.

Yours faithfully,

THOMAS SMITH.

- Question 2. Type the following passage :—

And what now takes the place of these old itinerants? Who is the wandering visitor to the small street and the country road to make the childish heart beat faster? I suppose it is the "Stop-me" man on his tricycle. Not

that vendors of ice-cream are a new institution, but they have become more adventurous. In my childhood there were many ice-cream men, chiefly Italians, but they were to be found at fixed points, purveying their pink and white delicacies in little glasses at a penny or even a halfpenny each, which you licked thoughtfully and while licking contracted an ache at the back of the eyes. The conical cardboard receptacle had not then been invented, although some genius had just begun to wrap up an alluring slab of vanilla-flavoured frigidity in a paper cover under the name of Hokey Pokey. The "Stop-me" man has turned what was a luxury into a commonplace.